

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, April 19, 2012 – 9:30 a.m.
Third Floor Conference Room, GRH

Present: Evans, Applin, Caldwell, Gott (for Carter), Haggbloom, Kline, Norman, Pope, Powers, Schlinker. Pam Petty, Dusteen Knotts, Lucile Maples, Rachel Leer, and Sharon Hartz were guests for a portion of the meeting.

Co-Teaching – Dr. Evans will be attending a meeting at CPE regarding this subject.

Leader in Me Initiative – Brief comments were made regarding our involvement in Leader in Me relative to Stephen Covey's 7 Habits of Highly Effective People.

Retention – Information was distributed and discussed concerning results from the student survey. It was noted that the three big issues deal with study skills, time management, and workload. Further discussion dealt with the problems students experience in transitioning from high school to college and the fact that many students are reading below grade level. Considerable discussion centered around the services offered by the Center for Literacy and how it could be used to assist students. One problem exists because there is no method to track students.

One other suggestion was made that faculty dedicate one hour of the first class sessions on the services available to students. Faculty could be encouraged to do several things to help at all levels. Dr. Petty added that the Center has funding to work with faculty as well as with students.

Lengthy discussion was held on the possibility of offering sessions for faculty before and after the fall opening meeting to ask for their help. Mr. Super could be asked to share what he is doing and also have a student available to talk about the services and how they helped.

Dr. Evans stressed that CPE looks at how faculty are doing relative to students, particularly freshmen; and we will be asked to provide examples. This is very important to the University relative to benchmarks, etc.

The comment was made that we need to find a way to work with the population of students who are elementary education majors, as they have no interaction with the college until the sophomore year. We need to connect with all students in the college, possibly using some type of incentive. Dr. Knotts noted that technology can be used to contact and connect with students. ATP could be used. The idea was brought up relative to giving points for attendance at workshops or functions. In addition, it could be approached from the standpoint that "this is something that educators do."

Dr. Evans asked those directly involved in retention to meet next Thursday to talk about things that have been discussed today. A plan needs to be developed. Dr. Schlinker will facilitate that session. Dr. Evans indicated he would like to wrap up the subject of retention at the May 3 meeting.

Help with Students in their Sixth Year – Brief discussion was held on those students in their sixth year who need help to graduate.

GAs – Dr. Evans needs to complete his report. Further discussion followed.

Travel Plans – Drs. Evans, Powers, and Carter will leave tomorrow to spend a week in Europe meeting with various schools relative to student teachers. They will have access to email.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary