

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, January 11, 2001 – 8:00 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Cooke, Crews, Fiene, Fong, Houston, Mikovch, Moore, O'Connor, Poe, Sheeley, Stayton, Wardell (for Filip).

Dr. Adams gave a brief report on her attendance at the Governor's Conference on Latin America. She commented on how well Western presented itself and added that the Governor is stressing the role of education tied to supporting the preparation needed to work with Latin American countries.

Drs. Adams and Evans will be in Biloxi next week attending a meeting regarding the Title II Teacher Quality Grant. Provosts, deans, and directors will be participating in that meeting.

Dr. Adams announced that the College received a \$450,000 technology grant from the Federal government as well as additional funding for the Bowling Green Housing Authority grant. She added that the College's ability to obtain these and other grants is an asset for Karl Miller when he meets with prospective donors. The Housing Authority grant will allow Western the opportunity to be a national pilot in this area, as there are no other similar programs in the nation.

The new policy on the tuition waiver for supervising and resource teachers was distributed and discussed. It will be put on the College's website in the near future. Dr. Adams clarified that the policy is retroactive for supervising teachers in the fall 2000 semester.

The policy on required documentation for field placements of education students was distributed and discussed. Dr. Adams urged other areas to think about the possibility of putting a policy of this type in place.

Dr. Evans' father passed away earlier this week, and he will be out of the office probably until Tuesday (Monday is a holiday).

Faculty workloads were discussed at length. Department heads may want to look at cases where the 15-hour load is appropriate for some faculty. Dr. Cooke added that the University is considering the use of "rolling contracts."

Dr. Adams reminded department heads to stress to their search committees the issue of confidentiality during search processes.

The announcement was made that Western is in the process of renegotiating benchmarks.

A retreat is tentatively planned for February 2 which will involve deans and department heads to discuss the action agenda. Also planned is a possible "deans lock up" on February 12 and 13 to write the final action plan.

International education was discussed. Dr. Adams said Dr. Houghton is working on ways to duplicate the Mexico City program on other campuses in Mexico. Also, the CPE will now officially recognize that universities do have graduate programs, which will help with performance funding.

The deans have discussed cost sharing approaches to bringing in students who would otherwise not come to college. Dr. Adams spoke further on the program with T/TAS and CFS.

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Dr. Adams indicated that a new policy is being developed for compensation for the evening meal for teaching off-campus classes. Also, Academic Affairs is working toward a means for faculty to receive the full

amount of monies from awards rather than a much smaller amount after taxes.

As there are several faculty members who have been at the University the same length of time, the University Senate will be given the task of determining who will carry the mace at commencement.

Dr. Cooke mentioned that Jody Richards has signed a bill allowing anyone who graduates from a Kentucky high school to receive their first year of tuition free at any state institution. There are no funds associated with this bill, however.

CPT Wardell asked about finding a way that Kay Terry's son could still qualify for a tuition waiver as an employee's dependent.

Proofreading of the undergraduate catalog will be done Wednesday through Friday. Cathie will look at the College's information. Dr. Cooke added that the graduate catalog can be proofread on-line.

Dr. O'Connor asked about the procedure for transferring web courses taken through Western as compared to the procedure for on-campus courses. Dr. Adams said she would bring this up at Dean's Council.

There will be no meeting next week, January 18.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary