

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, March 4, 2004 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Keaster, Poe, Brotherton (for Baker), Daniel, Ecton, Ferguson (for Powers), Haggbloom, Houston, Hughey.

Brief discussion was held on concerns expressed by the Extended Campus Directors relative to their inability to access SITE evaluations. Dr. Poe indicated the *Faculty Handbook* specifies that the evaluations are not to be shared with anyone.

The University will recognize faculty emeriti with a luncheon on April 22, and departments have been asked to consider holding some type of function that morning. Dean's offices will be given the names of attendees once they have responded to the invitation. Dr. Poe clarified that faculty emeritus status is not automatic; department heads must recommend individuals, and they must be fully retired. Department heads should be thinking about ideas for the College/departmental activities.

Dr. Flynn will be returning to faculty status effective July 1, 2004.

Considerable discussion was held regarding extended campus sites. The Owensboro Task Force Report was also discussed as well as budget implications.

Dr. Hughey has been named Head of the Department of Counseling and Student Affairs.

The Productivity/Program Review was discussed. The deans will be receiving information relative to low enrollment programs and how that issue will be addressed.

The University is considering the possibility of a program for ABDs, which would provide some type of support in completing their dissertation. The deans will be asked to provide Academic Affairs with the names of ABDs in each college.

Relative to ITV challenges, Dr. Poe indicated that Dr. Audrey Anderson will chair a task force to develop recommendations on scheduling, faculty incentives, and compensation issues for teaching off campus. Dr. Evans has indicated his preference that the College be represented on that task force.

Information was shared with the deans relative to the status of academic quality funds. Dr. Burch will be checking further on the use of those funds.

Dr. Keaster reported that the NCATE pre-visit went well, and he is in the process of finalizing the schedule for the April visit. Department heads should be collecting data on the standards and their expectations. Dr. Keaster asked department heads to inform either him or Tony Norman about what materials have been submitted and what is yet to be submitted. These materials are needed within the next week. He added that the Website will be updated, and the Conference Room will be used as the team's work room.

Dr. Keaster reported on the follow-up meeting to discuss a stand-alone doctorate. The University does not want to miss this window of opportunity. The doctorate would be housed at the Dean's Office level and would be some type of leadership degree with specific areas of emphasis. Drs. Hughey and Ferguson volunteered to help with this endeavor.

Dr. Burch informed the deans that, beginning this year, staffing for extended campus sites is to be included within the College staffing plan.

Dr. Ecton announced that he will return to faculty status effective June 30, 2004.

Dr. Houston reminded everyone that materials for the newsletter are due March 14. The current issue probably won't go to the printer before April, so some late submissions may be accepted.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary