

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, March 23, 2000 - 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Cooke (for Stayton), Evans, Ferguson, Filip, Kummer (for Oglesby), Metze, O'Connor, Sheeley (for Schnacke)

Guest: Rick DuBois

Rick DuBois, Director of Corporate and Foundation Relations spoke on various aspects of his office. His main focus is to solicit support for WKU programs from business and industry. He encouraged the group to contact him if there is a solicitation of a foundation or industry. He stated that their office would like to be involved in the proposal writing of larger amounts such as \$10,000 or more. As far as the smaller projects, the Development Office would like to be kept informed and could offer help with planning strategies. He stated that early childhood development and intervention seems to be one of the prime interests of foundations. It was suggested by Biff Kummer that the Development Office might want to have a schematic theme, brochure, or web-site information for better internal relations with the University. Mr. DuBois agreed this needed to be done.

The Dean spoke briefly about the memo that went out to all College faculty and staff this week and stated she would try to do a memo of this nature every two weeks. Also to help keep faculty and staff informed, minutes of Administrative Council, Graduate Programs Committee, Curriculum Committee, and Teacher Education Committee will be going on the web in the near future. This will be good for all faculty and also for NCATE purposes.

The Dean reported on her recent trip to Mexico City to negotiate a master's program in Mexico City. Everything looks very positive. There should be course offerings beginning in Fall, 2000 to be staffed by the College. For those faculty interested in teaching, their airfare and accommodations would be paid for. There would be no reduction in load. This would be considered a professional growth experience. Team teaching would be encouraged.

The Dean asked for departmental responses to changes regarding graduate admissions. It was reported that SISTE, PE/REC and Educational Leadership faculty were, in general, positive for an alternate standard for entrance to the graduate program. The Psychology Department was confused as to why this wasn't going through the appropriate governance committees. The Dean stated that these recommendations have followed the appropriate procedures, having been sent first from the Department of Physical Education and Recreation, discussed at Administrative Council, returned to all departments, and will be sent then to the Graduate Programs Committee and then forwarded up the hill. Psychology members felt there should not be a difference for instate and out-of-state GAP. It was the feeling of the Psychology department that assistantships should be used to recruit the best students and there is a need to make the graduate programs much more rigorous.

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Department heads were asked to go to their units and each can determine what a student will need to be evaluated. The key is a rigorous criteria. Sam suggested that applications for admission to graduate programs might be required by a certain time before being admitted for a particular semester. This would not keep students from taking classes prior to admittance. When looking at criteria we shouldn't look at just getting in but also at maintenance and even how to remove some students who are not benefitting from the program.

Next discussion was on the four-year guaranteed programs. Leroy has added a suggested four-year program link to our College web-site. Psychology and Consumer and Family Sciences are completed. Leroy has a template for programs of study which will be used to put these on the College web page. Educational Leadership, SISTE, and PE/REC will need to get with Leroy on doing this. Jim Flynn needs to have these submitted by April 7th.

The Dean reminded the department heads of the OAR luncheon this coming Saturday, March 25th.

Sam will be contacting Facilities Management about adding "Behavioral Sciences" to the building name and will also contact them to correct the department name of Home Economics to Consumer and Family Sciences on Academic Complex.

Dr. Adams reported our College is ahead of other colleges in many areas on our web page, especially the course syllabi.

Being no further business, the meeting adjourned at 11:15.

Susan Krisher
Secretary

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