

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, April 30, 2009 – 9:00 a.m.
Dean's Conference Room, TPH

Present: Evans, Poe, Norman, Carter, Daniel, Fiene, Haggbloom, Lich, Stickle (for Davis), Metze (via video link), Powell, Powers. Sharon Hartz was present for a portion of the meeting.

Student Awards Ceremony Follow Up – Everyone agreed that it went very well, although some problems occurred relative to students being notified of the event. A suggestion was made to have the department head or designee read the names so students could shake hands with the Dean for pictures. Any additional thoughts should be forwarded to Sharon Hartz or Cathie Bryant.

Staffing (GAs and Student Workers) – Department heads should be mindful of how GAs and students are used and should look at available funds. Allocations for this year will be the same as the allocations received at the beginning of last year. Brief comments were made relative to connecting this to external funding. Ms. Hartz asked that recommendations for the first summer term be submitted ASAP. Dr. Evans asked about the possibility of using summer indirect funds for GAs. Ms. Lich also mentioned resources available through the Office of Development for proposals to private entities. Any ideas or opportunities should be forwarded to Dr. Evans.

Budget – Ms. Hartz encouraged unit heads to inform her if they expect to have a deficit or surplus in their budgets.

External Funding – Unit Business Plans – Department heads should be thinking about this issue to identify initiatives.

Professional Development Award Policy Draft – Dr. Evans will let LaDonna know we approve.

Tough Choices Tough Times – Copies of the document were distributed and discussed as it relates to Senate Bill 1. Dr. Evans encouraged everyone to read the document; he has ordered ten books.

Strategic Priorities for the University – Our response is due May 8, and everyone agreed that we should concentrate on three or four ideas. Considerable discussion was held with the following comments/suggestions: expanding relationships with students while here and after they leave; attracting quality faculty; disincentives students face (fees, etc.); the goals are good, but there are too many initiatives; the strategic planning process needs to involve the entire campus community so that faculty and staff have ownership in it; determining what we are actually pursuing (money, enrollment); developing a more specific focus and aligning initiatives with it; whether we need to look at being “a different college.”

CEBS Vision/Mission Statements and Values – Dr. Evans expressed his appreciation to all involved and wants these to drive the college.

CEBS Representative for Department Heads Council – Be thinking about this, as a replacement is needed effective with Fall 2009.

Hooders for Commencement – Three individuals need to be identified. Dr. Poe volunteered to coordinate this. Clarification is needed relative to whether faculty can march in and sit with the students. Doctoral students will be hooded by the advisor.

Unit Business Plans – To be discussed at the next Council meeting.

Doctoral Students – Dr. Fiene reported that 21 more students were admitted to the program. He commended and thanked those involved.

Summer Schedule for Council Meetings – Dr. Evans will look at the calendar as far as having a meeting next week, he hopes to avoid one during finals week, and one may be needed the week after finals. At that point, meetings should be on call as needed.

Personnel – A brief update was made on the status of an individual in the college.

Military Appreciation Day – Military Appreciation Day is scheduled for this Saturday at WKU's baseball game. Everyone's support is encouraged. Military personnel will be jumping at 2:30; the game begins at 3:00.

VP for Technology – Dr. Metze gave an update on the search and remarked on how centralization would impact our college. He encouraged attendance at the forums.

Educational Administration Department Head – Dr. Powers indicated that candidates will be coming to campus in the next few weeks.

ERC Request – Dr. Evans reminded everyone to respond to the request from the ERC.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary