

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, October 19, 2000 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Adams, Evans, Cooke, Crews, Filip, Fong, Houghton, Meadors, Metze, Mikovch, O'Connor, Poe, Schnacke, Stayton.

Dr. Evans reported on the SACS regional meeting he attended. He expects Western's next SACS accreditation process to be relatively easy. It was noted that the study year will be 2002-03. He also reported on a CPE meeting he attended regarding the arts and science area of teacher education.

The Renaissance Grant was discussed. Dr. Evans pointed out that this grant puts Western in an envious position, particularly relative to NCATE accreditation.

Dr. Adams reported on an SREB meeting she attended dealing with progress being made in education in the south. She commented that Western is ahead of many universities in technology. This information needs to be communicated to faculty.

The five highest budget priorities for the college were distributed and discussed. Dr. Evans indicated that the college will not be receiving 4<sup>th</sup> quarter indirect funds due to the insurance deficit.

Drs. Burch and Petersen have reviewed the PTR documents. Department heads should remember to emphasize that each faculty member will be evaluated yearly on several elements including collegiality, commitment to diversity, short- and long-term professional planning and goal setting, and contribution to the University mission and strategic plan. The results of this process should be incorporated into merit increases, awards, etc. Dr. Adams stressed the importance of the College's activity reports in this process.

Dr. Evans indicated that the University's lobbyist in Washington will be on campus next week, and we have been asked to look at the possibility of generating a proposal in the area of juvenile justice. Anyone interested should contact Dr. Evans.

Dr. Evans reported that the college is still in line for a \$500,000 appropriation from the federal government in the area of technology.

Dr. Evans discussed the task force on graduate programs. They will be meeting to look at programs, and he wants to look also at alternative admissions. College guidelines will be developed, and program areas will be able to elect to use or not to use the document. Eventually, he hopes to have a statement on the College's web page which would list our admission requirements.

Dr. Metze cautioned everyone to open only messages and attachments that are known to have no viruses. The University is experiencing major problems with viruses which can be very dangerous. He recommends that individuals back up everything and be sure of what they are opening. The University has purchased a University-wide virus protection program, but it will take time to implement.

Dr. Fong reminded everyone of the HRTM luncheons. They are linked to Rich Patterson's Web page. Dr. Adams added that she is working with Karl Miller on bringing donors to the luncheons.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary