

**Minutes**  
**CEBS CURRICULUM COMMITTEE**  
**3:00 pm – September 5<sup>th</sup>, 2023**

*Members present:* Wes Cottingim, Jeanine Huss, Sally Fluhler, Leslee Tarbett, Erin Margarella, Kandy Smith (Logsdon), Lisa Duffin, Steve Wininger, Tanja Bibbs, Jill Duba Sauerheber (Hughey), Jennifer Klemm,

I. Approval of Minutes of the April 4<sup>th</sup>, 2023, CEBS Curriculum Committee meeting. (These minutes can be located on the CEBS Web Page, click on Dean's Office and then meeting minutes and agendas.) *To be approved in October meeting.*

II. Approval of Agenda of this September 5<sup>th</sup>, 2023, CEBS Curriculum meeting.

*Motion. Wininger. Second: Huss. Representative from CEBS Curriculum needs to be elected to serve on UCC committee. Item added to new business. Agenda approved.*

**III. New Business**

Program Proposals: <https://nextcatalog.wku.edu/programadmin/>

Course Proposals: <https://nextcatalog.wku.edu/courseadmin/>

**Counseling & Student Affairs**

1. Program Change Request: 0492: Addictions Education- *Dr. Jill Duba Sauerheber*

*Motion Wininger. Second Duffin. Dr. Sauerheber presented. Motion approved.*

**School of Leadership & Professional Studies**

1. Program Change Request: 1721: *Organizational Leadership, Certificate- Dr. Tanja Bibbs*

2. Program Change Request: 431: *Organizational Leadership, Minor- Dr. Tanja Bibbs*

*Dr. Bibbs informed the committee that both proposals should be expedited review.*

*Huss motion to table. Wininger Second. SLPS proposals tabled to be changed to expedited.*

## **Psychology**

1. Course Change Request: (Course Suspension): PSYS 424G: *Topics in Developmental Psychology*- Dr. Steve Wininger
2. Course Change Request: (Course Suspension): PSYS 597: *Trends and Scientific Approaches in Psychological Thinking*- Dr. Steve Wininger

*Proposals 1 & 2 were bundled. Motion Sauerheber. Second Huss. Motion approved.*

## **Review of Committee Bylaws**

*1<sup>st</sup> reading of Bylaw revisions. The committee discussed potential revisions to the current bylaws. Bylaws were last updated in 2016. Potential revisions included Department heads serving as "Ex-officio" members, vice chair position, students serving as members, and the member attendance policy. The issue of department heads serving as members will be discussed in the CEBS Leadership Council prior to the 2<sup>nd</sup> reading.*

## **Elect UCC Representative**

*A new CEBS Curriculum Committee member needed to be elected to serve as the CEBS representative to the UCC. Dr. Huss was nominated and accepted the nomination. Wininger motion to approve. Duffin second. Motion approved. Dr. Leslee Tarbett volunteered to serve as the alternate.*