

CEBS CURRICULUM COMMITTEE
3:00 pm – March 4, 2008
Dean's Conference Room

I. Approval of Minutes from the February 5, 2008 meeting (Click on Faculty & Staff and then Meeting Minutes and Agendas on the CEBS Web Page)

II. New Business

From the Department of Special Instructional Programs

1. Revise Course Prerequisites – LME 537, Principles of Educational Technology Applications
2. Revise Course Prerequisites – LME 545, Educational Technology Production
3. Revise Course Prerequisites – LME 547, Integration of Educational Technology
4. Revise Course Prerequisites – LME 590, Practicum
5. Revise a Program – Master of Science in Library Media Education Program
6. Make Multiple Revisions to a Course – LTCY 624, Seminar in Reading Problems
7. Revise Course Prerequisites/Corequisites – EXED 330, Exceptional Child Education: Diversity in Learning

III. Other Business

--Two reports from the Alternate Admissions Subcommittee

-- Select ad hoc subcommittee to review nominees for CEBS Outstanding Graduate Student

REMINDER: There will be a special meeting of the CEBS Curriculum Committee on March 25 at 2:30 in the Dean's Conference Room to select the CEBS Outstanding Graduate Student.

Proposal Date: 02/15/2008

**College of Education and Behavioral Sciences
Department of Special Instructional Programs
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Robert Smith, robert.smith@wku.edu, 5-3446

1. Identification of course:

- 1.1 Course prefix (subject area) and number: LME 537
- 1.2 Course title: Principles of Educational Technology Applications
- 1.3 Credit hours: 3

2. Current prerequisites: None

3. Proposed prerequisites: LME 535

4. Rationale for the revision of prerequisites:

Because the content of the educational technology courses is in a related sequence, adding LME 535 Survey of Educational Technology Practices as a prerequisite will prevent students from taking the courses out of order. The required skill levels will flow from the basic courses (LME 535 and LME 537) to the advanced courses (LME 545 and LME 547).

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Fall 2008

7. Dates of prior committee approvals:

Department of Special Instructional Programs 2/15/08

CEBS Curriculum Committee _____

Professional Education Council _____

Graduate Council _____

University Senate _____

Attachment: Course Inventory Form

Proposal Date: 02/15/2008

**College of Education and Behavioral Sciences
Department of Special Instructional Programs
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Robert Smith, robert.smith@wku.edu, 5-3446

1. Identification of course:

- 1.1 Course prefix (subject area) and number: LME 545
- 1.2 Course title: Educational Technology Production
- 1.3 Credit hours: 3

2. Current prerequisites: None

3. Proposed prerequisites: LME 537

4. Rationale for the revision of prerequisites:

Because the content of the educational technology courses is in a related sequence, adding LME 537 Principles of Educational Technology Applications as a prerequisite will prevent students from taking the courses out of order. The required skill levels will flow from the basic courses (LME 535 and LME 537) to the advanced courses (LME 545 and LME 547).

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Fall 2008

7. Dates of prior committee approvals:

Department of Special Instructional Programs 2/15/08

CEBS Curriculum Committee _____

Professional Education Council _____

Graduate Council _____

University Senate _____

Attachment: Course Inventory Form

Proposal Date: 02/15/2008

**College of Education and Behavioral Sciences
Department of Special Instructional Programs
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Robert Smith, robert.smith@wku.edu, 5-3446

1. Identification of course:

- 1.1 Course prefix (subject area) and number: LME 547
- 1.2 Course title: Integration of Educational Technology
- 1.3 Credit hours: 3

2. Current prerequisites: None

3. Proposed prerequisites: LME 537

4. Rationale for the revision of prerequisites:

Because the content of the educational technology courses is in a related sequence, adding LME 537 Educational Technology Production as a prerequisite will prevent students from taking the courses out of order. The required skill levels will flow from the basic courses (LME 535 and LME 537) to the advanced courses (LME 545 and LME 547).

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Fall 2008

7. Dates of prior committee approvals:

Department of Special Instructional Programs 2/15/08

CEBS Curriculum Committee _____

Professional Education Council _____

Graduate Council _____

University Senate _____

Attachment: Course Inventory Form

Proposal Date: 02/15/2008

**College of Education and Behavioral Sciences
Department of Special Instructional Programs
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Robert Smith, robert.smith@wku.edu, 5-3446

1. Identification of course:

1.1 Course prefix (subject area) and number: LME 590

1.2 Course title: Practicum

1.3 Credit hours: 3

2. Current prerequisites/special requirements: LME 501 and last term of enrollment.

3. Proposed prerequisites/special requirements:

Permission of the instructor, completion of 24 hours of course work including LME 501, 512, 535, and 537; and admission to candidacy.

4. Rationale for the revision of prerequisites/special requirements:

The proposed prerequisites will provide clarity for enrolling in the capstone course of the program.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Fall 2008

7. Dates of prior committee approvals:

Department of Special Instructional Programs 2/15/08

CEBS Curriculum Committee _____

Professional Education Council _____

Graduate Council _____

University Senate _____

Attachment: Course Inventory Form

Proposal date: 02/15/2008

**College of Education and Behavioral Sciences
Department of Special Instructional Programs
Proposal to Revise a Program
Master of Science in Library Media Education Program
(Action Item)**

1. Identification of program:

- 1.1 Current program reference number: 083
- 1.2 Current program title: Library Media Education
- 1.3 Credit hours: 30 (Plus research tool).

2. Identification of the proposed program changes:

- Clarification of the description of the program because it does not require teacher certification for admission but does offer certified teachers options for certification.
- Removal of the admission requirement for “experienced teachers.”
- Establishment of the LME 590 Practicum as a capstone course in place of a written comprehensive examination.

3. Detailed program description:

Current program: Master of Science with Major in Library Media Education

The Master of Science degree in Library Media Education is a dual track program in information services and educational technology. The degree prepares persons for service as library media specialists, training development specialists, educational technology specialists, and information service specialists in schools, colleges, public libraries, and private organizations. Two certification options are provided by the MS degree: certification as a library media specialist in Kentucky and extension of basic teacher certification in Kentucky with a focus in educational technology.

The Master of Science in Library Media Education requires a minimum of 30 semester

New program: Master of Science with Major in Library Media Education

The Master of Science **with a major in LME** is a dual **focus** program in information services and educational technology. **It** prepares persons for service as library media specialists, training development specialists, educational technology specialists, and information service specialists in schools, colleges, public libraries, and private organizations.

Admission to the program does not require prior teacher certification and students may complete the program without seeking teacher certification. Students who seek certification must follow the requirements presented below under “Certifications for Teachers.”

Requirements for the Educational Technology Certificate may be met as part of the Master of Science in LME.

The Master of Science in Library Media Education requires a minimum of 30 hours plus

hours plus a research tool. Eighteen hours are required in Library Media Education. Fifteen semester hours are specified core courses:
 LME 501 Program Organization and Administration
 LME 512 Issues in Library Media Education
 LME 535 or LME 545 Educational Technology Production (based on level of competency)
 LME 537 or LME 547 Integration of Educational Technology (based on level of competency)
 LME 590 Practicum

The remaining courses are selected based on an applicant's prior experience, previous academic work, and career goals with the approval of the graduate advisor.

The research tool requirement shall be met by successful completion (grade A or B) of EDFN 500-Research Methods or an equivalent.

A written comprehensive examination is required for the Master of Science with a major in Library Media Education. The comprehensive exam may be the PRAXIS II or an equivalent. The required score on the PRAXIS II is that set for certification in Kentucky or another state where certification is sought.

School Media Librarian P-12, Experienced

a research tool. Eighteen hours are required in Library Media Education. Fifteen semester hours are specified core courses:
 LME 501 Program Organization and Administration
 LME 512 Issues in Library Media Education
 LME 535 **Survey of Educational Technology Practices** (*Note: Prerequisite for LME 537*)
 LME 537 **Principles of Educational Technology Applications** (*Note: Prerequisite is LME 535*)
 LME 590 Practicum (*Note: Permission of the instructor, completion of 24 hours of course work including LME 501, 512, 535, and 537; and admission to candidacy.*)

The remaining courses **beyond the required core and research tool** are selected based on an applicant's prior experience, previous academic work, and career goals with the approval of the graduate advisor.

The research tool requirement is met by successful completion (grade A or B) of EDFN 500-Research Methods or an equivalent.

The LME 590 Practicum course is the capstone experience required for completion of the degree program.

Certifications for Teachers

The MS in LME degree may fulfill the requirements for the following Kentucky state certifications in library media and educational technology:

- **Certification as a P-12 school media librarian in Kentucky and/or change in Kentucky teaching rank.**
- **P-12 Instructional Computer Technology Endorsement and change in Kentucky teaching rank.**

1. School Media Librarian P-12, Teacher

Teacher Certification Focus

This MS degree track is designed to fulfill the requirements for Kentucky state certification as a School Media Librarian P-12, Experienced Teacher.

A required core (15 hours of the following or their equivalents):

LME 501 Program Organization and Administration

LME 512 Issues in Library Media Education

LME 535 or LME 545 Educational Technology Production (based on level of competency)

LME 537 or LME 547 Integration of Educational Technology (based on level of competency)

LME 590 Practicum

Professional Specialization (9 sem. hrs. required):

LME 502 Collection Management

LME 506 Classification and Cataloging

LME 508 Information Sources and Services

Elective Courses (Minimum of 6 sem. hrs.):

Other appropriate LME courses or courses outside of LME may be selected with the approval of the graduate advisor.

Certification Examination:

A written comprehensive examination is required for the Master of Science with a major in Library Media Education. The comprehensive exam may be the PRAXIS II or an equivalent. The required score on the PRAXIS II is that set for certification in Kentucky or another state where certification is sought.

A person who already holds initial certification as a Library Media Specialist at the graduate or undergraduate level (but not the MS in LME from WKU) must complete 6 semester hours of LME courses and at least 24 sem. hrs. of other appropriate courses for the MS degree and change in Kentucky teaching rank. These courses may include other fields based on prior

Certification

In addition to completion of the 15 hour core and the research tool for the MS degree, the certification requirements for School Media Librarian P-12 include the following:

Professional Specialization (9 hrs. required):

LME 502 Collection Management

LME 506 Classification and Cataloging

LME 508 Information Sources and Services

Elective Courses (Minimum of 6 hrs.):

Other appropriate LME courses or courses outside of LME may be selected **with advisor approval.**

Certification Examination:

While a certification examination is not a requirement for the Master of Science, Kentucky does require a passing score on the PRAXIS II Subject Assessment-Library Media Specialist for certification as a school library media specialist. Students outside of Kentucky are responsible for determining the requirements for certification in their states.

Program Requirements for Teachers Already Certified as Library Media Specialists:

A person who already holds initial certification as a Library Media Specialist at the graduate or undergraduate level (but not the MS in LME from WKU) must complete 6 semester hours of LME courses and at least 24 hours of other

experience, previous academic work, and career goals and must have the approval of the graduate advisor.

A person who does not hold a teaching certificate may obtain certification in Kentucky as a Library Specialist upon admission to Teacher Education and completion of the MS for certification..

Educational Technology, Experienced Teacher Certification Focus

The Educational Technology Focus prepares experienced teachers to analyze problems in all aspects of teaching/learning related to the application of educational technology and to revise, implement, evaluate, and manage solutions to these problems. It enables professional educators to examine, refine and expand upon the skills acquired through undergraduate education, graduate education and/or professional teaching experience to enhance their professional competency for positions covered by their teaching certificates.

The Technology Focus addresses the professional development of school library media specialists, classroom teachers, and other professional educators who wish to apply technological tools to the learning process and to develop leadership skills necessary to become efficient and effective site-based or district level technology coordinators.

Applicants to the program who seek to amend a Kentucky credential must have completed the Internship year or have completed two or more years of teaching in a state other than Kentucky.

appropriate courses for the MS degree and change in Kentucky teaching rank. **Selection of these courses is based** on prior experience, previous academic work, and career goals; and **requires advisor approval.**

Requirements for Initial Certification with the Master of Science in Library Media Education:

A person who does not hold a teaching certificate may obtain **initial certification in Kentucky as a Library Media Specialist on completion of the MS in LME Program, admission to Professional Education, a passing score on a required PRAXIS II PLT examination, and a passing score on the PRAXIS II Subject Assessment-Library Media Specialist.**

2. P-12 Instructional Computer Technology Endorsement

In addition to completion of the 15 hour core and the research tool for the the MS degree, the Kentucky P-12 Instructional Computer Technology Endorsement requires a teaching certificate and the following:

A required core of 15 hours of the following or their equivalents:

LME 501 Program Organization and Administration

LME 512 Issues in Library Media Education

LME 535 or LME 545 Educational Technology Production (based on level of competency)

LME 537 or LME 547 Integration of Educational Technology (based on level of competency)

LME 590 Practicum

Specialization (15 sem. hrs. required):

LME 535 or LME 545 Educational Technology Production (based on level of competency)

LME 537 Technology Applications in Education or LME 547 Integration of Educational Technology (based on level of competency)

LME 509 Investigations in Educational Technology

LME 519 Special Topics in Educational Technology

Other courses with the approval of the academic advisor may be selected from the fields of information technology, management information systems, or computer science.

This program requires successful completion of a comprehensive examination.

A person who has completed the M.S. degree with a focus in educational technology may complete the core requirements for the Rank I program in the area of the original certificate and may elect courses from LME and other appropriate areas with the approval of the graduate advisor based on the student's prior experience, previous academic work, and career goals.

Specialization (15 sem. hrs. required):

a. LME 545 Educational Technology Production (*Prerequisite: Completion of LME 537*) and LME 547 Integration of Educational Technology (*Prerequisite: Completion of LME 537*).

b. Nine hours of electives in LME or approved courses selected from appropriate fields such as information technology, instructional design, information systems, information management, or computer science.

A person who has completed the M.S. degree with a focus in educational technology may complete the core requirements for the Rank I program in the area of the original certificate and may elect courses from LME and other appropriate areas with **advisor** approval based on a student's prior experience, previous academic work, and career goals.

4. Rationale for the proposed program change:

- Clarify the description of the program because it does not require teacher certification for admission but does offer certified teachers options for certification.

The proposed changes are an attempt to clarify the difference between the requirements for teacher certification and the general professional preparation for information specialists and educational technology specialists who do not seek teacher certifications.

Proposal Date: 1/31/08

**College of Education and Behavioral Sciences
Department of Special Instructional Programs
Proposal to Make Multiple Revisions to a Course
(Action Item)**

Contact Person: Sherry Powers, sherry.powers@wku.edu, 5-4452

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: LTCY 624
- 1.2 Course title: Seminar in Reading Problems
- 1.3 Credit hours: 3 hours

2. Revise course title:

- 2.1 Current course title: Seminar in Reading Problems
- 2.2 Proposed course title: Seminar in Literacy Issues and Trends
- 2.3 Proposed abbreviated title: Sem LTCY Issues/Trends
- 2.4 Rationale for revision of course title: Course title more accurately reflects course content and provides more description.

3. Revise course catalog listing:

- 3.1 Current course catalog listing: Covers research and descriptive literature related to specific reading problems.
- 3.2 Proposed course catalog listing: Study of literacy research focusing on issues and trends within the discipline of literacy education. Course may be repeated on different topics up to 2 times for a maximum of 9 hours. No more than 6 hours may be counted toward the MAE-Literacy Education program.
- 3.3 Rationale for revision of course catalog listing: New listing is more descriptive and more accurately reflects actual course content.

4. Revise course credit hours:

- 4.1 Current course credit hours: 3
- 4.2 Proposed course credit hours: 3 (this proposal is to change the repeat limit on the course)
- 4.3 Rationale for revision of course credit hours: The proposed revisions to the course involve 3 changes:
 - The description of the course – the new course description more accurately reflects the course content
 - The repeat limit change – allows students to investigate to multiple topics in issues and trends in literacy education
 - Only 6 hours will count toward the MAE-Literacy program or students will not be able to meet program requirements

5. Proposed term for implementation: Fall 2008

6. Dates of prior committee approvals:

Department of Special Instructional Programs 2/15/08

CEBS Curriculum _____

Professional Education Council _____

Graduate Council _____

University Senate _____

Attachment: Course Inventory Form

February 15, 2008

**College of Education and Behavioral Sciences
Department of Special Instructional Programs
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Dr. Janice Ferguson janice.ferguson@wku.edu 745-6123

1. Identification of course:

- 1.1 Course prefix (subject area) and number: EXED 330
- 1.2 Course title: Exceptional Child Education: Diversity in Learning
- 1.3 Credit hours: 3

2. Current prerequisites:

EDU 250, MGE 275, AGED 250, or SEC 365; and PSY 310

3. Proposed prerequisites:

EDU 250 or CFS 192, MGE 275, AGED 250 or SEC 365; and PSY 310 or CFS 191; or instructor permission.

4. Rationale for the revision of prerequisites:

The proposed modification to the prerequisites enables non-education majors to enroll in EXED 330 without having to take courses not required for their degrees. It also facilitates the enrollment of IECE majors who must complete CFS 191 and 192 prior to taking EXED 330.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Fall, 2008

7. Dates of prior committee approvals:

Department of Special Instructional Programs:	<u>2/15/08</u>
CEBS Curriculum Committee	_____
Professional Education Council	_____
University Curriculum Committee	_____
University Senate	_____

Attachment: Course Inventory Form

MEMO TO: CEBS Curriculum Committee

FROM: Retta Poe

DATE: 2/21/08

SUBJECT: Report from the Alternate Admission Subcommittee

Members of the Alternate Admission Subcommittee of the CEBS Curriculum Committee were requested to individually review an application for alternate admission to the MAE program in Student Affairs. Four of the five members of the subcommittee participated in reviewing the applications, and they returned their recommendations to me by 2/19/08.

Subcommittee members reviewed the application using the *Checklist for Alternate Admissions Subcommittee*, which was developed based on the college's policy for alternate admission applications. The subcommittee recommended that F. J. be unconditionally admitted to the MAE program in Student Affairs.

In accordance with the recommendation of the Alternate Admission Subcommittee, I have returned the application to Graduate Studies with the recommendation that F. J. be admitted.

MEMO TO: CEBS Curriculum Committee

FROM: Retta Poe

DATE: 02/25/08

SUBJECT: Report from the Alternate Admission Subcommittee

Members of the Alternate Admission Subcommittee of the CEBS Curriculum Committee were requested to individually review two applications for alternate admission, one to the MAE program in School Counseling and one to the MAE program in Interdisciplinary Early Childhood Education. Four of the five members of the subcommittee participated in reviewing the applications, and they returned their recommendations to me by 02/22/08.

Subcommittee members reviewed the applications using the *Checklist for Alternate Admissions Subcommittee*, which was developed based on the college's policy for alternate admission applications. The subcommittee recommended that L.D. be unconditionally admitted to the MAE program in School Counseling, and that T.D be unconditionally admitted to the MAE program in Interdisciplinary Early Childhood Education.

In accordance with the recommendations of the Alternate Admission Subcommittee, I have returned the applications to Graduate Studies with the recommendation that the two students be admitted.