

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, March 2, 2006 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Evans, Keaster, Poe, Baker, Daniel, Dinkmeyer (for Hughey), Haggbloom, Metze, Powers, Schlinker (for Fiene).

Dr. Evans indicated that some of the doctoral program approval guidelines have changed. CPE will be bringing in an outside group to review proposals. Also, it is expected that a recommendation will come to the Standards Board requesting that programs in Educational Administration and Counseling be moved to post-masters status. The impact of that move was discussed further.

Brief comments were made relative to individuals being certified in counseling without a teaching certificate. At this time, Western's program will not be changed.

It was noted that Western's on-line undergraduate catalog should become interactive effective March 3. Department heads were urged to be certain all websites are current, as they will be linked to the catalog.

Concerns were expressed regarding representation at the recent Focus on Western. Dr. Evans will pursue the possibility of Admissions providing a list of all recruitment events by semester, to allow for appropriate advance planning.

The new design for the college banners was presented.

The DARS program is in place for the business college, and CEBS will probably be ready sometime next year. Dr. Poe added that she has the URL for the Kentucky CAS system.

Copies of materials from the February 21, 2006, CAD meeting will be forwarded to Council members.

Dr. Evans commented that, at this point, he is not optimistic about next year's budget. Discussion followed relative to distribution of money from the winter term. A formula will be used to determine amounts, and they will not roll over.

Dr. Shoenfelt was nominated as the CEBS representative for the Leadership Enhancement Council. LTC Baker briefly explained the purpose of the Council.

Copies of a TECSCU pamphlet were given to department heads.

Discussion was held regarding the process for awarding emeritus status. Concern was expressed relative to the lack of criteria, among other issues. It was agreed that the deans need to address this.

Department heads were asked to provide lapse salary information to Dr. Evans, as that part of the budgeting process will occur prior to salaries this year.

The list of faculty award nominees was distributed. Ms. Bryant indicated that letters have gone out to those individuals. Also distributed was a copy of the Centennial flyer announcing the scholarship competition. The winners (one at the undergraduate level; one at the graduate level) will be awarded the scholarship at the student awards ceremony.

Information was distributed relative to immigration legislation. Dr. Evans pointed out that this could have implications for Western as well as some of Kentucky's industries.

Brief discussion was held regarding marketing of individuals involved in grant work. Dr. Evans will discuss this further with Dr. Haggbloom.

The WKUSES deadline is March 10.

Dr. Poe indicated that a seminar for first- and second-year faculty is tentatively planned for April 25. The seminar will deal with legal, ethical, and practical issues and will also cover issues related to disruptive students in classes and student privacy.

Brief comments were made on the MIS system. Dr. Poe will send the URL for the other colleges' systems to department heads and Dr. Metze.

Copies of the MSERA Call for Papers were distributed. Western does have an institutional membership, which allows for a reduced rate for one person to attend the conference.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary