

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, October 24, 2002 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Evans, Cooke, Crews, Ecton, Filip, Fong, Haggbloom, Metze, Moore, Poe, Powers, Wilder (for Nims).

LTC Filip gave a presentation about leadership classes for each college. The curriculum approval process for leadership studies appears to be moving along. He added that they are also looking at the graduate level. Dr. Haggbloom indicated that the industrial/organizational psychology faculty may be willing and able to teach those classes. Dr. Wilder said that there may also be a counseling class that would be appropriate for that purpose. Dr. Evans encouraged department heads to look at classes that might fit into that particular concept.

Dr. Evans noted that materials need to go through the curriculum approval process very soon in order for correct information to be included in the catalog changes. Special meetings can be scheduled if needed.

The issue of parking was discussed, particularly relative to HAF members using Grise Hall and Tate Page Hall lots for basketball games. Department heads need to be thinking about ways to address this issue.

The pay schedule for adjunct faculty was discussed briefly.

Department heads and faculty are encouraged to attend the Minton Hall dedication tomorrow.

November 22 is the deadline for submitting names for the Honorary Doctorate.

Dr. Evans asked that Council members review the parking planning documents and submit concerns or comments to him by October 28. Whoever will be representing Dr. Evans at the next Deans meeting will need to meet with him on the 28th to discuss this issue.

Council members were asked to read page 13 on the attachment to the agenda regarding Assessment of Postsecondary Education Reform in Kentucky, as it could impact the College.

Dr. Evans expressed concern regarding U of L's action changing their Ed.D. to a Ph.D.

The decision on the Division of Extended Learning and Outreach has been postponed.

Information to be included in Happenings should be forwarded to Cathie Bryant by tomorrow.

Discussion was held on graduate level tuition. Dr. Evans asked department heads to provide him with their recommendations. A College-level discussion will be needed to discuss degrees for students going to other states.

Dr. Evans reported that the College has received approval to begin two associate dean searches. An internal search will begin immediately for the Association Dean for Curriculum. The Provost has expressed support of the College's need to have a professional staff person hired as a grants administrator. This person will report to the second associate dean, who will be responsible for grants and budget. A national search will be conducted for that position. Dr. Evans pointed out that once all the searches are completed and individuals in place, they will have full-time status and will carry a one-course teaching expectation per year. Departments need to submit names to Cathie Bryant ASAP for faculty representatives on the respective search committees.

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Dr. Evans also pointed out that departments need to elect representatives ASAP to serve on the search committee for the dean.

Dr. Evans reported that once security measures have been taken, computers will be installed in classrooms. Council members agreed that doors should be made to lock automatically and an individual from the Ed Tech Center should check all doors at 8:00 pm each night.

Dr. Evans indicated that indirect monies will be coming to the College next week and will be dispersed to departments.

Assessment plans are due to Institutional Research on November 1. Further discussion was held on that topic.

Dr. Evans announced that Mark Pitcock has resigned from his position. Department heads were asked to provide feedback to Dr. Metze on the job description.

Discussion was held relative to NCATE. Department heads needs to review the material, particularly information regarding adjuncts.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary