

## CEBS Leadership Council Meeting

March 21, 2019

9:30 a.m.

### Minutes

**Present:** Margie DeSander, Corinne Murphy, Stephanie Martin, Blair Thompson, Pitt Derryberry, Jeff Butterfield, Jill Sauerheber, Tony Kirchner, Amy Combs (guest), Tom MacMillin, Tony Norman

Department news was shared.

- Dr. DeSander reported that a recent Wallace Foundation project event, including all partners, was held at the Knicely Center.
- Dr. Sauerheber has been participating in a Bowling Green Chamber of Commerce led steering committee focused on Career and College Readiness.
- Twenty-two students from area high schools participated in career shadowing of counselors in the Talley Family Counseling Center.
- The Talley Family Counseling Center recently received a \$70,000 donation from Betty Talley.
- Dr. Derryberry reported that several Psychology Department faculty are involved in REACH Week activities.
- Dr. Wininger is preparing for the Wedge Series speaker event scheduled for March 21.
- The Department of Psychology has had conversations with the Department of Psychological Sciences related to each individual department's identity. Deans Murphy and Stevens met to discuss the future for both departments.
- Dr. Butterfield shared information related to the future of the School of Professional Studies (SPS) programs following the CAPE committee recommendations. SPS is specifically concerned with the recommended suspension/transformation of the AA in Business and the Interdisciplinary Studies program.
- Dr. Thompson reported that core courses were recently approved by the CEBS Curriculum Committee. There has been concerted focus on more collaboration with STE and other departments on campus and in area schools.
- STE will soon have new signage installed in the first floor hallways.
- Dr. Norman reported they (ELDP) are moving to an online doctoral program. Course preparation for the online program is in process.
- Doctoral students are in the process of defending their dissertations. ELDP is following up with students who are getting close to the 10-year program completion window.
- LTC MacMillin reported that eight cadets and two cadres recently participated in the Bataan Memorial Death March in New Mexico.
- Several cadets are planning to go to Indiana for the German Armed Forces Sports

Badge competition next week.

- Amy Combs reported that four candidates will be interviewed for the VP for Philanthropy position. The Gordon Ford College of Business dean interviews were recently completed.
- Results of a fundraising campaign feasibility study were shared during a recent meeting.
- John Paul Blair's role at the university will be changing to under the President's purview. The Boyd Lubker Lecture Series, featuring Elaine Weiss, will be held April 29-30.
- Amy Combs' recent trip to Phoenix resulted in a \$400,000 estate gift and a \$10,000 a year gift for CEBS. Amy is available to work with CEBS departments on philanthropic goals.

**I. Approval of March 7, 2019 Minutes** – The minutes were approved with a friendly amendment to correct the acronym for ELDP.

**II. Operations – Budget, Personnel, Program Review**

- A. Computer Replacement Cycle – A handout was provided. Dr. Kirchner announced that computer replacements will be facilitated in-house by the Educational Technology unit. The rotation schedule for replacements will be based on the last time a faculty/staff member received a computer. Discussion. Professional development (PD) accounts are going away. Funds from active PD accounts will be used to begin the CEBS computer replacement pool.
- B. Student fees will be coming back to the department. Discussion.
- C. Flower Shop Loan Clarification – CEBS' source of funding for future building renovations were discussed. The now defunct WKU Flower Shop borrowed \$200,000 from CEBS several years ago and due to their financial situation was unable to pay the debt owed to CEBS. Dean Murphy explained that she has identified a one-time opportunity for CEBS to access these funds for the purpose of renovating the GRH building to provide a more student based facility. Discussion.
- D. Building Modification Updates – Dr. Kirchner and Dean Murphy provided an update as it relates to building modifications. Cost determination for various stages of modification projects are in process. The student success center portion of the GRH modification project will be completed in partnership with WKU Libraries.
- E. Department Head Participation in Preview 2019-2020 – No report
- F. CAPE Updates – Recommendations have moved from the Dean to the Provost. Additional details will be forthcoming.
- G. Advanced Program Review – Dr. Kirchner provided a brief update. He

(Kirchner) will be reaching out to specific program area faculty for additional information.

- H. Course exceptions for class meeting times for fall 2019 – All exceptions are approved by Dean Murphy for the fall semester. We are awaiting final approval from Academic Affairs.
  
- III. **Recruitment / Retention** – No report
  
- IV. **Alumni News** – No report
  
- V. **Area Accomplishments/Celebrations**
  - A. Faculty/Staff – Topic was discussed at the beginning of the meeting.
  - B. Department – Topic was discussed at the beginning of the meeting.
  
- VI. **Teacher Certification/OPES Report** – Stephanie Martin reported that OPES staff are focusing on providing excellent customer service and building relationships with campus departments and local school districts.
  
- VII. **Book Discussion**
  - A. Responsibility Center Management chapter one was discussed.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Tammy Spinks

**Important Dates:**

Please see Academic Affairs Important Dates Calendar ([provost@wku.edu](mailto:provost@wku.edu))