

CEBS Leadership Council Meeting Minutes
November 1, 2018
9:30 a.m.

Council Members Present: Corinne Murphy, Jill Sauerheber, Margie DeSander, Jeff Butterfield, Tom MacMillin, Pitt Derryberry, Steve Wininger, Tony Kirchner, Blair Thompson

Guest: Susann deVries

I. Library Commons Initiative

Susann deVries, Dean of Libraries, shared information about the WKU Commons initiative. One of the main projects of the initiative is to renovate Helm Library. Dr. Marge Maxwell is CEBS' representative on the committee. Addressing the lack of collaborative study spaces will be the main focus as the design and renovation project progresses. Ms. deVries noted that external funding would support the Commons Initiative. Suggestions for the project can be directed to Susann deVries or Dr. Maxwell. Discussion.

Ms. deVries indicated that the committee has discussed software related needs for the renovated spaces. She (deVries) noted that the current library design trends are focusing on lower level of technology as white boards and spaces to connect electronic devices are most desired by students.

CEBS is currently exploring partnership opportunities with the Beulah Winchel Library to develop a student success center.

Ms. deVries stated that her unit is seeking to develop a course management shell in Blackboard. This will allow WKU Libraries to create program specific library research guides. Discussion.

Roxanne Spencer, who is the Director of the Beulah Winchel Library, is starting a pilot program initiative with students involved in campus living and learning communities. Roxanne will be conducting workshops and seminars with specific populations in an effort to embed librarianship across campus.

II. Approval of October 4, 2018 and October 18, 2018 Minutes

Dr. Derryberry made a motion, Dr. Wininger seconded, to approve the October 4, 2018 Leadership Council minutes. The motion passed without dissent.

Dr. DeSander made a motion, Dr. Derryberry seconded, to approve the October 18, 2018 Leadership Council minutes. The motion passed without dissent.

III. CAD

- A. RAMP Update – Projections were discussed. The tax rate increased to thirteen percent. Discussion.

The Carry Forward policy was discussed. CEBS will need to develop a strategic plan to advocate to keep any dollars over the five percent threshold.

- a. RAMP Governance – A handout was provided. Governance will be led by the Executive Budget Committee and the Budget Committee. The Provost will select representatives from each college to serve. Dean Murphy asked unit heads to recommend senior/tenured faculty for the committee. Recommendations need to be sent to Dean Murphy by November 15.

- B. FY 18-19 Carry Forward – Dean Murphy indicated that it would most likely be after Thanksgiving before we receive information about Carry Forward funds. DELO funds were briefly discussed.

IV. Operations - Budget, Personnel, Program Review

- A. Personnel Updates – Dr. Winger indicated that a request to fill the psychology faculty position has been sent to the PAAC for review.

The School of Professional Studies is holding more information before submitting the request to fill paperwork for their department's vacant faculty position.

Both the Office of Professional Educator Services Director (Jan. 1) and Interim Associate Dean searches are in process.

- B. GRH Space

Dean Murphy asked for feedback from the Council related to plans for a student success center to be located in the Beulah Winchel Library.

Dr. Murphy indicated that the third floor of GRH would become designated space for graduate student to congregate/collaborate. The plan design will include a graduate student lounge area.

The School of Professional Studies faculty and staff will relocate to GRH in January.

C. CAPE College

A timeline for completion of the CAPE process was provided. Dean Murphy stressed that our (CEBS) existence is in direct alignment with the University's mission. As committees work through the process, there will be a need to eliminate programs. Dean Murphy stressed that before programs are deemed unnecessary, committees will need to determine that there is no regional need, no enrollment demand, and no resources available to sustain the program.

Composition of the college committees was discussed. The number of department representatives on the committee will be based on the number of department representatives on the CEBS Curriculum Committee. The Council recommended that more people be added to the university committee so that no one has more than 10 reports to review. Dean Murphy will share this recommendation with Provost.

D. Celebrations

- a. Faculty/Staff – Brandon Smith, a Military Science and Leadership staff member, and his wife recently welcomed a new baby girl to their family.

Dr. Lynn Hines (STE) has been selected to Chair a Foster Care Review Committee in a neighboring county.

- b. Department – EALR celebrated the arrival of mid-semester with refreshments and camaraderie.

- c. Students and Alumni – Homecoming festivities were successful. ROTC and CEBS tents were located next to one another. Discussion.

Psychology graduate, Michelle Myers has been appointed Provost of Park University.

SKyTeach student, Katie Vahles was recently featured in an article in Diversity in Action Magazine.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Tammy Spinks