

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, January 20, 2005 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Evans, Keaster, Poe, Baker, Daniel, Ecton (for Fiene), Haggbloom, Hughey, Metze, Powers, Storey.

Department heads were asked to share the study abroad information with interested faculty.

Brief discussion was held on Honors Day.

Dr. Evans encouraged department heads to check out the website www.theteachercenter.org.

Drs. Evans and Metze will be attending a meeting on Friday regarding EduNet 24, which is a group of entrepreneurs who have developed an electronic tutoring program and want to partner with Warren County Schools. Bowling Green is being targeted because of the large Hispanic population.

Pamphlets were distributed relative to the Mentoring Program. This program should be discussed within departmental units and will be on the February 3 Administrative Council agenda.

Discussion was held on the Faculty/Professional Staff Advisory Council's purpose and role. It is assumed that faculty will raise concerns at the departmental level, which brings the necessity of the Council into question.

Considerable discussion was held concerning promotion and tenure portfolios. Dr. Evans has discussed this issue with the Provost, and it is felt that no more than a 2" binder is needed. One option may be that faculty can submit additional materials to the Promotion and Tenure Committee, but all of the documentation would not go forward from that point. SITE evaluations will continue to be reviewed in the process and need to be included at all levels. It was noted that faculty have requested a model be available. The suggestion was also made relative to the possibility of electronic portfolios being accepted. Dr. Evans will talk with the Provost about that suggestion. This topic will be put on the agenda for the February 3 Council meeting.

Department heads were asked to provide feedback to Dr. Keaster concerning the purpose of graduate assistantships, the value of the graduate program to the unit, and the related issue of economic development. Feedback is requested prior to the February 3 Council meeting.

Dr. Evans will meet with Doug Ault and John Osborne next week to discuss the new building. The President has requested that a one-page white paper be submitted by February 1. Department heads should provide additional information to be included in Dr. Evans' rationale by next Monday. That information should focus on why a new building is needed from an educational and economic development perspective as well as P-12 and educational leadership. Suggestions were made to include the following points: (1) CEBS has some of the largest majors in the University, (2) CEBS trains more teachers than any other Kentucky institution, (3) CEBS is preparing teachers for the work place, and (4) GRREC's current location is not conducive to efficiency or success.

The KDE document was discussed, particularly relative to its impact upon the College. It is anticipated that the document will be approved at the February Board meeting. Individuals were asked to work with Ms. Storey on attendance at the February meeting with Dr. Daggett. Dr. Evans stressed the importance of our involvement in that initiative.

Department heads have been asked to elect College representatives for the Faculty Awards Committee. Comments from last year's committee were distributed and discussed. Feedback on this issue is needed, and it will be discussed again at the February 3 Council meeting.

The student awards ceremony will be discussed on February 3.

Very positive feedback was received from the first group of guests who attended the ball game. Another group will be invited for the January 27 game. Dr. Evans added that he would like to identify other activities in which superintendents could be involved.

Dr. Evans commented briefly on recruitment of prospective students as well as on the Fall 2005 Hensley Lecture.

Dr. Evans reported on issues that will be addressed at Monday's Standards Board meeting.

Everyone was reminded of the January 25 Workday. Dr. Evans pointed out that the WKU Foundation meets on Thursday, and the Regents meet on Wednesday. On Thursday and Friday, Dr. Evans will be attending the AEL Board meeting.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary