

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, May 12, 2011 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Evans, Poe, Caldwell, Gott (for Carter), Haggbloom, Kline, Petty (for Powers), Schlinker

Downing Painting – A brief report was made on the Downing painting given to the university for the college.

Organizational Charts – It was noted that T/TAS and the doctoral program were omitted from CEBS.

Retention – Discussion was held on why students drop out and ways that faculty can help them be successful. The college retention committee will attend next week's meeting to discuss this further.

Graduation – Commencement will be on Friday night and Saturday. We need to have representation at both ceremonies, so encourage faculty to attend.

Tuition Discount for Part-time Faculty – Dr. Evans will forward the policy to everyone via email.

CAD Minutes – Included for your information

International Education – If anyone has MOAs outside of international programming, get the hard copy to Dr. Evans so they can be forwarded.

Dual Career Partner Assistance – This will go to the Senate next week. There was agreement that it would have to be a legitimate search, regardless of the circumstances. Everyone was encouraged to talk to their senators.

Persistence of First-Time, Full-Time Baccalaureate Degree-Seeking Students – This will be discussed next week.

PIE Grants – The status of this proposal is not known, but please review it.

Proposal to Revise Policy on Upper Division Hours – Faculty should talk to their senators. CAD agreed to start with at least 30 hours. Further discussion followed.

General Education Transfer Policy – Concerns have been expressed relative to No. 3. Any additional concerns should be forwarded to Dr. Evans.

Hill House – Discussion was held. The suggestion was made that there be appropriate faculty supervision to ensure a proper learning experience.

Task Force on Retention – The college will have representation.

Appointment Letters – Dr. Evans will follow up with Academic Affairs.

Work Load Incentive Policy – At this time, the work load issue will be left up to department heads; the incentive piece is still under discussion.

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Staffing Plan – Dr. Evans expects to submit Phase I by mid June. Department heads should be thinking about this.

Course Prefixes and Equivalencies – Brief comments were made.

Grants and Twelve-Month Administrators – Further discussion will occur on this issue.

Course Staffing – Dr. Evans stressed to department heads not to turn students away because of a lack of faculty to teach courses.

Summer Hours – Curriculum committee meetings will be shifted to 2:00 due to the adjusted summer hours. Access to the building was discussed, and it was noted that the Dean's Office will be open until 3:30.

Administrative Council Meetings – The Council will meet next week, but after that it will be only as needed.

President Ransdell's Email – Brief comments were made.

Dr. Evans commended everyone on a good semester. He also complimented Dr. Kline on his efforts to raise the quality of programs in his unit.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary