

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, April 12, 2007 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Brotherton (for Powell), Haggbloom, Hughey, Schlinker (for Fiene), Smith (for Powers)

Dr. Evans indicated that he has not yet seen the capital projects list. He also noted that two copies of the book, *Developing a Comprehensive Faculty Evaluation System*, are available for checkout in the Dean's Office.

Brief discussion was held on the current schedule of activities for May through August. Specific concern was raised relative to the short time new faculty will have to get ready for the semester. Discussion was also held about the latest admissions report and the fact that the students may try to avoid taking the math test by not attending ATP. Dr. Evans expects to receive information from Dr. Kahler and, if so, Dr. Poe may need to call a meeting.

The document concerning Select Accountability Measures for Kentucky Public Institutions could have implications for students coming to Western, as universities will be evaluated by CPE in terms of student success. This issue will be addressed in the future.

The CPE document on Developmental Education Task Force Recommendations will impact Western, and we will have a year in which to do planning and create an accountability system. Relative to the Educational Planning and Assessment System, there will be some challenges to address, and strategies will be identified to attempt to turn admissions around. More programmatic data should be coming from Dr. Kahler, and department heads were asked to be thinking about that issue. Dr. Evans hopes to discuss it further next week.

Summer enrollment is up from the same time last year.

Dr. Evans announced that a non-paid internship is available for the summer in Mitch McConnell's office.

The dates of September 8 and November 10 will be important for recruitment. September 8 is the first home football game, and November 10 is Homecoming. Sharon Hartz had an opportunity to see the proposed design of the new building, which will have three floors and be on the corner of Regents Avenue and Normal Drive. As there may be activities relative to the new building occurring in June, department heads were advised to try to take vacations in July.

Dr. Evans indicated that Bill Bewley is interested in some opportunities for teacher education in Dubai.

Meetings are in process regarding TopScholar; Dr. Hahn is the College representative.

Department heads were urged to be thinking about the issue of student accessibility to theses and dissertations. A meeting will be held in the near future to discuss this topic.

Department heads were encouraged to attend the session with Digital Measures to be held in DUC next Tuesday, as that system could replace our current assessment data base.

Dr. Metze indicated that he hopes to have the new College document system in place prior to moving to the new building. Dr. Evans pointed out that, at this point, the projected date we will be in the new building is August 2009. However, he anticipates it will be January 2010.

A copy of the press release from WKU American Humanics was distributed for information. Dr. Evans will forward copies of the brochures when they are received.

Council members were asked to review the information on the College to be included in the capital campaign. Let Dr. Evans know of any discrepancies.

Discussion was held on the Draft Strategic Plan Dean's Input. Department heads need to list items that have a dollar figure attached to them as indicators of maintaining high quality faculty. Dr. Evans needs input by April 16, with a copy to Dennis George.

Brief comments were made on reallocation costs as well as on salary compression.

SGA has expressed concern relative to the +/- grading system and also on the lack of syllabi available on line. Additional discussion followed.

Dr. Poe noted that we will need to review what we are doing relative to the QEP as far as what can be measured. This topic may be discussed at the deans/department heads workday.

Dr. Evans urged unit heads to utilize carry forward funds as much as possible.

Applications were distributed for the WKU Hall of Distinguished Seniors. The deadline for applications is 5pm on April 13.

Dr. Evans will begin work on the business plans this weekend and would like to receive departmental information by Friday if possible. This topic also will be discussed at the workday.

Detailed discussion will be needed on the Research Enterprise: Vision 2020, and Dr. Evans would like that discussion to occur on April 19. Department heads were asked to be prepared to discuss this issue and identify items in the report that they cannot live with.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary