

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, January 6, 2000 – 8:00 AM
Dean's Conference Room, Tate Page Hall

Members Present: Evans, Ferguson, Filip, Fong, Metze, O'Connor, Oglesby, Schnacke, Stayton.

Minutes for the December 14, 1999 Council of Deans Meeting were distributed, and Dr. Evans pointed out information included in the Minutes regarding upper division course requirements. Also the issue of Health insurance will continue to be discussed, as costs are exceeding premiums.

The RFP has been submitted on the renovation study of Diddle Arena. Dr. Evans indicated that there is a possibility that building won't be renovated.

The new Chief of Police will begin his duties on January 31. In addition, Gene Crume and Jill Blythe will be leaving at the end of January.

Dr. Evans reported that the College received some endowment funding for the gerontology program and will possibly be receiving funds for the Academy for Math and Science.

The capital campaign will begin on April 27.

Fred Hensley will be spending most of his time in Frankfort, as the legislative session has started. Two issues are being pushed: a Community College in Owensboro and an art center in Bowling Green.

There were 142 faculty present at Commencement, which concerns Dr. Burch. The deans and department heads have been given responsibility to see that there is 50% representation in the future. Department heads are asked to be thinking of ways to address this issue as well as what type of activity could be held prior to Commencement exercises in lieu of a reception afterwards.

On January 25, voting will take place in individual departments on the change in the organization structure of the Faculty Senate.

A report was distributed regarding outreach efforts for the Community College.

Graduate assistantships were discussed. The College is in good shape, and no money will be returned to the University. Form 4's and contracts need to be completed ASAP for spring and the first summer term. The question was raised relative to completing a Form 4 for the entire academic year rather than a semester at a time. As the University will be looking at the allocation of assistantship funds, we need to make sure our allocations have been utilized. Dr. O'Connor recommended using the assistantship evaluation forms each semester.

The draft document on Sponsored Research Priorities was distributed and discussed. Dr. Evans indicated that the College needs to identify 2-3 research priorities. Ideas should be submitted to him prior to the January 19 Council of Deans meeting. The suggestion was made to include some type of preface at the beginning of the document.

The names of Stan Cooke and John O'Connor have been submitted to serve on a University committee to study summer school.

Department heads were told that if they know they have a class that will make in the summer, it can be offered. Dr. O'Connor commented on being flexible relative to course offerings in Owensboro due to the tornado. Dr. Evans will check on the status of Owensboro classes for this semester.

Deans' retreat will be held sometime this month.

Dr. O'Connor asked that the dean meet with departments to update faculty on reorganization.

A memorandum from Phil Myers was distributed for information regarding when to subcontract and/or use personal service contracts.

An e-mail from Robert Adams concerning graduation figures was distributed. Discussion was held on retention relative to this issue.

Information was distributed on nomination dates for graduate assistantships.

A copy of a memorandum from Friends of Lost River was distributed for information.

Dr. Metze reported that all Proximas have been installed in classrooms. He has remotes for all the units. He stressed that faculty needs to be aware that should ALWAYS turn off the Proximas with the remote and not the switch. He will e-mail all faculty.

Dr. O'Connor remarked that he would like to see feedback from the dean as to how the College's goals were evaluated by the Provost. Also, he asked when incentive funds will be received. Dr. Evans responded that he would get with Sharon on the issue of incentive funds.

The question was raised relative to why the quality dimensions were left out of the goals.

Dr. Schnacke commented briefly on faculty in the Department who are ill.

There being no further business, the meeting was adjourned.

Cathie Bryant, Secretary