

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, July 8, 1999 – 8:00 AM
Dean's Conference Room, Tate Page Hall

Members Present: Adams, Evans, Fong, Little, Little, O'Connor, Oglesby, Schnacke, Stayton

Dr. Adams opened the meeting at 8:00. She reported that the upcoming Dean's Retreat would be held on July 12 and 13. Many items to be discussed today were for input for the retreat.

Dr. Adams read the schedule of the fall semester opening meetings. The 17th will be a breakfast meeting at Diddle for faculty and staff in the a.m. with all-faculty convocation being held in the afternoon. On the 18th at 8 a.m. department, 10 a.m. will be college meetings, and a copyright law session with Dewayne Butler will be in the afternoon. August 19 from 2-4:00 the President will meet with department heads and deans for a question/answer session. Dr. Adams asked for any questions to be given to her ahead of time so she can forward to the President's Office. August 16 will be a new faculty benefits meeting with new faculty orientation being held on the 20th.

Dr. Adams also has joined a committee which has been formed to develop a one-day bus tour for new faculty. This tour will be the 12th or 13th. The bus will go to various stops for breakfast, lunch, viewing various areas. Dr. Adams asked for input from the council members as to what sights might be good for this tour. It was suggested the Glasgow area, up to Lincoln's birthplace, Elizabethtown/Ft. Knox area and back down to Bowling Green. The Barren River Lodge in Glasgow was suggested for a good place for breakfast and the Whistle Stop in Glendale for lunch. New faculty are not required to come on this tour, but department heads might want to encourage them to do so. It was also stated the department heads may be able to go on the bus or be present at one of the stops.

Office hours for faculty were discussed. There has been some student concern expressed. Department heads shared with Dr. Adams how hours were handled in their departments. It was stated that there really is no set university policy on office hours.

Dr. Adams reported that correspondence courses could be actual credit in degrees where they had not been before. This can now be counted as part of FTE.

There was discussion on the fact that there would be special attention this coming year on the efficient use of classroom space in all buildings. It was reported that we are using around 40% in Tate Page Hall.

Dr. Stayton talked about concerns for adjunct faculty members who teach ITV classes off campus. It was the consensus of the council members that when an adjunct ends up with a large enrollment that person should get an increase in pay, and that excess credit for ITV classes should not be deducted from departmental load balances.

Concerning post-tenure review – many on the council felt that criteria should be set at the departmental level first. It was also brought up that much less paperwork should be required for this review.

It was suggested by Dr. Adams to use the web site for any comments on the Intellectual Properties Policy.

Leroy Metze reported that the projection units for each department are in. Departments were asked to contribute \$100 for a unit for the cable which is still needed. All agreed to pay for this expenditure,

It was reported that the University is moving ahead with requirements for an Engineering Degree.

The Governor has pledged support for the Center of Gifted Studies and Math/Science high school program for juniors and seniors. Approximately 200 students will be housed in Florence Schneider Hall.

Dr. O'Connor suggested in the future that funding be sought for another Associate or Assistant Dean's position in our college to be responsible for programs and grant writing.

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Dr. Oglesby reported that Alton Little will be meeting with recreation practitioners in Louisville in the next few days to discussing moving our recreation graduate program back into Louisville.

There will be a meeting next week on Thursday, July 15th. Elmer Gray will be at this meeting to discuss some new policies on graduate assistantships. Rodney Cohen will also be in attendance.

Being no further business, the meeting adjourned.

Susan Krisher, Acting Secretary