

CEBS Leadership Council Meeting
March 5, 2020, 9:30 a.m.

Minutes

Present: Corinne Murphy, Steve Wininger, Pitt Derryberry, Jill Sauerheber, Blair Thompson, Margie DeSander, Dennis George, Stephanie Martin, Tony Kirchner, Tony Norman

Guest: Amy Combs

- I. Approval of February 20, 2020 Minutes – Dr. Wininger made a motion to approve the February 20, 2020 minutes. Dr. Derryberry seconded the motion. Motion was approved without dissent.
- II. Operations – Budget, Personnel, Program Review
 - A. CAD Report - The following topics were discussed at CAD on March 4, 2020.
 - Campaign Priorities – Amy Combs provided a brief report.
 - Licensures: Federal Mandates
 - Platinum analytics Usage
 - Vacant Positions/ PAAC Process
 - Draft Policy 1.1186 Faculty/University Awards
 - Draft Policy 1.1990 Pedagogical Track Faculty
 - Academic Program Minimum Size
 - B. Grant Writer Update – The advertisement has posted.
 - C. Workload Reports – Due to Dean Murphy by April 1
 - D. College Faculty Awards Process – Dr. Dennis George discussed how the college level submission process could be streamlined in the future. After brief discussion, the Council agreed to move forward with new streamlined process for CEBS faculty awards next year.
 - E. ASL/SACS – Dr. Dennis George announced that non-standard class time requests are due March 6 at 8:00. ASL SACS assessment reports for 19-20 are due soon.
 - F. DEI College Representative – Dean Murphy asked department heads to submit nominations.
 - G. Added: Staff Evaluations – The Dean advised department heads to following instructions sent by Tony Glisson as it relates to staff performance evaluations.
 - H. F&A Carry Forward – CAD continues to discuss this topic.
- III. Recruitment / Retention – The communications team plans to meet to discuss the College’s plan.

Student ambassador involvement in CEBS events and activities was discussed. Ms. Martin indicated that

we need more students who are willing to serve as ambassadors for the college. Currently ambassadors receive a \$250 scholarship per semester for their service as well as cords at graduation. Stephanie will share a description of student ambassador responsibilities with the leadership team. Tammy noted that we need one student to be identified to carry the CEBS gonfalon during the Friday night commencement Topper Walk.

IV. Alumni News – no report

V. Area News/ Accomplishments/ Celebrations

A. Faculty/Staff – No report

B. Department – CNS will be live streaming a discussion on March 27 focused on brain relationship issues.

VI. Development – No report

Important Dates:

Please see shared Outlook calendars:

Academic Affairs Important Dates Calendar

Search: Provost

Questions: Contact provost@wku.edu

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