

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, September 9, 2004 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Evans, Keaster, Poe, Baker, Daniel, Fiene, Haggbloom, Hughey, Mikovch, Powers.

Dr. Evans announced that the President attended a meeting in Frankfort last week and learned that it is possible Western will be receiving \$60-80 million in new dollars for higher education. Western received two papers, one for the Academy for Math and Science and one related to teacher quality that would impact SIP and C&I.

Information was distributed from the Professional Education Council relative to a report on our undergraduate program from the data in the College's system.

The University will be eliminating paper copies of the schedule bulletin effective Fall 2005. Concern was expressed relative to OAR and group advisement. Dr. Evans added that some type of registration guide will be printed.

As of this date, enrollment is down slightly from last year.

Western will no longer have aspirational benchmarks; however, five aspirational benchmarks will then be identified from those who meet the benchmark. This change will occur with the Spring 2005 semester.

Department heads were reminded that any changes for the undergraduate catalog need to be submitted by the January curriculum committee meetings. Dr. Evans also noted that the leadership of the UCC has changed.

Dr. Evans indicated that the SACS CD was supposed to be sent out today. He also reported that the University is in the process of developing an administrators' handbook on policies.

The University's wish list was discussed. Department heads were asked to review the material listed in the Academic Affairs information and provide feedback to Dr. Evans ASAP.

Dr. Evans indicated that the departmental lab agreement will not impact CEBS.

Brief discussion was held regarding prayers at meetings. Department heads were asked to be sensitive to the diversity in faculty, staff, and students.

Dr. Keaster volunteered to attend the summit on civic literacy. Department heads were asked to look at the website and be sensitive to students' and faculty time.

Unit productivity letters should be arriving in the very near future.

Dr. Haggbloom shared his thoughts on the faculty awards system. The Psychology Department is proposing to have department-level awards, and that recipient would be nominated for the College award. Concern was expressed relative to that proposal. Department heads were asked to identify an individual to serve on a committee to study the issue and forward that name to Dr. Keaster.

Department heads were reminded to be thinking about nominees for the University Distinguished Professorship.

Focus on Western is scheduled for this Saturday. Names of attendees should be forwarded to Finley Woodard. She should also be contacted relative to attendees at the open houses.

Dr. Evans indicated the importance of the October 13 Majors Fair.

Academic Success Centers was discussed at length. Dr. Evans said we, as a College, need to be thinking about what we can do. Department heads were asked to get input from faculty. Dr. Keaster asked department heads to forward suggestions as to the types of services needed. Dr. Evans commented briefly on one success story because of the work of Drs. Petty and Powers.

A task group has been meeting relative to a commitment made that the College would do some things in Adair County. Brief discussion was held regarding the matrix.

Dr. Evans reported briefly on staffing.

Brief comments were made regarding situations that have occurred relative to certification issues.

Dr. Poe will represent the College at the September 21 Grow Your Own dinner. Department heads should provide Dr. Poe with any pertinent materials for this event.

Dr. Keaster commented briefly on progress reports for Action Agenda initiatives.

Assessment plans are due October 1. Dr. Poe will forward the information to Administrative Council members.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary