

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, June 10, 1999 – 8:00 AM
Dean's Conference Room, Tate Page Hall

Members Present: Evans, Mikovch, Little, O'Connor, Oglesby, Patterson (for Fong), Schnacke, Stayton.

The draft policy of carry forward year-end funds was discussed. Department heads were asked to review the document and inform Evans of anything that may be problematic.

The tenure policy was discussed relative to post tenure review. Although the criteria has not yet been outlined, it will be taken from 2A and the faculty evaluation statement. Something should be out to the colleges before the end of June. Discussion followed regarding service.

Faculty will need to be identified for OAR on March 25. Please place it on your calendars. Lower division space availability for fall 99 was discussed. It was noted that those students who attended the early OAR's are more likely to stay in school than those who come to campus in August.

Included in the meeting materials is a copy of an article by Gordon Davies regarding distributive learning.

Material on a federal radon grant was distributed and discussed. Noise and disruptions in the building may occur as a result of the work to be done. Also, Evans pointed out that the carpeting in the Dean's Office will be replaced.

Evans indicated that the College enrollment appears to be OK.

Indirect dollars were discussed briefly.

The College development officer has asked for a list of successful graduates, whether or not their success is in the field from which they graduated.

Evans asked about submission of the evaluation of Action Plans. Department heads should print out their reports and forward them to him so that he can provide feedback. There was further discussion on accessibility of the system for faculty. Evans added that updates can be done until September 15, and we will have our new plans for 2000-2001 by that date. O'Connor commented on operational definitions for objectives and performance indicators.

Stayton commented on the distinction between ongoing or new activities for Unit Productivity Awards, and O'Connor encouraged everyone to submit the supplement.

Spring grade distributions have been included in the meeting packets. Schnacke asked about obtaining the information for the total University, and Evans indicated that he would check on that.

Room assignment changes are due to Mikovch today.

Concern was expressed regarding building security and missing equipment. Further discussion was held.

There will be NO meeting next week.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary