

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, February 3, 2011 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Evans, Poe, Carter, Haggbloom, Kline, Lich, Powers, Schlinker

CAD Materials – The packet was distributed and discussed briefly.

Graduate Assistants – Brief discussion was held.

New Faculty Research – Dr. Baylis hopes to provide start-up funds for new faculty research. The suggestion was made that faculty could request funds from a pool designated for that purpose.

Budget – Dr. Evans commented on the budget. We should have information on the cuts by next week.

New Building Dedication – The ceremony is scheduled for April 29 at 2:00. If there are classes at that time, faculty may want to consider letting them out early because of all the activities that will occur in the building. A luncheon is planned, as well as a reception afterwards. We need to be thinking of ways to showcase our students as well as to convey the message about what we are doing in the college. Considerable discussion followed, and Dr. Evans asked that everyone be thinking about what we could do to showcase the building during Homecoming as well.

Building Issues – Saturdays are still an issue, but the building is closed on Sundays. Be certain all faculty/staff have the furniture they need. Everything needs to be out of TPH by next Friday.

Teacher Quality Budget – Teacher Quality and covering vacant temporary positions were discussed.

Technology – Discussion was held on laptops for checkout and other technology needs.

ATP– The out-of-town ATPs, as well as those in the summer, need to be covered.

Websites – Everyone needs to be aware of changes to be made on websites relative to the new building. Let Tony Kirchner know of anything that needs to be corrected.

Faculty Governance Committee – The possibility exists that the committee structure may be redesigned, particularly relative to the PEC. This issue is critical to accreditation. The CEBS representatives on the Senate need to be cognizant of the accreditation aspect.

Undergraduate Student Achievement – Mr. Brown will be attending the next meeting to discuss information on undergraduate student achievement, which is a very serious issue.

Student Ambassadors – Unit heads should be thinking about how CEBS student ambassadors can be involved in the building dedication. Everyone should review the document and be prepared to discuss this program at the next meeting, at which Michelle Kahler and Denise Hardesty will be present.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary