

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, July 19, 2001 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Cooke, Crews, Ecton, Fong, Haggbloom, Metze, Mikovch, Nims, Poe, Sensing (for Filip).

Dr. Adams announced that two departments have submitted their Taking Aim reports. Further comments were made concerning whether calls should be placed to students who were dismissed by the University.

Dr. Burch's comments regarding faculty load were distributed and discussed at length. Dr. Adams pointed out that a normal teaching load is 12 hours, which constitutes 75% of the total faculty member's load. The other 25% should be devoted to service and research. Differentiated staffing ideas were suggested and discussed further.

Mike Dale is still working on gathering the trend data. When it is available, Dr. Burch will be looking at productivity in making staffing decisions. Colleges will also need to be looking at how the issue of faculty load and productivity are addressed. If faculty want flexibility for release time, the student credit hours will need to be made up in some way. Also to be considered are web and extended campus courses. Dr. Metze also suggested adding a link to the CEBS home page for web courses and urged anyone who is thinking about offering a web course to begin by first offering a web-enhanced course. It was agreed to invite Dr. Burch to join a future Council meeting to discuss these issues.

Summer school was discussed, particularly regarding funds to be returned from last year. The academic deans have requested that the funds be given back to the respective colleges.

Dr. Adams spoke briefly on the issue of alternative contracts for faculty, such as 2- or 3-year rolling contracts or buying faculty time from other colleges. Department heads were asked to look at their respective departments to determine a reasonable productivity level.

Brief discussion was held on the computer replacement process, particularly if a faculty member is doing an on-line course or a new faculty member comes into an office where a Mac was used by the previous occupant. Dr. Metze said the normal replacement cycle is 4 years. Further comments were made concerning support for faculty doing web courses and concerning the possibility of scheduling classes at different times so that two classes can be offered per night instead of only one. Dr. Adams will email Dr. Burch to ask about CFS purchasing a computer and then being reimbursed at a later time.

Dr. Metze indicated that the lab is getting new furniture, which will free up several small tables and some storage cabinets for anyone who may need them.

Dr. Fong reported on collaborative efforts between CFS and T/TAS that generated approximately \$40,000, of which 75% will be returned to the department. The question was asked as to whether there was a time limit on use of the funds. Dr. Adams said she would check with Dr. Burch.

Dr. Adams reported that the administrator program in Educational Administration is going well.

Dr. Nims gave a brief report and distributed material relative to the Education Trust. He added that pilot programs will be conducted across the state.

Dr. Adams reported that she will be attending a meeting of the Education Trust P-16 Council. She also reported on the positive comments received from teachers and principals regarding the Gear Up meeting.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary