

**Minutes**  
**Leadership Council – College of Education and Behavioral Sciences**  
**Thursday, September 21, 2017 – 9:30 a.m.**  
**Dean's Conference Room, GRH**

Present: Sam Evans, Pitt Derryberry, Tony Kirchner, Jill Sauerheber, Margie DeSander, Tom MacMillin, Sylvia Dietrich

CAD: Dr. Derryberry reported on the September 20 meeting. Dean Evans shared information discussed at the Dean's meeting on September 15. The following topics were discussed.

- CIP codes
- Proposed academic calendars for 2018-2019 and 2019-2020 were shared.
- Performance Based Funding
- Uncoupling articulation agreements – The newly created form will include a signature line for deans.
- Transitional retirement – Participants may opt. in for life insurance coverage; however, long-term disability and FSA will not be an option.
- Promotion and Tenure – Beginning this fall, new tenure-track faculty must follow their respective department P&T document guidelines in place during their effective hire date. A copy of the relevant P&T document should be kept in the employee's file.

Dean Evans indicated that P&T guidelines are designed to encourage productivity. All P&T documents need to include information relative to instructor and clinical staff promotions. Additionally, more information related to third-year review need to be included. Current P&T documents should be posted on departmental websites. Dr. Kirchner will assist with getting the documents organized and posted to the websites.

Research Methods Courses: Unit heads were asked to identify two or three faculty to serve on a committee to explore the college's needs as it relates to research methods courses. Representative's names need to be submitted to Dean Evans by September 29. Dr. Dietrich identified Dr. Toni Szymanski as STE's representative.

Mentoring Initiatives: A donor has contributed \$8,000 to CEBS for mentoring initiatives. Unit heads were asked to provide information to Dean Evans about mentoring initiatives currently taking place in their respective department. The information is needed no later than Wednesday, October 4.

At-Large Senators: Nominations are being accepted.

Faculty Regent: Nominations are being accepted.

Instructor promotions were discussed.

Recruitment of international students was discussed.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Tammy Spinks