

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, October 27, 2011 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Evans, Applin, Caldwell, Carter, Haggbloom, Norman, Petty (for Powers), Poe, Pope, Schlinker, Sheeley (for Kline)

Education Week Interview – Dr. Evans will be talking with individuals from *Education Week* concerning the Dashboard system for data collection. We will be given access next week and will have three weeks in which to try it and provide feedback. It will be released after that.

Staffing – Dr. Evans will try to get it out tomorrow. Further discussion was held.

Cost Savings – Ann Mead is soliciting information on economic efficiencies. Unit heads should send information to Dr. Evans on what they are doing.

Teacher of the Year – Kim Shearer was named Kentucky Teacher of the Year. She is enrolled in a master's program at WKU.

Graduate Opportunity – Dr. Evans mentioned an opportunity in Chicago for one of our graduates.

Green Cards – Brief comments were made.

Information from Provost – Information was distributed.

Posthumous Degrees – The University is considering awarding posthumous degrees in certain situations. Provide feedback today.

Selection, Appointment, and Reassignment of Department Heads/Chairs – A brief report was made, after which discussion was held.

Associate Dean Position – We will be conducting an external search.

CAD Meeting – Dr. Pope reported on the CAD meeting. She indicated that issues have arisen regarding visiting faculty titles.

Priority Registration – Discussion was held.

General Education Requirements – Considerable discussion was held in the CAD meeting, particularly relative to language proficiency. CAD “acknowledged the spirit of the document.” Dr. Evans noted that we need to be mindful of the three categories, as several of our elementary education students are transfers and will struggle to meet it. If anyone has issues, they should talk with their Senators.

Strategies for At-risk Students – The at-risk students need to be contacted to see how we can help. In addition, there are several students who have enough hours but have not yet graduated. We may be able to help them as well. Problems have been experienced with the current system, and some faculty won't use it. Dale Brown will be helping us with this initiative on a part-time basis. The Retention Committee meets tomorrow and will be discussing this.

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Branding Committee – Names are needed from departments so we can convene this committee.

Homecoming – Brief comments were made on the success of the brunch. We need to be thinking about what we want to do next year. We at least need to have a tent on south lawn.

Talley Visit – Mr. Talley, who is connected with the Family Counseling Clinic, passed away recently. His widow and daughter will be visiting campus on Friday.

Senate Welfare Committee – Brief comments were made on new faculty hired as ABD. Those individuals have three years to complete the doctorate.

Comprehensive Exams – An issue has come up relative to a student complaint.

IT – Dr. Metze and Tony Kirchner will be discussing IT relative to the Clinic.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary