

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, October 28, 1999 – 8:00 AM
Dean's Conference Room, Tate Page Hall

Members Present: Adams, Ferguson, Filip, Little, Metze, Mikovch, O'Connor, Oglesby, Schnacke, Sikora (for Fong), Stayton.

Tom Hiles, Vice President for Development and Alumni Relations, spoke on fund raising and how it will impact the University. The time line of the major campaign is a five-year period of July 1998 through June 2000, coinciding with the strategic plan. The primary focus is to be on the faculty needs with student needs as a close second. Getting the best faculty and keeping them and also getting the best students and retaining them is a priority. Hopeful outcomes are (1) big impact on the ability to market programs and retention of quality faculty; (2) keep WKU affordable; and, (3) opportunity cost. He stated that our College could be the one that will benefit most from endowments.

Dr. Adams spoke more on the College newsletter and asked for more information to be submitted. Suggested items might include spotlighting new faculty, current events and current department-related pictures. Additionally, alumni, graduates could be targeted. Each department was to submit the name of someone from their area as a contact person for the newsletter. If this has not yet been done, they need to do so and give the name to Cathie as soon as possible. She stated that she would like to get the first newsletter out mid-January, 2000.

Dr. Adams commented on payment for extra service stipends. These stipends will be paid for initial design of alternative course delivery not continued offerings. These courses can include web-based, ITV courses, or other alternative course delivery. Keeping productivity targets in mind, loading courses is a departmental decision. Most likely, continued alternative course offerings would affect merit pay.

Dr. Adams talked about post-tenure review which has been put on hold now. The Board of Regents will meet Friday and approve or disapprove the working of the criteria for this review.

November 12 will be a Department Heads Retreat. Agendas for the retreat are being developed by the departments.

Dr. Schnacke distributed a brochure on *Schools and the Law: Ventures in Professional Collaboration*, which will be held November 18-19 at the Bowling Green/Warren County Convention Center.

There being no other business, the meeting was adjourned.

Susan Krisher
Committee Secretary