

College of Education and Behavioral Sciences  
Administrative Council Meeting Minutes  
February 11, 2016  
9:30 a.m.

Present: Tony Kirchner, Jill Sauerheber, Tom MacMillin, Janet Applin, Sam Evans, Pitt Derryberry, Margie DeSander, Sylvia Dietrich

**CAD Report:** Dean Evans reported on the February 10, 2016 meeting. Topics of discussion were as follows.

- WKU and other state universities have designated academic/quiet space for students. The quiet space at WKU is located in Tate Page Hall.
- A draft of guiding principles for addressing the budget was discussed.

CEBS Unit Heads shared ideas for reducing the impact of impending budget cuts. Dean Evans requested that the Unit Heads continue to send suggestions to him. Discussion. Dean Evans and the Council members discussed a list of priorities to keep in mind as they move through the budget reduction process. Unit Heads were asked to look at long-term and short-term budget implications. Viability of programs will be reviewed.

**Graduate Teacher Education:** Dean Evans met with Dr. Brad Kissell about a new pricing structure for professional education program courses. Method of delivery for graduate courses was discussed. Dr. Applin reminded the Council that international students are required to have over fifty percent of their courses delivered face-to-face.

**Digital Measures Alternatives:** Dr. Pitt Derryberry (Department Head Rep.) and Dr. Tony Norman (Faculty Rep.) will serve as the college's representative to the committee to explore alternative to Digital Measures.

**Academic Program Review Committee:** Dr. Margie DeSander will serve as the college's representative to the APR Committee.

Dr. Dietrich will send Dean Evans the names of STE faculty members for the Literacy Review Committee.

Dr. Applin shared information pertaining to the most recent Non-Standard Times Report.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Tammy Spinks