

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, March 30, 2000 – 9:30 AM
Dean's Conference Room, Tate Page Hall

Members Present: Adams, Evans, Filip, Fong, Matthew (for Ferguson), Oglesby, O'Connor, Schnacke, Stayton.

Department heads were reminded of the April 14 Department Heads Workday. Items to be discussed include unit productivity awards, faculty workload distributions, annual evaluations, and the CPE review of programs. Dr. Adams indicated that Dr. O'Connor will be serving on the panel to discuss annual evaluations.

Dr. Adams reported on the recent Deans meeting, during which she showcased the progress made by the College in activities and information on the Web. She reiterated that she committed to all syllabi being on the Web by Fall 2000, and added that vitas and syllabi are to be maintained by the individual faculty members. Also, the University is looking at the possibility of departments and colleges being able to link to the catalog. Dr. O'Connor suggested that workshops be offered during the summer for putting syllabi on the Web.

There will be six 2001 OAR's and all of them will be on Saturday. In addition, the University now has a tour bus that can accommodate 28 people and leaves from in front of Potter Hall each day at 11:00.

Considerable discussion was held regarding provisional admissions to graduate studies. Dr. Evans spoke further on the topic, particularly relative to the quality of the program/students and matriculation. Dr. Adams requested that Dr. Oglesby send his recommendation through the Graduate Programs Committee, and the other departments can do whatever they choose to do. Dr. Adams emphasized being proactive on this issue, and Dr. Evans added that it would be helpful to tie this whole issue in with the Strategic Plan. By the May meeting of the Graduate Programs Committee, programs within each department who want a policy should have it ready to be submitted for that committee meeting.

Dr. Adams spoke briefly about the Mexico City program.

Discussion was held on workload categories. For next year, faculty have been asked to come up with what they would like to present with their annual review information. The work load form would be completed by the faculty member and would be tied in with their goals. Dr. Evans added that the issue of differentiated staffing needs to be studied.

Dr. Oglesby reported that the recreation accreditation team is on campus this week.

Everyone was reminded that Dr. Burch will be speaking to the College on Friday at 1:30 in the Auditorium. The President will be speaking to the College on April 4 at 3:30 in the Auditorium.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary