

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, July 22, 1999 – 8:00 AM
Dean's Conference Room, Tate Page Hall

Members Present: Adams, Evans, Daniel (for Stayton), Fong, Metze, O'Connor, Oglesby, Schnacke.

Dr. Adams updated information on the post-tenure review process. She indicated that the emphasis will be based on general guidelines. Also, it may be possible to use a cover letter in lieu of a current resume. The post-tenure review process will stand in place of the annual faculty evaluation but will not affect the promotion process. She further noted that there will be some autonomy of departments within the College.

Travel regulations are being reviewed. The per diem and mileage reimbursement rate may change. Dr. Schnacke expressed concern that departmental operating budgets continue to remain the same in spite of the many increases over the years. Dr. Adams said she would follow up on that issue.

The department heads/directors workday has been scheduled for August 11.

The calendar of reserved dates was distributed and discussed. Dr. Adams noted that the faculty/staff breakfast is for everyone. Department heads were reminded to introduce new faculty and staff at the opening meeting. Dr. Adams pointed out some of the other scheduled events for the week.

Discussion continues on faculty compensation for alternate delivery of instruction. In addition, compensation is needed for departments to pay those individuals who replace the faculty on alternate delivery.

The definition of space continues to be an emphasis in the issue of space utilization.

Brief discussion was held on funding of institutions. It was noted that funding will not be taken from one institution to fully fund another.

By the fall 2000 semester, freshmen will be assessed in the areas of reading, math, and English. The ACT cut-off score is 18. If students score below 18, the institution will need to have some other type of assessment test along with placement of students. Dr. Oglesby commented on the issue of identifying courses that include extensive reading requirements. Dr. Adams said she would follow up on that.

Discussion was held on KCVU, particularly relative to computer access at home. Dr. Metze mentioned the option of approaching the cable company for Internet access. Dr. Adams will follow up.

Drs. Adams and Evans met with Rodney Cohen and they have developed a prospectus for an endowed position, looking at an individual who has national connections and prominence with broad focus. There are four levels of giving, and the college is looking at the maximum amount. Dr. Adams will get information to department heads on Web sites to review.

Dr. Adams reported on dates that she will be absent from Campus. Department heads will receive copies of the e-mail to the Provost.

Dr. Metze said he would be meeting with each department head to determine where to put the drops for the overhead projection units in classrooms.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary