

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, July 5, 2001 – 8:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Evans, Cooke, Crews, Ecton, Fong, Haggbloom, Metze, Moore, Nims. Dr. Linda Houghton was a guest.

Material was distributed and discussed regarding Program Productivity Review and the budget reduction plan. Dr. Adams pointed out that the Council will be looking particularly at the development of strategies that better utilize collaboration and distance learning. It is estimated that the budget cut will be approximately 2%. The specific amount of Western's cut should be known by late July, but department heads should begin thinking about how they plan to address the issue.

Information was discussed related to numbers of freshmen and space availability. A cut-off date may be implemented for accepting new students into programs.

Drs. Adams and Evans will meet with Dr. Burch on Monday regarding the staffing plan. As soon as they have information, they will share it with department heads.

The Council members were invited by Dr. Metze to tour the lab and observe the new hardware and software. While in the lab, he announced that on August 8, an Etrain Express Institute will be held. He anticipates that 2-3 faculty members from each department will be invited.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary