

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, November 1, 2012 – 8:30 a.m.
Dean's Conference Room, GRH

Present: Evans, Applin, Carter, Dietrich, Haggbloom, Kline, Norman, Poe, Pope-Tarrence, Walters

Guests: Hartz (CEBS – Dean), Madole (GSR)

Graduate Studies and Research – Dr. Kelly Madole provided procedural information relative to the graduate admission procedure and graduate assistantships. Discussion followed.

Program Brochures – All program brochures need to be reviewed by Dr. Poe prior to printing.

Staffing – Winter term course offerings and staffing was discussed. Department Heads were asked to explore possibilities for adding more courses to the winter 2013 term. The Administrative Council will convene on Friday, November 2 at 3:30 p.m. to further discuss this topic.

As there was no further business, the meeting was adjourned.

Secretary, Tammy Spinks