

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, March 3, 2011 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Evans, Poe, Applin (for Powers), Carter, Deteresa (for Caldwell), Haggbloom, Kirchner, Kline, Metze, Schlinker. Dr. Dale Brown, Ms. Denise Hardesty, and Ms. Michelle Kahler were guests.

Building Dedication – The dedication will be on April 29 at 2:00 p.m. Departments will be highlighted during this function. Orders are still being submitted, and work is continuing on the punch list. Brief comments were made on artwork for the building, and department heads need to be thinking about where they would like to place bulletin boards.

Budget Cuts – Dr. Evans went over this.

Web Redesign – Mr. Kirchner outlined the redesign process. Our site will go into a Content Management System (CMS). Colleges will have a certain look; departments will all have a different look. Programs will have their own look as well. Meetings will be held with each department, and a representative from each will be identified as the main point of contact. More information will be forthcoming.

Student Ambassador Program – Ms. Hardesty and Ms. Kahler reported on the progress being made toward having this program in place. A timeline is being developed; students from FEA may be identified for the building dedication. The official start for the actual ambassadors would be Fall 2011, with ten students identified for the college and two at each extended campus site.

Homecoming – Brief comments were made. Everyone should keep in mind that there will be events at that time relative to the new building.

Student Retention – Dr. Dale Brown discussed statistics relative to retention. He noted that we have lost 987 students from the fall semester to now and need to develop strategies to address it. A pilot program with sophomores is planned, and he will be getting numbers for our college by department by program.

Position Searches – Dr. Evans commented positively on the current searches under way.

Internationalizing the Curriculum – Dr. Carter reported on this topic. Dr. Bill Pfohl needs information from department heads on what is being done in their respective departments. They need to address the issue of available opportunities to do things in this area. Dr. Pfohl needs talking points to justify what we plan to do with the funding we received. Submit information to him ASAP.

NCATE Accreditation Visit – The visit is scheduled for March 27-29.

National Council for Teacher Quality – Dr. Evans needs feedback on this organization, as they will be conducting a study on all undergraduate teacher preparation programs in the country.

Staffing – Brief comments were made.

Artwork for Building – Submit names to Dr. Evans on ideas for artwork.

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Next Meeting – The need for next week's meeting will be determined by what transpires from the CAD meeting.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary