

**Minutes**  
**Administrative Council – College of Education and Behavioral Sciences**  
**Thursday, December 16, 2010 – 9:30 a.m.**  
**Dean’s Conference Room, TPH**

Present: Evans, Poe, Norman, Caldwell, Carter, Haggbloom, Kline, Powers, Schlinker

**Latin Honors** – Department heads were asked to review the information.

**Administrator Evaluation Process** – Dr. Evans will be meeting with the other deans to finalize a process.

**Textbook Adoption Policy** – Brief comments were made.

**Probationary Period** – The current document will be revised.

**Faculty Administrative Appointments** – This issue is still under discussion.

**Budget** – Brief comments were made.

**University Distinguished Professor** – The dates have changed, and the policy may be revised somewhat.

**PIE** – Brief discussion was held.

**SACS**– Brief comments were made regarding formal student complaints.

**Part-Time Faculty Travel** – Brief discussion was held relative to stipends.

**Graduate Assistants** – Discussion was held concerning the doctoral program.

**Curriculum Vitas/Action Plans** – Dr. Evans will follow up on this.

**New Building** – Dr. Evans reported briefly on the status of the move and stressed that no food/drink be allowed in the auditorium. In addition, no tape on the walls.

**Final Grades** – The deadline is Monday at 4:00pm. All faculty need to be aware of the date.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary