

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, November 8, 2007 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Norman, Daniel, Fiene, Haggbloom, Hughey, Powers

The handout regarding Authorization to Disclose Academic Information to Parents was discussed. Faculty should be aware of this form. Dr. Poe will ask for an electronic copy and forward it to Council members.

Department heads were asked to encourage faculty to provide opportunities for students to receive feedback on their coursework early in the semester/bi-term so that they have information on which to base a decision to withdraw. When planning syllabi, faculty should include that at least 20% of the grade will be provided by the deadline to withdraw. This is especially important when teaching freshmen.

At 1:00 on November 11 (Veteran's Day), Dr. Dero Downing will be inducted into the Military Science Hall of Fame.

Construction on Einstein Brothers Bagels will begin soon on the back porch area of MMTH, with plans to open Spring 2008. In addition, there are plans to locate another food vendor next to the Towers to open next fall.

A request has been sent to the General Assembly to spend an additional \$5.2 million on the replacement building, with groundbreaking next summer.

The College will have a tent at Homecoming; anyone who plans to attend should let Dr. Evans know.

The Sensitivity Data Protection Policy was discussed, and concerns were raised relative to the accountability system. Dr. Norman will work on this issue; Dr. Evans asked that potential issues be identified by the end of the semester.

Brief comments were made on the handout regarding NCATE's definition of professional dispositions.

The Federal Update was discussed as far as its impact on the University, and particularly, recruitment.

Faculty and staff are encouraged to keep all offices/office areas locked during Homecoming. The building is scheduled to be locked at 1:00pm.

The draft of the Degree Production Fund was discussed. Funding will be based upon productivity. This could have a major impact on the University.

A major announcement on a teacher education math and science grant will be made next Friday at 11:00am at the old mall. Everyone is encouraged to attend.

Dr. Evans indicated that the proposed doctorate should appear before the Board in January.

Discussion was held on the CPE's plans to bring all regional campuses under their control. It is expected that we may be given a tenure-track position at Elizabethtown.

It was noted that KDE has as a top priority the goal of increasing college readiness. Concerns have been voiced regarding staffing for this initiative. We will need to review our IECE program as far as accessibility and availability. Additional discussion was held on KDE's funding for cooperatives such as GRREC.

Department heads were asked to review the document on Quality Benchmarks in Undergraduate Psychology Programs. A discussion is needed concerning how we can be influential in this area.

Considerable discussion was held on program review.

Nominations are being accepted for this year's Distinguished University Professors. Dr. Evans noted that importance is placed upon service without reimbursement, continuous productivity in the area of scholarship, and a concise notebook of documentation.

WKU did not apply for any of the "old" Eisenhower funds this year.

As WKU does not have any capital projects in CPE's recommendation, this could potentially impact other colleges.

The CEBS Advisory Board will be meeting on Saturday. Any suggestions/ideas for the agenda should be forwarded to Dr. Evans. He welcomes the names of additional individuals to serve on the Board, particularly those who have connections or are influential.

Dr. Norman explained the template for the NCATE annual report. Department heads were asked to review and provide feedback. Dr. Evans added that representatives from Apple are willing to come and share with us what they have relative to course delivery, etc.

Brief comments were made concerning the masters redesign and the leadership piece of that program.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary