

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, February 14, 2008 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Norman, Daniel, Fiene, Haggbloom, Hughey, Metze, Mikovch, Powers. Drs. David Coffey, Dan Myers, Roger Murphy, and Carol Wilkerson were guests.

--International Programs – Guests discussed initiatives with international education, particularly the idea of learning communities. A process will be put in place to determine the types of instructional activities taking place on campus. Everyone is encouraged to complete the survey. Departmental meetings will be scheduled to establish a departmental liaison; Alice Mikovch is the CEBS representative on the University International Committee. Council members were asked to be thinking about what internationalization means to them and to their units. Ms. Mikovch spoke further about activities within the College and mentioned Belize and Spain. The reception for the new Vice President is today at 3:30.

--Retiree Benefits – Information on retiree benefits was distributed. Drs. Tallon and Lee are working on this issue, and feedback should be sent to them. It was suggested that different terminology be used for optional retirement (perhaps “phased” retirement) and that better communication is needed between HR and retirees relative to the fact that retirement benefits are taxed by the state. Additional suggestions related to the definition of optional retirement; that it is available only for tenured faculty; and the possibility of having choices on optional retirement terms, such as 5, 10, or 15 year terms. Eligibility for emeritus status is not determined by the retirement process. Dr. Evans will forward all comments.

--Handouts – CAD material was distributed for information, as was a list of the 3% recommended budget cuts.

--Budget Issues – Discussion was held on cutting back travel, possibly in the number of individuals who attend the same conference. Also suggested was getting an 800 number for conference calls to take the place of some attendance at meetings.

--Cryle-Leike Cards – Dr. Evans has \$1000 cards that can be used for purchasing a house.

--Normal Drive – Abatement has been completed on the houses; demolition will begin March 18.

--General Ed Committee – Submit names to Dr. Evans today. One per college will be selected.

--Additional Budget Cuts – Unit heads should be thinking about the next possible 6% cuts. Dr. Evans went over ideas to be considered when making decisions on cuts. Considerable discussion followed, particularly relative to lapse salaries. This issue will be discussed again next Thursday; unit heads need to look at what is needed to accomplish the delivery of their programs next year.

--Enrollment Growth – Targets were reached at the undergraduate level but not at the graduate level. A plan needs to be developed.

Council members were told to be prepared to discuss additional budget cuts as well as enrollment growth targets at the next meeting.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary