

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, May 13, 2010 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Sam Evans, Fred Carter, Jim Davis, Steve Haggbloom, Tony Norman, Retta Poe, Sherry Powers, Bud Schlinker Guests: Sharon Hartz, Terry Wilson

Terry Wilson presented information about an upcoming Sustainability Across the Curriculum Faculty Development Retreat to be held June 8-9 at Barren River Lake State Park. He asked department heads to share this information with their faculty and encourage those interested to attend.

Discussion:

--The Office of Diversity Programs will present the 14th Annual Spring Outstanding Black Graduate Recognition Ceremony on Friday, May 14th at 6:00 in Van Meter Hall.

--Dr. Evans handed out a list of CEBS faculty and staff with various information about their positions. He asked the department heads to review and make any additions or corrections to the list and return to him so he can email the narrative back to Academic Affairs by May 18.

--There was discussion about faculty offices in the new building. The department heads are to review their needs for faculty offices and get those to Sam as soon as possible. There appear to be more faculty offices than needed but may not have the correct number for certain units. Samples of furniture colors for faculty and administrative offices will be on display in the conference room this week and also books showing the various furniture styles. Department heads are to look these over and mark their preferences. In the near future, a grouping of office furniture will be set up for review.

--Construction of the new building is on schedule for completion at the end of the calendar year.

--Undergraduate fall enrollment is down by about 300. Retention is the key.

--Sam Evans, LaDonna Hunton and Sharon Hartz met recently about budgets. CEBS is the only college on campus currently in the black.

The meeting adjourned at 10:40.

Susan Krisher, Secretary