

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, June 2, 2005 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Evans, Keaster, Poe, Baker, Daniel, Fiene, Haggbloom, Hughey, Powers.

Dr. Evans spoke briefly on computer equipment that has been received. He added that the College will become the service center for IBM and will receive compensation for computer repairs.

Information was distributed regarding unit productivity awards. The same guidelines will be followed this year as in the past, but the issue will be discussed at the department heads workday.

The new benchmark information was distributed and discussed.

Discussion was held on performance indicators, specifically relative to the balance of in-state and out-of-state students and how it impacts base funding. Dr. Evans indicated that CPE will be taking a greater role in setting tuition rates. There is also a move to hold higher education accountable for the quality of graduating high school students. A larger focus is being placed on vocational/professional type programs and less focus on liberal arts programs.

Fall enrollment looks good; Kentucky admissions are up 700. However, housing requests by returning students is down. Brief discussion followed.

Planning progress reports are due June 30. Department heads were asked to email Dr. Evans when their report is ready for review, as they are to be submitted through the Dean's Office.

Sharon Spall was chosen as the College representative on the Faculty Scholarship Council replacing Dr. Lemerise.

Dr. Evans reiterated that APA style is the adopted format to be used within the College on all class projects, theses, specialist projects, etc. Faculty should be reminded of this. An on-line tutorial is available, and Dr. Powers said she would forward the link to Council members.

On September 17, all schools and colleges receiving Federal funding will be required to teach/conduct some type of activity relative to the Constitution, or they will lose Federal funding. There was agreement that a determination should be made at the University level as far as how to respond to this mandate. Dr. Evans will forward the information to the Provost.

Dr. Evans commented on Arthur Levine's recent report concerning alternate route programs to certification. This issue will impact all of us, and everyone needs to be aware of it. Further discussion followed.

Brief discussion was held on sessions conducted in Clinton and Muhlenberg Counties. Dr. Evans indicated that we have the potential to do something in elementary education in those two areas on a masters or planned fifth year program.

The budget process is moving along well, and the College is still working on some things for use of the funds.

Considerable discussion was held on activities for the August 19 professional development day. Council members agreed with the proposal submitted by Military Science. Additionally, suggestions for other sessions were: wireless (a morning and afternoon session), technology showcase, publishing, strategic reading in the content area, and critical thinking. Dr. Evans indicated that individuals in the Dean's Office will

convene to finalize plans for August 19, and a group of individuals will be convened at the University level to discuss activities for the University-wide PD day.

The suggestion was made, and everyone agreed, that PD activities should be conducted throughout the year.

The subject of international travel was mentioned briefly. LTC Baker pointed out that the State Department has a website on important information for international travel. He will forward that link to Council members.

The Administrative Council will not meet next week, June 9. Thereafter, meetings will be held only in the event that issues surface which need to be discussed.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary