

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, April 6, 2006 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Evans, Keaster, Poe, Baker, Fiene, Haggbloom, Hughey, Metze, Mikovch, Smith (for Powers).

An AACTE publication was distributed for information and to share with faculty.

International Committee issues were discussed. It was noted that there are links on the College and Teacher Services websites.

As Ms. Wurth will be leaving effective May 25, Dr. Evans expects to proceed as soon as possible in forming the search committee for her replacement. Department heads should submit the name of an individual in their department who is heavily involved in grant activity to serve on the search committee.

Graduate assistantships were discussed. There are 32 slots, and Dr. Evans stressed working first within the College to fill those slots.

In conjunction with The Renaissance Group, the Dean's Office is in the process of submitting a proposal related to accountability to the Carnegie Foundation.

A meeting of the Council of Chief Academic Officers will be held on April 13 at which the Ed.D. will be discussed. Individuals from Western will be in attendance.

Dr. Evans spoke briefly about the Board of Regents meeting to be held in Elizabethtown on April 7.

Dr. Evans will be working on salaries next week. He needs information from department heads by Monday. Only appointments dealing with salary issues will be made.

The Challenging the Spirit Strategic Plan was discussed briefly. Dr. Evans also reported on his recent meeting with Brett Guthrie.

At this time, the replacement building for Page Hall is in the budget that will go to the Governor.

Dr. Poe discussed the material concerning recurring budget needs. Handout B lists the amounts requested by the College; handout C shows the expected allocations.

Department heads were asked to provide any input they might have regarding the draft policy from Dr. Jefferson on the endowed chair and professorships.

Dr. Evans noted that the document on the 05-06 Regional Stewardship, Institutional Initiatives was forwarded to CPE.

Information on carry forward funds was forwarded to Dr. Burch on Monday.

No concerns were expressed relative to the purchasing card system.

Department heads were reminded to submit information on the April 23 College student awards ceremony.

Faculty participation in commencement ceremonies was discussed, particularly due to the challenge of now having three ceremonies.

Dr. Evans indicated that the issue of fall PD activities will be discussed at a future Council meeting.

Dr. Poe reminded everyone that data collection for the Assessment Plan is to be completed during the current semester.

Brief comments were made on the printing of departmental brochures. Dr. Hughey reported on personnel changes in his department. Further discussion followed regarding positions within the College.

Dr. Poe will be meeting with Dr. Gray to discuss the graduate admissions process. If department heads have recommendations, they should pass them along to her.

The Fulbright for China was funded; ten people will be going from Kentucky.

Dr. Evans reported that Warren County Schools will be applying for a leadership piece at Harvard. If approved, Western will participate in that initiative because of our strong relationship with the school district.

Ms. Mikovch reported that the International Committee is sponsoring the April 17 presentation by Greg Michie, a teacher from Chicago. Attendance is encouraged.

Dr. Evans remarked about the possibility of securing an individual who spoke at the recent NASP Conference for the Hensley Lecture Series.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary