

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, January 25, 2001 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Cooke, Crews, Fiene, Filip, Houston, Metze, Mikovch, Nims, O'Connor, Poe, R. Roberts, Schnacke, Stayton, Stone.

Dr. Adams reported on the meeting in Biloxi regarding the Teacher Quality Enhancement Grant. She added that it was a very positive and productive meeting.

Discussion was held on S.B. 77, particularly relative to the portion of the bill dealing with outside groups offering teacher preparation programs leading to licensure in Kentucky. Dr. Adams encouraged department heads to be prepared in case of that possibility.

Dr. Adams reported on the meeting at CPE regarding trust funds and pre-conditions to qualify. Further discussion was held concerning programs that can be completed in four years and alternative certification. Dr. Adams hopes to invite Marilyn Troupe and Mary Ellen Wiederwohl to come to Western to present information on alternative certification. She added that this is an ideal time for Western to use this opportunity to develop a plan. With the trust fund dollars from the state, Western could use these funds for additional work with teacher quality enhancement. These dollars can be recurring, and at least 40 percent can come to teacher preparation at Western. Considerable discussion followed regarding this issue.

Dr. Stone commented that a mechanism is needed for communication between department heads across campus regarding alternative certification. Dr. Adams added that we will continue to experience pressure on this issue.

Dr. Adams indicated that she has finished reviewing the drafts of the faculty evaluations. She commended the work done on these evaluations. Because we are working toward a five-year portfolio, she tried to make notations on each evaluation regarding outstanding items or problem areas. As technology has been stressed, faculty websites and syllabi on the web were checked. Dr. Metze added that faculty should give their syllabi a general name relative to the semester offered so that the website can remain current and can be located.

The College has received a five-year technology innovation challenge grant, which will be directed by Dr. Metze. This grant will address how to integrate technology into instruction. Dr. Metze was asked to post this announcement on the College's website.

Dr. Houston spoke about the requests being received for off-campus instruction and pointed out that none of the ITV classrooms have been scheduled by our college. She encouraged department heads to request classrooms early in the scheduling process. Dr. Houston reported that two new higher education centers are being built in Glasgow and Elizabethtown, which will result in additional needs for classes.

Department heads were given a list of questions to which they should respond as a part of their evaluation. The responses are due February 2.

The date of March 27 has been tentatively set for Western to serve as host for one of four regional meetings of the National Commission on the High School Senior Year. Governor Patton chairs that Commission, which has as its purpose to hear from various constituencies about the disconnect with the senior year and higher education and/or the work force. An invitation list is currently being planned.

Administrative Council
January 25, 2001
Page 2

April 5 has been chosen as the date for the President's Gala for development.

There will be a delay in student course evaluations.

Post-tenure review and evaluations were discussed. Department heads were asked to go ahead and submit evaluations on non-post-tenure review faculty. Also, department heads should submit similar post-tenure review materials on themselves as what was done for faculty. Dr. Adams commended department heads on the post-tenure review process.

Dr. Cooke reported that UK has eliminated out-of-state tuition for graduate study. In addition, they are giving free tuition for one graduate class for anyone who wants to take a class at UK as well as those who register the last day of registration and slots in classes are still available. Also, an agreement was made with Murray that Western would have a minimum of two web-based LME classes ready.

Dr. Poe said that Office Associates should have received a manual for curriculum proposals; however, there may still be revisions made.

Department heads were reminded to submit names for the Faculty Awards Committee.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary