

**Minutes**  
**Administrative Council – College of Education and Behavioral Sciences**  
**Thursday, March 18, 2010 – 9:30 a.m.**  
**Dean's Conference Room, TPH**

Present: Evans, Poe, Norman, Caldwell, Davis, Gott (for Carter), Haggbloom, Lich, Metze (via video link), Powers, Schlinker, Wagner

**Search Processes** – Discussion was held on current search processes. Dr. Evans stressed diligence in screening prospective employees.

**Student Awards Ceremony** – The Awards Ceremony is scheduled for Sunday, April 25. The reception will begin at 1:30, and the ceremony will begin at 2:00. Department heads need to forward their information to Amber Young; they are responsible for notifying the winners and inviting everyone.

**New Building** – Dr. Evans shared information and noted that he will meet with the WKU Project Manager tomorrow. Discussion followed.

**Race To The Top** – Discussion was held on the handout relative to Great Teachers and Leaders and how it relates to Race To The Top, a partnership between WKU and GRREC. This will go before the Board of Regents for approval.

**Sponsored Programs** – Information was discussed concerning grant awards/proposals and how we can enhance our work in the college. Dr. Haggbloom will get additional copies for Council members.

**Enrollment** – Enrollment looks good at this time.

**Funding** – CPE recently made the clarification that state funds are not based on student enrollment/SCHP.

**Top Competitors** – Council members were encouraged to review the information.

**Distinct Dialogue** – We will be hearing more about this issue in the near future.

**Budget** – The information we have has already been publicized. A 3% increase is expected in food and housing costs for students.

**Cell Phones** – Dr. Evans reported briefly on information relative to cell phone usage.

**Material from March 16 CAD** – Dr. Poe gave a brief report on information from this meeting, particularly relative to international students.

**Navitas** – Dr. Poe reported briefly on this. Dr. Evans added that two classrooms on third floor will be designated for the Navitas program.

**PD Accounts** – Dr. Evans updated the Council members on discussions concerning PD accounts.

**EALR Department Head** – Dr. Evans announced that Dr. Schlinker has accepted the position as Department Head.

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**Searches** – A brief report was made on current searches. Two candidates have been invited for the position of Director of the Doctoral Program.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary