

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, March 25, 2010 – 9:30 a.m.
Dean's Conference Room, TPH

Present: Evans, Poe, Caldwell, Carter, Duba (for Davis), Haggbloom, Metze (via video link), Powers, Schlinker, Wagner. Craig Cobane, Honors College; Nancy Givens, Center for Environmental Education and Sustainability; and Jeremy Logsdon, Housing Authority of Bowling Green, were guests.

Introductions were made.

Honors College – Dr. Cobane gave a report on the Honors College and talked about ways to offer more honors courses. He added that instructors with honors students in their classes should include in the syllabus information on what is expected of those students. Clay Motley will be conducting workshops for departments.

Sustainability – Ms. Givens discussed sustainability as it relates to the University Strategic Plan. She noted that a faculty retreat, “Sustainability Across the Curriculum,” will be held at Barren River Lake State Park on June 8-9, 2010. Colleges will be asked to identify five individuals to attend the retreat.

Housing Authority of Bowling Green – Jeremy Logsdon, Education Director for the Housing Authority, spoke about his role as liaison for WKU and the Housing Authority. They are currently looking for WKU students to work with them in a variety of ways.

New Building – Pictures of the inside of the new building were shared with the group. Dr. Evans will send the link to everyone. He also needs an accurate number of faculty members from each department head.

Student Awards Ceremony – The Awards Ceremony is scheduled for Sunday, April 25. The reception will begin at 1:30, and the ceremony will begin at 2:00. Department heads need to forward their information to Tony Norman; they are also responsible for notifying the winners and inviting everyone.

ATP – Dr. Poe reminded everyone of the upcoming ATPs.

Department Head, Counseling and Student Affairs – Bill Kline has accepted the position. Dr. Evans will send out a letter to CEBS faculty and staff.

Study Abroad – Dr. Evans mentioned that Huda Melky can help with opportunities.

Faculty Handbook – Dr. Evans will be reviewing the Handbook this weekend and encouraged everyone to read the information on faculty involvement and research opportunities and consulting. Additional discussion followed.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary