

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, April 12, 2012 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Evans, Applin, Carter, Haggbloom, Huggins (for Caldwell), Kline, Petty (for Powers), Pope, Schlinker

Retention – Discussion was held specifically regarding those students in their 6th year and their status for graduation.

GTAs – Brief comments were made. Reports should be submitted to Dr. Evans ASAP.

Faculty Continuance Letters – We no longer have to do continuation letters on first-year faculty, only if a recommendation is being made for non-continuance.

Diversity – A consultant is on campus relative to diversity programming. Comments were made concerning new hires of underrepresented populations.

Retention – Dr. Petty discussed ways to code the data from the student surveys. Dr. Evans noted that the Leader in Me initiative has potential for retention. The Retention Committee as well as the Leader in Me group will be invited to next week's meeting. There was agreement to begin with a small group to think about how we want to handle it. We also need to follow up on the group of at-risk students. Ways to communicate with students were discussed, with texting being the best option.

Strategic Plan – Information was distributed and discussed at length. Two issues need to be addressed, compression and merit for exceptional faculty. There are also some staffing issues.

SIAs – A meeting will be held regarding this issue.

Faculty Awards Reception and Dinner – Dr. Evans will attend the reception but will be out for the dinner. Dr. Haggbloom will introduce his faculty at the dinner; someone from Teacher Education will introduce those faculty members.

Gen Ed – The proposal will be considered by the Gen Ed Committee after the Senate meeting.

Enrollment – We are up 60 students from last year.

Carry Forward Funds – We have received the third round of carry forward funds. We may have to look at budgets to determine how we will collectively use those funds. There also are some start-up funds for faculty, and we have some grant issues to address.

Summer SIAs – Dr. Evans indicated he would meet with Dr. Laves. Concerns were expressed relative to low enrollment classes for this summer.

Academic Affairs Policies – Three policies were approved by CAD. The Access to Educational Resources Policy will go forward. The Student Production Policy will impact Military Science.

ATP – Dr. Applin noted that ATPs are coming up.

Military Science – A new Head of Military Science will be arriving this summer, as LTC Caldwell's term is up.

Administrative Council

April 12, 2012

Page 2

Dr. Evans' Schedule – Dr. Evans went over his schedule for the next few weeks.

Reception for Retirees – A reception is planned for May 2 to honor the CEBS retirees.

DUC Renovation – We will probably have more activities in this building during the time that DUC is being renovated.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary