

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, May 1, 2014 – 9:30 a.m.
Dean's Conference Room, GRH

Present: J. Applin, J. Pope-Tarrence, S. Evans, S. Dietrich, B. Kline, P. Derryberry, F. Carter, T. Kirchner, R. Capps

Budget: The Council briefly discussed this topic.

Staffing: Faculty searches in Counseling and Student Affairs and School of Teacher Education were discussed.

CEBS Student Leadership & Success Committee: Unit heads were asked to provide feedback based on recommendations submitted by the committee.

Student Event: A CEBS Student Appreciation Day event is scheduled for Tuesday, May 7 from 9:00 a.m. to 4:00 p.m. in front of the GRH building.

AACTE Award: CEBS has been chosen to receive a yearly award of \$1,000 to use for recruitment of African-America and Hispanic males into Teacher Education Programs. Ms. Denise Hardesty has been and will be playing a key role in this initiative.

CEPT: Dr. Sylvia Dietrich, along with other CEPT representatives, presented an overview of the CEPT program to the CPE Board.

Strategic Planning: Dr. Janet Applin provided a brief report of discussion from last week's meeting. Additional work days are planned in May and June.

Summer Schedule:

- WKU summer work hours will begin on May 19.
- GRREC's Summer Leadership Conference will be held June 16-17. Faculty and staff interested in attending may contact Tammy Spinks.
- GRREC's PGES Summit will be held July 24-25. Faculty interested in attending may contact Tammy Spinks.

Thesis Guidelines: A copy of CEBS thesis guidelines was distributed. Discussion. A committee will be formed to begin revising the document. Unit Heads need to submit the name of their department representative to Dean Evans and Tammy no later than May 16.

TopperTalk: Unit Heads were asked to send updated departmental highlights to Tammy and copy Jessica Carver. The information will be used by the WKU Call Center employees when contacting potential donors.

Center for the Study of Lifespan Development: Unit heads were asked to provide suggestions about how to best use the Center. Feedback needs to be sent to Dean Evans

and copy Tammy by May 15.

Center for Excellence in Teaching and Learning Model: This topic was briefly discussed.

SACS: Dr. Jackie Pope-Tarrence provided a brief status update.

2014 Hensley Lecture: Dr. Stephen Ritz will be the speaker. More information will follow.

Vanguard: University-wide information sessions have been scheduled. Additionally, Dean Evans will be meeting with area school district staff to discuss the initiative.

Reminders:

- WKU-Glasgow Graduand Ceremony
Thursday, May 8
6:30 p.m. Glasgow Plaza Theatre
- Doctoral Hooding Ceremony
Friday, May 16
2:00 p.m.
GRH Auditorium
- Hilltopper Battalion Commissioning Ceremony
Friday, May 16
3:00 p.m. DSU Auditorium
- Graduate Commencement Ceremony
Friday, May 16
5:00 p.m. E.A. Diddle Arena
- Undergraduate Commencement Ceremonies
College of Education and Behavioral Sciences
Saturday, May 17
9:30 a.m. E.A. Diddle Arena
- WKU-Elizabethtown/Ft.Knox Commencement Ceremony
Monday, May 19
6:00 p.m. Hardin County Performing Arts Center
- WKU-Owensboro Commencement Ceremony
Monday, May 19
6:30 p.m. RiverPark Center

As there was no further business, the meeting adjourned.

Tammy Spinks
Secretary