

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, February 19, 2009 – 9:30 a.m.
Dean's Conference Room, TPH

Present: Evans, Poe, Norman, Carter, Daniel, Davis, Haggbloom, Metze (via video link), Powers, Schlinker (for Fiene).

Student Awards Ceremony – April 26 is the preferred date; May 3 as alternate. It will be held at South Campus. Information for the program should be sent to Dr. Norman, and he will coordinate its completion. A short description is needed for those awards or scholarships that are not self-explanatory when looking at the name.

Summer School – Brief discussion; problems may occur because some districts will not dismiss in time for the first session.

Research/Grant Activities – Dr. Norman reported from the CAD meeting; Buddy Steen is the new Head of the Research Foundation.

Stimulus Bill – There may be opportunities related to the stimulus package. Submit ideas to Buddy Steen and copy Dr. Evans.

Legislative Issues – Dr. Norman reported on current legislative issues concerning common course numbers, course alignment, transfers. The funding model is likely to change.

Salaries – Brief discussion.

Diversity – Department heads were encouraged to attend the March 10 meeting with Dr. Miller and personnel from the EEO office.

Vice President for Information Technology – A search committee is being formed to begin the process to hire for this position.

March 4 GRREC Meeting – Deans are encouraged to attend, as it will deal with collaborating on student readiness for college.

Program Productivity – Worksheets were distributed and discussed.

Honors College Degree – There may be opportunities available through this. Department heads were asked to review the data.

Major in Military Science – Work with LTC Brantley on this program.

New Programs/Options Within Programs – This issue needs to be addressed.

House Education Committee – Dr. Evans reported on a meeting held with the Head of the Committee.

Elizabethtown – Troy University is recruiting in Elizabethtown for their on-line programs.

Productivity Funds – Funds should be transferred to departments next week. Dr. Evans will clarify funds to be moved to the new building. DELO monies will be received after July 1.

Outcomes Assessment Plans – Dr. Norman stressed that the 08-09 plans need to be available for the SACS visit. Dr. Evans added that Action Plans need to be finished as well. Further discussion was held in departments being given information on guidelines for productivity awards (what is “valued.”)

Digital Measures – Brief comments on anticipated problems.

SACS – Everyone is encouraged to be familiar with the SACS report. Dr. Evans added that he is planning a College-wide meeting to talk about the upcoming visit.

University Experience – Dr. Buzzard will be scheduling meetings with UE faculty.

Faculty Handbook – Faculty are encouraged to review the revised *Faculty Handbook* on the University Senate website.

New Faculty Ranks – Brief comments.

Student Research Conference – Scheduled for Saturday, February 21, at South Campus. Participation is encouraged. Concern was expressed relative to the early date for the conference, as students aren't ready to present.

Efficiency Targets – Dr. Evans indicated that targets need to be set for the College. Considerable discussion followed, and comments were made relative to a support system for international students. Department heads were asked to review information on international student guidelines for on-line courses. Learning outcomes were mentioned as well.

Benchmarks – Information was distributed concerning benchmark faculty salary data.

iCAP – This topic will be on the next agenda.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary