

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, January 22, 2004 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Evans, Keaster, Poe, Baker, Daniel, Ecton, Haggbloom, Hughey, Metze, Powers. Dr. Schlinker represented Dr. Ecton for a portion of the meeting.

Considerable discussion was held regarding the budget. Meetings are continuing, and information on final decisions that have been made should be available in the very near future. Dr. Evans stressed to department heads that they move judiciously in filling approved vacant positions.

Department heads were asked to provide the following information to Dr. Evans: (1) a priority listing of vacant positions, (2) the current balance in indirect accounts, and (3) the impact on departments if workshop accounts are cut. Dr. Keaster plans to meet with Dr. Roberts regarding the Center for Gifted Studies.

Department heads were encouraged to be thinking about their operating budgets, in the event that cuts are made to those areas. Dr. Evans indicated that they should also be thinking about long-term efficiencies as well as low enrollment courses and duplication of courses. He stressed the importance of maintaining student learning as a high priority.

The College equipment request will be going forward. If those are cut, Dr. Evans hopes to use development funds for that purpose.

Dr. Evans will be attending the University Senate meeting this afternoon.

It was noted that the ideas on budget cuts voiced at the department heads workday were only suggestions and did not receive consensus by the group.

Dr. Keaster reminded department heads to review the draft of the NCATE Institutional Report and to replace the section on Standard 3 with the revised version they received.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary