

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, March 2, 2000 – 8:00 AM
Dean's Conference Room, Tate Page Hall

Members Present: Adams, Evans, Ferguson, Filip, Fong, Mikovch, Oglesby, Poe (for O'Connor), Schnacke, Stayton.

Dr. Adams illustrated and discussed the faculty Web Pages. Department heads were asked to follow up with their faculty in getting their addresses to Leroy (via e-mail). Also, department heads need to remind faculty to update their Web pages. Dr. Adams expressed her willingness to meet with departments to discuss getting syllabi on the Web.

Brief comments were made on the 2+2 agreement as well as the suggested four-year courses of study, which are on the Web.

Dr. Adams reported on the recent AACTE Annual Meeting. Discussion was held on the possibility of putting together "brown bag luncheons" for individuals interested in hearing the presentations that were made at the conference. Council members expressed their support for this idea, and added that these luncheons might include presentations by other faculty who have presented at significant meeting or who have activities of interest to the general population of the College. Also, comments were made that this should be an ongoing activity. Department heads were asked to talk with their faculty and give Dr. Adams times that would work best. Ms. Mikovch pointed out that an avenue also is needed for sharing information from meetings.

Department heads were asked if they would like to begin having regular individual meetings with the Dean. It was agreed to do this, and department heads will decide, on an individual basis, how often they want these meetings to be scheduled. Cathie will call everyone to set them up.

Dr. Adams discussed the University's relationship with a Technical Institute in Mexico City. Basically, the same type of program will take place this year as was done last year. Six faculty members from Mexico City will be coming to campus this summer. Dr. Adams will know the curriculum areas in the near future. Faculty from Western are needed to teach courses in Mexico City and then follow up with Web support. Department heads were asked to be thinking about this program. This issue led to further discussion regarding admission requirements and the fact that Western does not have in place a provisional admission policy. Dr. Adams would like to look at this issue as a group. Prior to next week's meeting, department heads should be thinking about how to spell out such a policy.

LTC Filip pointed out that the picture in Tuesday's Herald was NOT a Western student.

Brief discussion was held on the College newsletter. Dr. Adams spoke to the issue of getting information on faculty activities to the different publications such as On Campus. Additional comments were made on making the MIS system more user friendly, increasing the amount of space for listing activities, and including areas for other items that don't fit into one of the categories on the form.

Dr. Schnacke reported that Ron Adams attended the last department meeting and is doing very well. He plans to return next fall.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary