

**AGENDA**  
**PROFESSIONAL EDUCATION COUNCIL**  
**3:30 - Wednesday, March 20, 2013**  
**GRH 3073**

I. Consideration of the Minutes from the February 13, 2013, meeting  
(Minutes can be found on the CEBS Main Web Page – click on Faculty & Staff and then Meetings Minutes and Agendas).

II. New Business

**A. Office of Teacher Services - CEBS**

- Candidates Completing Requirements for Admission to the Professional Education Unit  
February 14, 2013 to March 20, 2013
- Student Teacher Candidates List for Fall 2013

**B. College of Education and Behavioral Sciences**

School of Teacher Education

1. Revise a Program – 0433, Master of Arts in Education: Elementary Education for Teacher Leaders
2. Revise a Program – 0434, Master of Arts in Education: Middle Grades for Teacher Leaders
3. Revise a Program – 0435, Master of Arts in Education: Secondary Education for Teacher Leaders
4. Revise a Program – 0457, Master of Arts in Education: Special Education for Teacher Leaders:  
Learning and Behavior Disorders
5. Revise a Program – 083, Library Media Education

Department of Educational Administration, Leadership and Research

1. Revise a Program – 121, School Administration, Instructional Leader, School Principal, All Grades (Rank I)
2. Revise a Program – 131, School Administration, Instructional Leader, School Principal, All Grades (Certification Only)

Department of Counseling and Student Affairs

1. Delete a Course – CNS 565, Elementary Guidance Services
2. Delete a Course – CNS 566, Secondary Guidance Services
3. Revise Course Catalog Listing – CNS 550, Introduction to Counseling

**C. Ogden College of Science and Engineering**

Department of Geography and Geology.

1. Revise Course Prerequisites - GEOL 311, General Oceanography
2. Revise Course Number – GEOG 451, Geography of Kentucky

Department of Chemistry

1. Revise a Program – 061, Master of Arts in Education: Chemistry

### III. Other Business

#### Discussion of CAEP Standards

# CANDIDATES COMPLETING REQUIREMENTS FOR ADMISSION TO PROFESSIONAL EDUCATION UNIT

February 14, 2013 – March 20, 2013

## ELEMENTARY P-5

Crunk, Natalie R.  
Maiden, Kaitlin E.

## MIDDLE GRADES

Shultz, William J.                      Math

## P-12

Bond, Brandon                      Music Instrumental  
Poteet, Leticia                      SPED  
Walters, Rachael                      Spanish

## SECONDARY

Ralston, Kelli F.                      Social Studies  
VanderMolen, Chelsea R.              English

## MASTERS

Carnahan, James D.                      LBD  
Geraci, Felicia T.                      LBD  
Gross, Leah                      CD\*\* (pending receipt of favorable criminal  
records check)  
Moore, Jacelyn N.                      LME  
Newmark, Cindy                      Communication Disorders  
Stewart, Anne W.                      LBD

If there are any questions or concerns about the status of any candidate, the person with the question or concern should contact Dr. Fred Carter, Teacher Services (745-4611 or fred.carter@wku.edu) prior to the PEC meeting.

**STUDENT TEACHER CANDIDATES FOR FALL 2013  
QUALIFIED**

**\*\*\*STUDENT TEACHING APPLICATION ACCEPTED\*\*\*3/20/13**

WKU ID	FIRST	LAST	D	MAJOR
	KELSEY	BLANTON		5-12/BUSINESS & MKTG
	BRANDY	MEADOR		5-12/FCS
	SAMANTHA	WHITE		5-12/FCS
	HANNAH	ALBER		ELEMENTARY
	SAMANTHA	ALDRIDGE		ELEMENTARY
	JOHN	BARZEE		ELEMENTARY
	JEREMY	BEAN		ELEMENTARY
	JUSTIN	BICKETT		ELEMENTARY
	ERIC	BRISTOL		ELEMENTARY
	KATIE	BROWN		ELEMENTARY
	SARAH	CHANEY		ELEMENTARY
	TARA	COX		ELEMENTARY
	ALLIE	COZART		ELEMENTARY
	CHRISTIN	CRABTREE		ELEMENTARY
	KARAVIN	DEW		ELEMENTARY
	FAITH	EDWARDS		ELEMENTARY
	TERRI	EDWARDS		ELEMENTARY
	MARY KAYLEN	ESTES		ELEMENTARY
	HEATHER	FOREMAN		ELEMENTARY
	TIFFANY	GOHMAN		ELEMENTARY
	CHELSEA	GOODMAN		ELEMENTARY
	HALIE	GOSSETT		ELEMENTARY
	LACY	HARPER		ELEMENTARY
	KIRA	HESSE		ELEMENTARY
	MARIA	HICKS		ELEMENTARY
	STACY	HILL		ELEMENTARY
	MEGAN	HOWARD		ELEMENTARY
	KIRSTA	JACKSON		ELEMENTARY
	KEVIN	JOHNSTON		ELEMENTARY
	SARAH	KEEL		ELEMENTARY
	AMANDA	KIRVES		ELEMENTARY
	STACY	LAW		ELEMENTARY
	AMY	LAWSON		ELEMENTARY
	KAYLA	LEACH		ELEMENTARY
	LEAH	LEWIS		ELEMENTARY
	MEGHAN	LOYALL		ELEMENTARY
	JESSICA	LYNCH		ELEMENTARY

	BRITTANY	MADDEN	ELEMENTARY
	REBECCA	McKELVEY	ELEMENTARY
	M. CHASE	McKEOWN	ELEMENTARY
	ASHLEY	McKINNEY	ELEMENTARY
	BRANDI	MILLER	ELEMENTARY
	CALLI	MILLER	ELEMENTARY
	MEGHAN	MONTEMAYER -JOHNSTON	ELEMENTARY
	LAUREN	MOORE	ELEMENTARY
	KIMBRA	PAYNE	ELEMENTARY
	ALLIE	REDMOND	ELEMENTARY
	LYDIA	RENFRO	ELEMENTARY
	KYLIE	ROBERTSON	ELEMENTARY
	SHELLY	SAPP	ELEMENTARY
	JULIA	SCOTT	ELEMENTARY
	MARGARET	SMITH	ELEMENTARY
	KATHERINE	SNEDEGAR	ELEMENTARY
	MIRANDA	SPINKS	ELEMENTARY
	BRITTANY	STIGALL	ELEMENTARY
	SARA	STRINGER	ELEMENTARY
	ASHLEY	SULLIVAN	ELEMENTARY
	SHELBY	TAYLOR	ELEMENTARY
	HANNAH	THOMAS	ELEMENTARY
	MAUREEN	THOMPSON	ELEMENTARY
	MELISSA	TRACY	ELEMENTARY
	CHELSEA	TUTKO	ELEMENTARY
	THERESA	WADDELL	ELEMENTARY
	EMILY	WARD	ELEMENTARY
	MARY	WATSON	ELEMENTARY
	SHANA	WHITING	ELEMENTARY
	STEPHANIE	WILLETT	ELEMENTARY
	EMILY	WILLIAMS	ELEMENTARY
	EMILY	WILLOUGHBY	ELEMENTARY
	COURTNEY	WOODLEE	ELEMENTARY
	ALYSON	WRIGHT	ELEMENTARY
	KASEY	BROOKS	MGE/ENGLISH
	MORGAN	ANDERSON	MGE/LA/S.STUDIES
	JESSICA	GRAY	MGE/LA/S.STUDIES
	WHITNEY	MOORE	MGE/LA/S.STUDIES
	HANNAH	SHOCKLEY	MGE/LA/S.STUDIES
	GEOFF	SNYDER	MGE/LA/S.STUDIES
	ALLISON	COX	MGE/MATH
	CHARLOTTE	RICE	MGE/MATH

	W. JEREMY	SHULTZ		MGE/MATH
	SARA	DAVIS		MGE/MATH/S.STUDIES
	ASHLEY	KIRBY		MGE/S.STUDIES/LA
	JESSICA	CAVE		MGE/S.STUDIES/SCIENCE
	ALI	ALVEY		MGE/SCIENCE
	SHELTON	FISHER		MGE/SCIENCE
	JACOB	GIBBS		MGE/SCIENCE
	STEPHANIE	MENSER		MGE/SCIENCE
	KRISTEN	NEWMAN		MGE/SCIENCE
	ASHLEY	HURT		P-12/ART
	CHELSEA	McCAY		P-12/ART
	M. BETH	POYNTER		P-12/ART
	BRANDON	BOND		P-12/MUSIC
	CASSANDRA	LUCAS		P-12/MUSIC
	R. BLAKE	CRABTREE		P-12/PE
	CANDACE	STEVENS		P-12/SPANISH
	AMBER	TITTLE		P-12/SPANISH
	JENNIFER	MEADOR		SEC/BIOLOGY
	JEFFERSON	DICKINSON		SEC/ENGLISH
	CHELSEA	ELLIOTT		SEC/ENGLISH
	AMY	LINDSEY		SEC/ENGLISH
	BRITTANY	MATTHEWS		SEC/ENGLISH
	LYNDSEY	MILLER		SEC/ENGLISH
	TIMOTHY	PHELPS		SEC/ENGLISH
	HEATHER	RICKMAN		SEC/ENGLISH
	DAGAN	CONATSER		SEC/MATH
	GREGORY	GREENFIELD		SEC/MGE/MATH
	SARA	BOOKER		SEC/SOCIAL STUDIES
	BRIAN	CAMPBELL		SEC/SOCIAL STUDIES
	CHRISTOPHER	CLINE		SEC/SOCIAL STUDIES
	W. KYLE	GARDNER		SEC/SOCIAL STUDIES
	ETHAN	MORRIS		SEC/SOCIAL STUDIES
	TYLER	PERKINS		SEC/SOCIAL STUDIES
	ADAM	SHIRLEY		SEC/SOCIAL STUDIES
	RACHEL	WILSON		SEC/SOCIAL STUDIES
	JESSE	WIMSETT		SEC/SOCIAL STUDIES

**STUDENT TEACHER CANDIDATES FOR FALL 2013  
NOT QUALIFIED**

**\*\*\*STUDENT TEACHING APPLICATION PENDING\*\*\*3/20/13  
(THESE STUDENTS HAVE S.T. REQUIREMENTS IN PROCESS)**

WKU ID	FIRST	LAST	D	MAJOR
	KURTIS	CLAYWELL	X	5-12/INDUSTRIAL ED
	STEVIE	BUTLER	X	ELEMENTARY
	TARA	DALCOURT	CP	ELEMENTARY
	MELISSA	DAUBY	CP	ELEMENTARY
	ERICA	ESKRIDGE	CP	ELEMENTARY
	JENNIFER	FORTNEY	CP	ELEMENTARY
	DANA	GREEN	CP	ELEMENTARY
	KYLE	HACK	X	ELEMENTARY
	KARI	HARP		ELEMENTARY
	AMBER	HULETT	CP	ELEMENTARY
	KAITLYNN	PRINDLE	CP	ELEMENTARY
	SHANNON	SWIFT	CP	ELEMENTARY
	DEBORAH	TAYLOR	X	IECE
	KIMBERLEY	BELL	X	MGE/MATH
	TYLER	BRUCE	CA	MGE/MATH
	ASHLEY	POWELL	X	MGE/MATH/S.STUDIES
	JORDAN	MATTINGLY	X	MGE/S.STUDIES/LA
	ANTHONY	MILLER	X	MGE/S.STUDIES/LA
	SHANON	SEXTON	X	MGE/SCIENCE/S.STUDIES
	IVY	WILKERSON	CP	P-12/ART
	APRIL	YATES	CA	P-12/ART
	SHAUN	BAXLEY	CA	P-12/MUSIC
	TABITHA	SAMS-ROSE	CA	P-12/MUSIC
	KRAIG	FINNEY	X	P-12/SPANISH
	REBECCA	HOPE	X	P-12/SPANISH
	KARL	WEIHE	X	P-12/SPANISH
	A. DAMON	PARR	X	SEC/BIOLOGY
	BETHANY	WHITE	CA	SEC/BIOLOGY
	DARA	CARVER	X	SEC/CHEMISTRY
	DEANNA	REDDISH	X	SEC/ENGLISH
	SARAH	VINCENT	X	SEC/ENGLISH
	LAUREN	ANGUIANO	X	SEC/MATH

	NICHOLAS	CARTER	X	SEC/MATH
	JORDEN	PATTERSON	X	SEC/MATH

CP = Critical Performance Score Deficiency or Disposition Score Deficiency Pending

CA = Not Admitted into Teacher Education

X = Deficient GPA and/or other Student Teaching Requirement Deficiency



**College of Education and Behavioral Sciences  
School of Teacher Education  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Dr. Lisa Murley, [lisa.murley@wku.edu](mailto:lisa.murley@wku.edu), 745-8822

**1. Identification of program:**

- 1.1 Current program reference number: #0433
- 1.2 Current program title: Master of Arts in Education: Elementary Education for Teacher Leaders
- 1.3 Credit hours: 30-31

**2. Identification of the proposed program changes:**

Revision of admission policy to comply with Graduate Studies admission requirements passed by the University Senate in April 2012.

**3. Detailed program description:**

<b>Current Admission Requirements</b>	<b>Proposed Admission Requirements</b>
<p>Admission Requirements: <i>(Criteria vary, depending on the student's undergraduate institution and GPA)</i>:</p> <ul style="list-style-type: none"> <li>• Applicants who are alumni of WKU teacher preparation programs must submit a current, valid teaching certificate or Statement of Eligibility* for Elementary (Grades P-5).</li> <li>• Applicants with undergraduate degrees from all other accredited universities will be admitted without a qualifying GRE score if they have a minimum 2.75 GPA for all previous coursework (undergraduate and graduate) and a valid teaching certificate for elementary education. A copy of the certificate must be submitted with the application.</li> <li>• Applicants with undergraduate degrees from all other accredited universities with a GPA lower than 2.75 (undergraduate and graduate) must achieve a <b>GAP (GRE score multiplied by the undergraduate GPA) score of 2200 or higher</b> and a GRE Analytical Writing score of 3.5 or higher and have a valid teaching certificate for elementary education. A copy of the certificate must be submitted with the application.</li> <li>• Applicants to the MAE program in Elementary Education must hold or be eligible to hold a teaching certificate at the elementary level OR have a valid elementary program on file with the Office of Teacher Services. (Note: Conversion program must be completed prior to or simultaneously with the MAE.)</li> </ul>	<p><i>Criteria vary, depending on the student's undergraduate institution and GPA.</i></p> <ul style="list-style-type: none"> <li>• Applicants who are alumni of WKU teacher preparation programs must submit a current, valid teaching certificate or Statement of Eligibility* for Elementary (Grades P-5).</li> <li>• Applicants with undergraduate degrees from all other accredited universities will be admitted without a qualifying GRE score if they have a minimum 2.75 GPA for all previous coursework (undergraduate and graduate) and a valid teaching certificate for elementary education. A copy of the certificate must be submitted with the application.</li> <li>• Applicants with undergraduate degrees from all other accredited universities with a GPA lower than 2.75 (undergraduate and graduate) must achieve a <b>GAP score [(GRE-V + GRE-Q) added to (GPA X 100)] of 550 or higher. The 550 score must include a GRE Verbal Reasoning score of 139 or higher, a GRE Quantitative Reasoning score of 139 or higher, and a GRE Analytical Writing score of 3.5 or higher. For GRE scores prior to August 1, 2011, a GAP score (GRE score multiplied by the undergraduate GPA) of 2200 or higher and a GRE Analytical Writing score of 3.5 or higher is required.</b> In addition, applicants must have a valid teaching certificate for elementary education. A copy of the teaching certificate or statement of eligibility must be submitted with the application.</li> <li>• Applicants to the MAE program in Elementary</li> </ul>

<p>*Applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the EPSB for re-issued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses.</p>	<p>Education must hold or be eligible to hold a teaching certificate at the elementary level OR have a valid elementary program on file with the Office of Teacher Services. (Note: Conversion program must be completed prior to or simultaneously with the MAE.)</p> <p>*Applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the EPSB for re-issued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses.</p>
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**4. Rationale for the proposed program change:**

The proposed policy revision is needed to bring the Master of Arts in Education: Elementary Education for Teacher Leaders requirements into compliance with the Graduate Studies admission policy passed in April 2012 by the University Senate.

**5. Proposed term for implementation and special provisions (if applicable): Fall 2013**

**6. Dates of prior committee approvals:**

School of Teacher Education:	<u>2-8-13</u>
CEBS Curriculum Committee	<u>3-5-13</u>
Professional Education Council	_____
Graduate Council	_____
University Senate	_____

**College of Education and Behavioral Sciences  
School of Teacher Education  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Dr. Rebecca Stobaugh, [Rebecca.stobaugh@wku.edu](mailto:Rebecca.stobaugh@wku.edu), 745-4497

**1. Identification of program:**

- 1.1 Current program reference number: #0434
- 1.2 Current program title: Master of Arts in Education: Middle Grades for Teacher Leaders
- 1.3 Credit hours: 30-37

**2. Identification of the proposed program changes:**

Revision of admission policy to comply with Graduate Studies admission requirements passed by the University Senate in April 2012.

**3. Detailed program description:**

<b>Current Admission Requirements</b>	<b>Proposed Admission Requirements</b>
<p>Admission Requirements: <i>(Criteria vary, depending on the student's undergraduate institution and GPA):</i></p> <p>1. <u>WKU Graduate: Admission</u> Applicants who are alumni of WKU teacher preparation programs must submit a current, valid teaching certificate or Statement of Eligibility* for Middle Grades (Grades 5-9).</p> <p>2. <u>Graduate of a Kentucky Higher Education Institute other than WKU:</u> Applicants with undergraduate degrees from Kentucky higher education accredited universities must have a 2.75 GPA for all previous undergraduate coursework and a 3.0 GPA for previous graduate coursework or qualifying GAP/GRE** scores and must have or be eligible for a teaching certificate* for Middle Grades (Grades 5-9). A copy of the certificate or statement of eligibility must be submitted with the application.</p> <p>3. <u>Graduate of an Out-of-State Institution of Higher Education</u> Applicants with undergraduate degrees from all other higher education accredited universities must have a 2.75 GPA for all previous undergraduate coursework and a 3.0 GPA for previous graduate coursework or qualifying GRE/GAP** scores and must have or be eligible for a teaching certificate* for Middle Grades (Grades 5-9). A copy of the certificate or statement of eligibility must be submitted with the application.</p> <p>*Kentucky applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the Kentucky Education</p>	<p><i>Criteria vary, depending on the student's undergraduate institution and GPA.</i></p> <ul style="list-style-type: none"> <li>• Applicants who are alumni of WKU teacher preparation programs must submit a current, valid teaching certificate or Statement of Eligibility* for Middle Grades (Grades P-5).</li> <li>• Applicants with undergraduate degrees from all other accredited universities will be admitted without a qualifying GRE score if they have a minimum 2.75 GPA for all previous coursework (undergraduate and graduate) and a valid teaching certificate for middle grades education. A copy of the certificate must be submitted with the application.</li> <li>• Applicants with undergraduate degrees from all other accredited universities with a GPA lower than 2.75 (undergraduate and graduate) must achieve a <b>GAP score [(GRE-V + GRE-Q) added to (GPA X 100)] of 550 or higher. The 550 score must include a GRE Verbal Reasoning score of 139 or higher, a GRE Quantitative Reasoning score of 139 or higher, and a GRE Analytical Writing score of 3.5 or higher. For GRE scores prior to August 1, 2011, a GAP score (GRE score multiplied by the undergraduate GPA) of 2200 or higher and a GRE Analytical Writing score of 3.5 or higher is required.</b> In addition, applicants must have a valid teaching certificate for middle grades education. A copy of the teaching certificate or statement of eligibility must be submitted with the application.</li> <li>• Applicants to the MAE program in Middle Grades must hold or be eligible to hold a teaching certificate</li> </ul>

<p>Professional Standards Board for re-issued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses. Applicants from out-of-state with expired certificates must complete the requirements for their respective states to renew their certificates and submit a copy of the reissued certificate.</p> <p>**Qualifying GAP Score: 2200 or higher (GRE score multiplied by the undergraduate GPA for a score) and a GRE Analytical Writing score of 3.5 or higher</p>	<p>at the middle grades level OR have a valid middle grades program on file with the Office of Teacher Services. (Note: Conversion program must be completed prior to or simultaneously with the MAE.)</p> <p>*Applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the EPSB for re-issued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses.</p>
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**4. Rationale for the proposed program change:**

The proposed policy revision is needed to bring the Master of Arts in Education: Middle Grades Education for Teacher Leaders requirements into compliance with the Graduate Studies admission policy passed in April 2012 by the University Senate.

**5. Proposed term for implementation and special provisions (if applicable): Fall 2013**

**6. Dates of prior committee approvals:**

School of Teacher Education: February 8, 2013

CEBS Curriculum Committee March 5, 2013

Professional Education Council \_\_\_\_\_

Graduate Council \_\_\_\_\_

University Senate \_\_\_\_\_

**College of Education and Behavioral Sciences  
School of Teacher Education  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Dr. Rebecca Stobaugh, [Rebecca.stobaugh@wku.edu](mailto:Rebecca.stobaugh@wku.edu), 745-4497

**1. Identification of program:**

- 1.1 Current program reference number: #0435
- 1.2 Current program title: Master of Arts in Education: Secondary Education for Teacher Leaders
- 1.3 Credit hours: 30-37

**2. Identification of the proposed program changes:**

Revision of admission policy to comply with Graduate Studies admission requirements passed by the University Senate in April 2012.

**3. Detailed program description:**

<b>Current Admission Requirements</b>	<b>Proposed Admission Requirements</b>
<p>Admission Requirements: <i>(Criteria vary, depending on the student's undergraduate institution and GPA):</i></p> <ul style="list-style-type: none"> <li>1. <u>WKU Graduate: Admission</u> Applicants who are alumni of WKU teacher preparation programs must submit a current, valid teaching certificate or Statement of Eligibility* for Secondary (Grades 8-12, 5-12, or P-12).</li> <li>2. <u>Graduate of a Kentucky Higher Education Institute other than WKU:</u> Applicants with undergraduate degrees from Kentucky higher education accredited universities must have a 2.75 GPA for all previous undergraduate coursework and a 3.0 GPA for previous graduate coursework or qualifying GAP/GRE** scores and must have or be eligible for a teaching certificate* for Secondary (Grades 8-12, 5-12, or P-12). A copy of the certificate or statement of eligibility must be submitted with the application.</li> <li>3. <u>Graduate of an Out-of-State Institution of Higher Education</u> Applicants with undergraduate degrees from all other higher education accredited universities must have a 2.75 GPA for all previous undergraduate coursework and a 3.0 GPA for previous graduate coursework or qualifying GRE/GAP** scores and must have or be eligible for a teaching certificate* for Secondary (Grades 8-12, 5-12, or P-12). A copy of the certificate or statement of eligibility must be submitted with the application.</li> </ul>	<p><i>Criteria vary, depending on the student's undergraduate institution and GPA.</i></p> <ul style="list-style-type: none"> <li>• Applicants who are alumni of WKU teacher preparation programs must submit a current, valid teaching certificate or Statement of Eligibility* for Secondary (Grades 8-12, 5-12, or P-12).</li> <li>• Applicants with undergraduate degrees from all other accredited universities will be admitted without a qualifying GRE score if they have a minimum 2.75 GPA for all previous coursework (undergraduate and graduate) and a valid teaching certificate for secondary education. A copy of the certificate must be submitted with the application.</li> <li>• Applicants with undergraduate degrees from all other accredited universities with a GPA lower than 2.75 (undergraduate and graduate) must achieve a <b>GAP score [(GRE-V + GRE-Q) added to (GPA X 100)] of 550 or higher. The 550 score must include a GRE Verbal Reasoning score of 139 or higher, a GRE Quantitative Reasoning score of 139 or higher, and a GRE Analytical Writing score of 3.5 or higher. For GRE scores prior to August 1, 2011, a GAP score (GRE score multiplied by the undergraduate GPA) of 2200 or higher and a GRE Analytical Writing score of 3.5 or higher is required.</b> In addition, applicants must have a valid teaching certificate for secondary education. A copy of the teaching certificate or statement of eligibility must be submitted with the application.</li> </ul>

<p>*Kentucky applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the Kentucky Education Professional Standards Board for re-issued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses. Applicants from out-of-state with expired certificates must complete the requirements for their respective states to renew their certificates and submit a copy of the reissued certificate.</p> <p>**Qualifying GAP Score: 2200 or higher (GRE score multiplied by the undergraduate GPA for a score) and a GRE Analytical Writing score of 3.5 or higher</p>	<p>• Applicants to the MAE program in Secondary Education must hold or be eligible to hold a teaching certificate at the secondary level OR have a valid secondary program on file with the Office of Teacher Services. (Note: Conversion program must be completed prior to or simultaneously with the MAE.)</p> <p>*Applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the EPSB for re-issued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses.</p>
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**4. Rationale for the proposed program change:**

The proposed policy revision is needed to bring the Master of Arts in Education: Secondary Education for Teacher Leaders requirements into compliance with the Graduate Studies admission policy passed in April 2012 by the University Senate.

**5. Proposed term for implementation and special provisions (if applicable): Fall 2013**

**6. Dates of prior committee approvals:**

School of Teacher Education: February 8, 2013

CEBS Curriculum Committee March 5, 2013

Professional Education Council \_\_\_\_\_

Graduate Council \_\_\_\_\_

University Senate \_\_\_\_\_

**College of Education and Behavioral Sciences  
School of Teacher Education  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Gail Kirby, [gail.kirby@wku.edu](mailto:gail.kirby@wku.edu) 270-745-3746

**1. Identification of program:**

- 1.1 Current program reference number: 0457
- 1.2 Current program title: Master of Arts in Education: Special Education for Teacher Leaders: Learning and Behavior Disorders
- 1.3 Credit hours: 30-37

**2. Identification of the proposed program changes:**

- SPED 590: Advanced Internship: Exceptional Education will be replaced with SPED 595: Advanced Preparation Capstone SPED

**3. Detailed program description:**

<p>Master of Arts in Education: Special Education for Teacher Leaders: Learning and Behavior Disorders, Ref. #0457</p>	<p>Master of Arts in Education: Special Education for Teacher Leaders: Learning and Behavior Disorders, Ref. #0457</p>
<p>This program is designed to develop Teacher Leaders who can positively impact student learning in their classrooms and schools while serving students with Learning and Behavior Disorders. The MAE in Special Education: Learning and Behavior Disorders for Teacher Leaders is for those seeking advanced preparation. Advanced preparation programs include Professional Learning Communities in which students interact with other graduate student from various content areas and grade levels to discuss and work on real world challenges and promising practices they encounter in schools. Students are expected to become competent in theory, research, and application of best teaching practices related to exceptional students with Learning and Behavior Disorders and exhibit appropriate teacher disposition behaviors as indicated by the College of Education and Behavioral Sciences Teacher Disposition Rating Form. All courses in the program carry critical performance indicators (CPIs) that must be completed before the final course grade will be recorded. Each course's CPI becomes a part of the portfolio that is reviewed at the end of each semester for progress through the program. Note: To be eligible to be recommended for cortication as a teacher for Exceptional Children (Grades P-12), Learning and Behavior Disorders, students must</p>	<p>This program is designed to develop Teacher Leaders who can positively impact student learning in their classrooms and schools while serving students with Learning and Behavior Disorders. The MAE in Special Education: Learning and Behavior Disorders for Teacher Leaders is for those seeking advanced preparation. Advanced preparation programs include Professional Learning Communities in which students interact with other graduate student from various content areas and grade levels to discuss and work on real world challenges and promising practices they encounter in schools. Students are expected to become competent in theory, research, and application of best teaching practices related to exceptional students with Learning and Behavior Disorders and exhibit appropriate teacher disposition behaviors as indicated by the College of Education and Behavioral Sciences Teacher Disposition Rating Form. All courses in the program carry critical performance indicators (CPIs) that must be completed before the final course grade will be recorded. Each course's CPI becomes a part of the portfolio that is reviewed at the end of each semester for progress through the program. Note: To be eligible to be recommended for cortication as a teacher for Exceptional Children (Grades P-12), Learning and Behavior Disorders, students must</p>

document that they have received passing score(s) on the required Praxis II examination(s).

#### Admission Requirements

1. Applicants who are alumni of WKU teacher preparation programs must have or be eligible for a teaching certificate\* and must submit a copy of the certificate or statement of eligibility with their applications.
2. Applicants who completed their initial certification program at another Kentucky institution with at least a 2.75 GPA\*\* for all previous coursework (undergraduate and graduate) must have or be eligible for a teaching certificate\* and must submit a copy of the certificate or statement of eligibility with their applications.
3. Applicants who completed their initial certification program at an accredited out-of state institution with at least a 2.75 GPA\*\* for all previous coursework (undergraduate and graduate) must have or be eligible for a teaching certificate\* and must submit a copy of the certificate or statement of eligibility with their applications.

\*Kentucky applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the EPSB for reissued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses. Applicants from out-of-state with expired certificates must complete the requirements for their respective states to renew their certificates and submit a copy of the reissued certificate.

\*\*Applicants with undergraduate degrees from all other accredited universities with a GPA lower than 2.75 (undergraduate and graduate) must achieve a GAP score of 561 or higher. The 561 score must include a GRE Verbal Reasoning score of 143 or higher, a GRE Quantitative score of 143 or higher, and a GRE Analytical Writing score of 3.5 or higher. For GRE scores prior to August 1, 2011, a GAP score of 2200 or higher and a GRE Analytical Writing score of 3.5 or higher is required. In addition, applicants must have a valid teaching certificate in any area. A copy of the teaching certificate must be submitted with the application. GAP Score = GRE-V + GRE-Q plus undergraduate GPA multiplied by 100.

Application Deadline Notes: Along with all graduate studies admission deadlines (see current graduate catalog), for priority consideration for admission to the Special Education for Teacher Leaders: Learning and Behavior Disorders program students should submit application materials to graduate studies by the following dates:

- \_ Summer Admission: March 1
- \_ Fall Admission: May 1
- \_ Spring Admission: November 1

document that they have received passing score(s) on the required Praxis II examination(s).

#### Admission Requirements

1. Applicants who are alumni of WKU teacher preparation programs must have or be eligible for a teaching certificate\* and must submit a copy of the certificate or statement of eligibility with their applications.
2. Applicants who completed their initial certification program at another Kentucky institution with at least a 2.75 GPA\*\* for all previous coursework (undergraduate and graduate) must have or be eligible for a teaching certificate\* and must submit a copy of the certificate or statement of eligibility with their applications.
3. Applicants who completed their initial certification program at an accredited out-of state institution with at least a 2.75 GPA\*\* for all previous coursework (undergraduate and graduate) must have or be eligible for a teaching certificate\* and must submit a copy of the certificate or statement of eligibility with their applications.

\*Kentucky applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the EPSB for reissued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-issued certificate before being allowed to register for any additional courses. Applicants from out-of-state with expired certificates must complete the requirements for their respective states to renew their certificates and submit a copy of the reissued certificate.

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Application Deadline Notes: Along with all graduate studies admission deadlines (see current graduate catalog), for priority consideration for admission to the Special Education for Teacher Leaders: Learning and Behavior Disorders program students should submit application materials to graduate studies by the following dates:

- \_ Summer Admission: March 1
- \_ Fall Admission: May 1
- \_ Spring Admission: November 1



<p>Students submitting materials after the above deadline dates cannot be guaranteed that applications will be reviewed in time for admission for the upcoming term nor that course space will be available.</p> <p>Degree Requirements  Teacher Leader Professional Education Core Courses_9-16 hours  TCHL 500 Foundations of Teacher Leadership (3 hours)  TCHL 530 Curriculum Development (3 hours)  TCHL 540 Classroom Instruction: Instructional Strategies (1 hour)  TCHL 544 Classroom Instruction: Equitable School and Community Partnerships (1 hour)  TCHL 548 Classroom Instruction: Managing the Learning Environment (1 hour)  TCHL 550 Student Assessment I: Fundamentals of Student Assessment (1 hour)  TCHL 554 Student Assessment II: Standardized Testing (1 hour)  TCHL 558 Student Assessment III: Classroom Tests and Instruments (2 hours)  TCHL 560 Action Research Capstone for Teacher Leaders (3 hours)  NOTE: TCHL 540, 544, 548, 550, 554, and 558 are required for all students OR the student must pass proficiency evaluations for these courses.  Specialization Component_18 hours  SPED 518 Issues in Behavior Management (3 hours)  SPED 530 Advanced Assessment Techniques (3 hours)  SPED 531 Advanced Prescriptive Teaching (3 hours)  SPED 532 Families, Professionals, and Exceptionalities (3 hours)  SPED 533 Seminar: Curriculum in LBD (3 hours)  SPED 630 Special Education Law (3 hours)  Intenship_3 hours  SPED 590 Advanced Internship in Exceptional Education (3 hours)  Students must submit a passing score on the Praxis II PRIOR to enrollment in SPED 590 and should take SPED 590 as their final course in their program. Students currently teaching may use their current teaching position to meet this requirement IF they are teaching in the subject area and grade level for which they are seeking certification. )  Students not currently teaching in a setting serving students with Learning and Behavior Disorders must complete an internship experience that consists of field experience hours in an approved setting serving students with disabilities consistent with the subject area and grade level for which they are seeking certification  Mid-Point Assessment Requirements  To ensure that all students are proficient on Advanced Level Kentucky Teacher Standards, all Critical</p>	<p>Students submitting materials after the above deadline dates cannot be guaranteed that applications will be reviewed in time for admission for the upcoming term nor that course space will be available.</p> <p>Degree Requirements  Teacher Leader Professional Education Core Courses_9-16 hours  TCHL 500 Foundations of Teacher Leadership (3 hours)  TCHL 530 Curriculum Development (3 hours)  TCHL 540 Classroom Instruction: Instructional Strategies (1 hour)  TCHL 544 Classroom Instruction: Equitable School and Community Partnerships (1 hour)  TCHL 548 Classroom Instruction: Managing the Learning Environment (1 hour)  TCHL 550 Student Assessment I: Fundamentals of Student Assessment (1 hour)  TCHL 554 Student Assessment II: Standardized Testing (1 hour)  TCHL 558 Student Assessment III: Classroom Tests and Instruments (2 hours)  TCHL 560 Action Research Capstone for Teacher Leaders (3 hours)  NOTE: TCHL 540, 544, 548, 550, 554, and 558 are required for all students OR the student must pass proficiency evaluations for these courses.  Specialization Component_18 hours  SPED 518 Issues in Behavior Management (3 hours)  SPED 530 Advanced Assessment Techniques (3 hours)  SPED 531 Advanced Prescriptive Teaching (3 hours)  SPED 532 Families, Professionals, and Exceptionalities (3 hours)  SPED 533 Seminar: Curriculum in LBD (3 hours)  SPED 630 Special Education Law (3 hours)  Intenship_3 hours  <b>SPED 595 Advanced Preparation Capstone SPED</b> (3 hours)  Students must submit a passing score on the Praxis II PRIOR to enrollment in <b>SPED 595</b> and should take <b>SPED 595</b> as their final course in their program. Students currently teaching may use their current teaching position to meet this requirement IF they are teaching in the subject area and grade level for which they are seeking certification. )  Students not currently teaching in a setting serving students with Learning and Behavior Disorders must complete an internship experience that consists of field experience hours in an approved setting serving students with disabilities consistent with the subject area and grade level for which they are seeking certification  Mid-Point Assessment Requirements  To ensure that all students are proficient on Advanced Level Kentucky Teacher Standards, all Critical</p>
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<p>Performances associated with the TCHL courses must be completed, even if a candidate's program of studies does not include the courses. Except for TCHL 560, which should be taken toward the end of their program, candidates are encouraged to take only 6 hours in their Specialization Component before they have taken all TCHL courses and/or uploaded all Critical Performances and have achieved an average score of 3.0 on all performances and an average score of 3 on dispositions. Additional course work may be required based on the assessment results.</p> <p>Program Completion Requirements</p> <ul style="list-style-type: none"> <li>_ Students must successfully complete TCHL560 Action Research Capstone for Teacher Leader (course grade of C or higher) and present research results in an approved venue</li> <li>_ Students must achieve a minimum 3.0 cumulative GPA overall and in program course work.</li> </ul>	<p>Performances associated with the TCHL courses must be completed, even if a candidate's program of studies does not include the courses. Except for TCHL 560, which should be taken toward the end of their program, candidates are encouraged to take only 6 hours in their Specialization Component before they have taken all TCHL courses and/or uploaded all Critical Performances and have achieved an average score of 3.0 on all performances and an average score of 3 on dispositions. Additional course work may be required based on the assessment results.</p> <p>Program Completion Requirements</p> <ul style="list-style-type: none"> <li>_ Students must successfully complete TCHL560 Action Research Capstone for Teacher Leader (course grade of C or higher) and present research results in an approved venue</li> <li>_ Students must achieve a minimum 3.0 cumulative GPA overall and in program course work.</li> </ul>
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**4. Rationale for the proposed program change:**

Previously, all graduate students in the SPED program, both initial certification and advanced certification, took EXED 590- Advanced Internship in Special Education. Kentucky’s Education Professional Standards Board (EPSB) set new guidelines for initial certification of teachers effective September, 2012. These guidelines included specific demands for initial certification students in a supervised field placement with specific parameters that are not appropriate for the advanced candidate who has already served a student teaching experience and is already qualified to teach. To meet advanced students’ needs, SPED 595-Advanced Preparation Capstone for SPED was developed and approved. The MAE Teacher Leader Program for SPED needs to be updated to reflect this approval.

**5. Proposed term for implementation and special provisions (if applicable):  
Fall, 2013**

**6. Dates of prior committee approvals:**

School of Teacher Education:	02/08/2013
CEBS Curriculum Committee	03/05/2013
Professional Education Council	_____
Graduate Council	_____
University Senate	_____

**College of Education and Behavioral Sciences  
School of Teacher Education  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Marge Maxwell, [marge.maxwell@wku.edu](mailto:marge.maxwell@wku.edu), 745-2435

**1. Identification of program:**

- 1.1 Current program reference number: 083
- 1.2 Current program title: Library Media Education
- 1.3 Credit hours: 30 (plus research tool)

**2. Identification of the proposed program changes:**

- Revision of admission standards
- Deletion of certification statement about students with undergraduate LME certification
- Change in Educational Technology Concentration requirements

**3. Detailed program description:**

<b>Current Program</b>	<b>Proposed Program</b>
<p>Current program information (e.g., admission requirements, required curriculum, etc.) may be found on the program website: <a href="http://www.wku.edu/lme">http://www.wku.edu/lme</a>.</p> <p>The Master of Science with a major in LME is a dual concentration program in information services (LMS) and educational technology (EDTECH). It prepares persons for service as library media specialists, training development specialists, educational technology specialists, and information service specialists in schools, colleges, public libraries, and private organizations.</p> <p>The Master of Science degree is a 30-hour program with a research tool requirement. A fifteen-hour core of courses, a program concentration, plus a research tool are required. Students who seek teacher certification in school library media or educational technology must follow the requirements for teacher certification. Both may be used for the Kentucky Rank II or Rank I salary levels.</p> <p>Admission Requirements: Admission to the program does not require prior teacher certification, and students may complete the program without seeking any teacher certification. Students who seek initial or advanced teacher certification must follow the requirements for one of the program concentrations.</p> <p>Admission requirements:</p> <ul style="list-style-type: none"> <li>• Submission of graduate application to Graduate Studies</li> <li>• *GAP (GRE V+Q score PLUS the</li> </ul>	<p>Current program information (e.g., admission requirements, required curriculum, etc.) may be found on the program website: <a href="http://www.wku.edu/lme">http://www.wku.edu/lme</a>.</p> <p>The Master of Science with a major in LME is a dual concentration program in information services (LMS) and educational technology (EDTECH). It prepares persons for service as library media specialists, training development specialists, educational technology specialists, and information service specialists in schools, colleges, public libraries, and private organizations.</p> <p>The Master of Science degree is a 30-hour program with a research tool requirement. A fifteen-hour core of courses, a program concentration, plus a research tool are required. Students who seek teacher certification in school library media or educational technology must follow the requirements for teacher certification. Both may be used for the Kentucky Rank II or Rank I salary levels.</p> <p>Admission Requirements: Admission to the program does not require prior teacher certification, and students may complete the program without seeking any teacher certification. Students who seek initial or advanced teacher certification must follow the requirements for one of the program concentrations.</p> <ul style="list-style-type: none"> <li>• Submission of graduate application to Graduate Studies</li> <li>• Submission of official transcripts of all college work</li> </ul>

~~undergraduate GPA multiplied by 100) score of 600 or higher and 139 minimum scores on both the Verbal and Quantitative sections. \*GRE Analytical Writing score of 3.5 or higher~~

- Submission of official transcripts of all college work
- Submission of copy of teaching certificate for students seeking advanced certification or Rank change

\*Applicants with an earned master's degree AND a teaching certificate may be admitted without a qualifying GRE/GAP score.

Additional Admission Requirements for Students Seeking Initial Certification:

Students who do not have teacher certification and are seeking initial certification in LME must meet all admission requirements and have a 2.75 overall GPA or a 3.0 in the last 30 hours of coursework. Students are expected to apply for admission to professional education within the first semester of admission to the LME program and complete all professional education admission requirements, including a qualifying score on the GRE or PPST. Information regarding the requirements for admission to Professional Education may be found at <http://www.wku.edu/teacherservices/>.

Degree Requirements--30 hours plus a research tool  
The Master of Science in Library Media Education requires a minimum of 30 hours, including the required core and program concentration, plus a research tool.

Required Core--15 hours

LME 501 Program Organization and Administration (3 hours)

LME 512 Issues in Library Media Education (3 hours)

\*LME 535 Survey of Educational Technology Practices (3 hours)

\*\*LME 537 Principles of Educational Technology

- Submission of copy of teaching certificate for students seeking advanced certification or Rank change
- **Applicants with an earned master's degree or least a 3.0 GPA in their last 60 hours of coursework must submit the following materials along with the application:**
  - **A letter of application should include information about the applicant's academic and career background, professional goals and interests, and other information relevant to the applicant's potential for success in the program**
  - **A current resume or vitae**
  - **Two letters of recommendation from professional colleagues or college/university faculty members who can provide information about the applicant's potential for success in the MS in LME program**
  - **Minimum 3-page original writing sample that demonstrates the applicant's analytical writing ability.**

*The admission decision by program faculty is based on a review of the full set of admission documents. Applicants should strive to provide evidence of potential for completion of the degree and success in the field of instructional design.*

Additional Admission Requirements for Students Seeking Initial Certification:

- **Students who do not have teacher certification and are seeking initial certification in LME must meet the qualifying score on the GRE or PPST as required by Professional Education for admission to the LME program.**
- Students are also expected to apply for admission to Professional Education within the first semester of admission to the LME program and complete all Professional Education admission requirements. Information regarding the requirements for admission to Professional Education may be found at <http://www.wku.edu/teacherservices/>.

Degree Requirements--30 hours plus a research tool  
The Master of Science in Library Media Education requires a minimum of 30 hours, including the required core and program concentration, plus a research tool.

Required Core--15 hours

LME 501 Program Organization and Administration (3 hours)

LME 512 Issues in Library Media Education (3 hours)

\*LME 535 Survey of Educational Technology Practices (3 hours)

\*\*LME 537 Principles of Educational Technology

Applications (3 hours)

\*\*\*LME 590 Practicum (3 hours) (for students with prior teaching certification or students who are not seeking teacher certification.)

OR

\*\*\*\*LME 592 Internship in LME (3 hours) (for students without prior teaching certification.)

\* Prerequisite for LME 537

\*\*Prerequisite: LME 535. Transfer credit is not accepted for LME 537.

\*\*\*Prerequisites: Permission of the instructor; completion of 24 hours of course work including

LME 501, 512, 535, and 537; admission to candidacy

\*\*\*\*Prerequisites: Permission of the instructor; completion of 24 hours of course work including LME 501, 512, 535, 537, and 589; admission to candidacy; admission to professional education

#### Research Tool

The research tool requirement is met by successful completion (grade A or B) of EDFN 500 Research Methods, LME 519 Research in LME, EXED 534 Research in Exceptional Education, or advisor-approved equivalent.

The remaining courses beyond the required core and research tool are selected with the approval of the graduate advisor based on an applicant's prior experience, previous academic work, and career goals.

#### Capstone Courses

The professional portfolio is the capstone requirement for the program. Students complete the portfolio as part of the practicum or internship courses. There are two capstone courses: LME 590 for students with prior teaching certification and LME 592 for students without prior teaching certification.

#### Transfer Credit

Transfer credit cannot be used in place of LME 537 Principles of Educational Technology Applications because it requires development and implementation of an instructional design project that is a foundational component of the Practicum.

#### Concentrations

For students who have an earned teaching certificate, the concentrations in the MS in LME degree may fulfill the requirements for a change in Kentucky teacher rank (Rank II or Rank I and the following Kentucky state certifications in library media and/or educational technology:

- Library Media- Certification as a P-12 school media librarian in Kentucky and/or change in Kentucky teaching rank.

Applications (3 hours)

\*\*\*LME 590 Practicum (3 hours) (for students with prior teaching certification or students who are not seeking teacher certification.)

OR

\*\*\*\*LME 592 Internship in LME (3 hours) (for students without prior teaching certification.)

\* Prerequisite for LME 537

\*\*Prerequisite: LME 535. Transfer credit is not accepted for LME 537.

\*\*\*Prerequisites: Permission of the instructor; completion of 24 hours of course work including

LME 501, 512, 535, and 537; admission to candidacy

\*\*\*\*Prerequisites: Permission of the instructor; completion of 24 hours of course work including LME 501, 512, 535, 537, and 589; admission to candidacy; admission to professional education

#### Research Tool

The research tool requirement is met by successful completion (grade A or B) of EDFN 500 Research Methods, LME 519 Research in LME, EXED 534 Research in Exceptional Education, or advisor-approved equivalent.

The remaining courses beyond the required core and research tool are selected with the approval of the graduate advisor based on an applicant's prior experience, previous academic work, and career goals.

#### Capstone Courses

The professional portfolio is the capstone requirement for the program. Students complete the portfolio as part of the practicum or internship courses. There are two capstone courses: LME 590 for students with prior teaching certification and LME 592 for students without prior teaching certification.

#### Transfer Credit

Transfer credit cannot be used in place of LME 537 Principles of Educational Technology Applications because it requires development and implementation of an instructional design project that is a foundational component of the Practicum.

#### Concentrations

For students who have an earned teaching certificate, the concentrations in the MS in LME degree may fulfill the requirements for a change in Kentucky teacher rank (Rank II or Rank I and the following Kentucky state certifications in library media and/or educational technology:

- Library Media- Certification as a P-12 school media librarian in Kentucky and/or change in Kentucky teaching rank.
- Educational Technology- P-12 Instructional

• Educational Technology- P-12 Instructional Computer Technology Endorsement and change in Kentucky teaching rank.

#### Concentration in Library Media (LMLM)

The Library Media (LMLM) concentration prepares professionals for work in information service organizations like public libraries, library media centers in P-12 schools, and positions as library assistants in college and university libraries.

A program of study in information services can be planned to meet the certification requirements for school library media specialists in Kentucky and other states. It also meets the Kentucky Department of Library and Archives requirements for certification for the Professional Certificate II for public librarians.

The Library Media (LMLM) Concentration requires a minimum of 30 semester hours of core courses, program specialization courses, and completion of a research tool requirement.

#### Professional specialization – 15 hours

In addition to completion of the 15-hour core and the research tool for the MS degree, the requirements for certification as a school library media specialist in most states and as a School Media Librarian P-12 in Kentucky include the following:

#### Library Media Specialist Professional Specialization--12 hours

LME 502 Collection Management

LME 506 Classification and Cataloging

LME 508 Information Sources and Services

Select one of the following courses:

LME 518 Advanced Children's Literature (3 hours)

LME 527 Advanced Young Adult Literature (3 hours)

Electives--3 hours

Appropriate LME courses or courses outside of LME may be selected with advisor approval.

Students seeking initial certification in Library Media Education must take LME 589 Field Experience in Library Media Education as their 3 hour elective to satisfy requirements set by the Kentucky Educational Professional Standards Board. Students must be admitted to professional education at WKU prior to enrolling in this course.

#### Certification Examination

While a certification examination is not a requirement for the Master of Science in LME, Kentucky does require a passing score on the *PRAXIS II Subject Assessments-Library Media Specialist* for certification as a school media librarian. Students outside of Kentucky are responsible for determining the requirements for

Computer Technology Endorsement and change in Kentucky teaching rank.

#### Concentration in Library Media (LMLM)

The Library Media (LMLM) concentration prepares professionals for work in information service organizations like public libraries, library media centers in P-12 schools, and positions as library assistants in college and university libraries.

A program of study in information services can be planned to meet the certification requirements for school library media specialists in Kentucky and other states. It also meets the Kentucky Department of Library and Archives requirements for certification for the Professional Certificate II for public librarians.

The Library Media (LMLM) Concentration requires a minimum of 30 semester hours of core courses, program specialization courses, and completion of a research tool requirement.

#### Professional specialization – 15 hours

In addition to completion of the 15-hour core and the research tool for the MS degree, the requirements for certification as a school library media specialist in most states and as a School Media Librarian P-12 in Kentucky include the following:

#### Library Media Specialist Professional Specialization--12 hours

LME 502 Collection Management

LME 506 Classification and Cataloging

LME 508 Information Sources and Services

Select one of the following courses:

LME 518 Advanced Children's Literature (3 hours)

LME 527 Advanced Young Adult Literature (3 hours)

Electives--3 hours

Appropriate LME courses or courses outside of LME may be selected with advisor approval.

Students seeking initial certification in Library Media Education must take LME 589 Field Experience in Library Media Education as their 3 hour elective to satisfy requirements set by the Kentucky Educational Professional Standards Board. Students must be admitted to professional education at WKU prior to enrolling in this course.

#### Certification Examination

While a certification examination is not a requirement for the Master of Science in LME, Kentucky does require a passing score on the *PRAXIS II Subject Assessments-Library Media Specialist* for certification as a school media librarian. Students outside of Kentucky are responsible for determining the requirements for certification in their states.

certification in their states.

**Program Requirements for Teachers Already Certified as Library Media Specialists**

~~A person who already holds initial certification as a Library Media Specialist at the graduate or undergraduate level (but not the MS in LME from WKU) must complete 6 semester hours of LME courses and at least 24 hours of other appropriate courses for the MS degree and change in Kentucky teaching rank. Selection of these courses is based on prior experience, previous academic work, and career goals; and requires advisor approval.~~

**Requirements for Initial Certification with the Master of Science in Library Media Education**

A person who does not hold a teaching certificate may obtain initial certification in Kentucky as a Library Media Specialist upon completion of the MS in LME Program, admission to Professional Education at WKU, a passing score on a required PRAXIS II PLT examination, and a passing score on the PRAXIS II Subject Assessment-Library Media Specialist. Information regarding the requirements for admission to Professional Education may be found at <http://www.wku.edu/stc>. Students are expected to apply for admission to professional education within the first semester of admission to the LME program.

**Concentration in Educational Technology (LMET)  
The Educational Technology**

Concentration (LMET) prepares professionals who work with training and development specialists to incorporate technology into instruction/training, who serve as trainers of employees in the use of technology, and who are certified teachers serving as educational technology specialists in P-12 settings. Certified teachers may obtain the Instructional Computer Technology Endorsement P-12 through the Educational Technology Concentration. The Kentucky P-12 Instructional Computer Technology Endorsement requires a teaching certificate. Students in the Educational Technology Concentration who are not seeking teacher certification may obtain the Educational Technology Certificate, which is listed on the university transcript. A separate application is required for this certificate.

Students in the Educational Technology Concentration (LMET) must meet the requirements for the Master of Science in Library Media Education, including a minimum of 30 semester hours, program specialization courses, plus a research tool.

Educational Technology Professional  
Specialization--9 hours

**Requirements for Initial Certification with the Master of Science in Library Media Education**

A person who does not hold a teaching certificate may obtain initial certification in Kentucky as a Library Media Specialist upon completion of the MS in LME Program, admission to Professional Education at WKU, a passing score on a required PRAXIS II PLT examination, and a passing score on the PRAXIS II Subject Assessment-Library Media Specialist. Information regarding the requirements for admission to Professional Education may be found at <http://www.wku.edu/stc>. Students are expected to apply for admission to professional education within the first semester of admission to the LME program.

**Concentration in Educational Technology (LMET)  
The Educational Technology**

Concentration (LMET) prepares professionals who work with training and development specialists to incorporate technology into instruction/training, who serve as trainers of employees in the use of technology, and who are certified teachers serving as educational technology specialists in P-12 settings. Certified teachers may obtain the Instructional Computer Technology Endorsement P-12 through the Educational Technology Concentration. The Kentucky P-12 Instructional Computer Technology Endorsement requires a teaching certificate. Students in the Educational Technology Concentration who are not seeking teacher certification may obtain the Educational Technology Certificate, which is listed on the university transcript. A separate application is required for this certificate.

Students in the Educational Technology Concentration (LMET) must meet the requirements for the Master of Science in Library Media Education, including a minimum of 30 semester hours, program specialization courses, plus a research tool.

Educational Technology Professional  
Specialization--12 hours

Selected from the following courses:

LME 545 Educational Technology Production

<p>Selected from the following courses:  LME 545 Educational Technology Production  (Prerequisite: LME 537) (3 hours)  LME 547 Integration of Educational Technology  (Prerequisite: LME 537) (3 hours)  LME 550 Emerging Technology in Education  (Prerequisite: LME 535) (3 hours)  <del>LME 519 Special Topics (3 hours)</del>  Electives_ 6 hours  Appropriate courses in LME or other related field  may be selected with the approval of the student's  advisor.</p>	<p>(Prerequisite: LME 537) (3 hours)  LME 547 Integration of Educational Technology  (Prerequisite: LME 537) (3 hours)  LME 550 Emerging Technology in Education  (Prerequisite: LME 535) (3 hours)  <b>LME 737 Educational Technology Leadership (3  hours)</b>    Electives <b>3</b> hours  Appropriate course in LME or other related field  may be selected with the approval of the student's  advisor.</p>
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**4. Rationale for the proposed program change:**

- The LME program is aligning admission standards with LME programs at other universities who are also recognized by the American Association of School Libraries, most of which do not require GRE scores of applicants. This change will make the WKU LME program competitive with other national programs.
- The LME program is aligning admission standards with the standardized test requirements of Professional Education for Initial certification applicants.
- The statement about LME certification at the undergraduate level was applicable when School Library Media undergraduate programs were available and when those with undergraduate certification were allowed to earn a master's degree with a modified program. However, such undergraduate LME certifications have not been awarded in approximately 15 years. Thus, the statement is no longer needed.
- The purpose of change in the Educational Technology concentration requirements is to align this concentration with requirements in the Instructional Computer Technology Endorsement and the Educational Technology Certificate.

**5. Proposed term for implementation and special provisions (if applicable):** Fall 2013

**6. Dates of prior committee approvals:**

School of Teacher Education:	2/8/2013
CEBS Curriculum Committee	3/5/2013
Professional Education Council	_____
Graduate Council	_____
University Senate	_____



**College of Education and Behavioral Sciences  
Department of Educational Administration, Leadership and Research  
Proposal to Revise a Program  
(Action Item; Information Item after PEC approval)**

Contact Person: Tony Norman, tony.norman@wku.edu, (270) 745-3061

**1. Identification of program:**

- 1.1 Current program reference number: 121
- 1.2 Current program title: School Administration, Instructional Leader, School Principal, All Grades (Rank I)
- 1.3 Credit hours: 30 hours

**2. Identification of the proposed program changes:**

- Deletion of one prerequisite course
- Change of courses from prerequisites to deficiencies
- Delete a paragraph with incorrect information about the program.

**3. Detailed program description:**

<b>Current Program</b>	<b>Proposed Program</b>
<p>The most current program information (e.g., admission requirements, required curriculum, etc.) may be found on the departmental website. Specific details regarding admission requirements will be found on the department's Website, in the Graduate Catalog, and in the department's admission packet. The basis for this program revision is 16 KAR3:050 Instructional Leadership-School principal, All Grades.</p> <p>The revised Principal Preparation Program, effective fall 2011, is a certification program involving a minimum of 30 hours of studies beyond the master's degree.</p> <p>Admission Requirements</p> <ol style="list-style-type: none"> <li>1. A master's degree;</li> <li>2. Three years of documented teaching experience in a public school or a nonpublic school that meets the state performance standards as established in KRS 156.160;</li> <li>3. A GPA of 3.0 or higher on all graduate work;</li> <li>4. Complete a program admission packet requiring:</li> </ol>	<p>The most current program information (e.g., admission requirements, required curriculum, etc.) may be found on the departmental website. Specific details regarding admission requirements will be found on the department's Website, in the Graduate Catalog, and in the department's admission packet. The basis for this program revision is 16 KAR3:050 Instructional Leadership-School principal, All Grades.</p> <p>The revised Principal Preparation Program, effective fall 2011, is a certification program involving a minimum of 30 hours of studies beyond the master's degree.</p> <p>Admission Requirements</p> <ol style="list-style-type: none"> <li>1. A master's degree;</li> <li>2. Three years of documented teaching experience in a public school or a nonpublic school that meets the state performance standards as established in KRS 156.160;</li> <li>3. A GPA of 3.0 or higher on all graduate work;</li> <li>4. Complete a program admission packet requiring:</li> </ol>

<p>(a) Letters of reference  (b) Professional portfolio  (c) Prerequisite course assessments  (d) School district agreement of support;  5. Be recommended based on an interview with district practitioners and department faculty.</p> <p>Program Requirements  A minimum of 30 semester hours is required; at least 15 hours must be WKU credit. Students must have previously completed a master's degree program, which would qualify for Rank II salary classification.  Therefore, the student will complete all 27 hours in Educational Administration course work. The total graduate hours must equal at least 60 hours to be recommended for Rank I. Field experiences are required in most courses. A portfolio is an exit requirement. Continuing certification is contingent upon additional Level II courses completed and/or the completion of Kentucky Department of Education approved professional development.</p> <p>Prerequisites—12 hours  EDAD 588 Allocation and Use of Resources  EDAD 677 Legal Issues for Professional Educators  EDAD 683 Leading Teaching and Learning  EDAD 684 Instructional Leadership</p> <p>Level I Required Core—18 hours  EDAD 640 Introduction to School Leadership  EDAD 641 Building Culture and Community  EDAD 642 Leveraging Community Systems and Resources</p>	<p>(a) Letters of reference  (b) Professional portfolio  (c) <b>Prerequisite Deficiency</b> course assessments  (d) School district agreement of support;  5. Be recommended based on an interview with district practitioners and department faculty.</p> <p>Program Requirements  A minimum of 30 semester hours is required; at least 15 hours must be WKU credit. Students must have previously completed a master's degree program, which would qualify for Rank II salary classification.  <del>Therefore, the student will complete all 27 hours in Educational Administration course work. The total graduate hours must equal at least 60 hours to be recommended for Rank I. Field experiences are required in most courses. A portfolio is an exit requirement. Continuing certification is contingent upon additional Level II courses completed and/or the completion of Kentucky Department of Education approved professional development.</del></p> <p><b>Prerequisites—12 hours  Deficiencies—9 hours  Students will be required to take the following courses in addition to the required program hours.  EDAD 588 Allocation and Use of Resources  EDAD 677 Legal Issues for Professional Educators  EDAD 683 Leading Teaching and Learning  EDAD 684 Instructional Leadership</b></p> <p>Level I Required Core 18 hours  EDAD 640 Introduction to School Leadership  EDAD 641 Building Culture and Community  EDAD 642 Leveraging Community Systems and Resources</p>
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EDAD 643 Securing and Developing Staff EDAD 644 Creating Organizational Structures and Operations EDAD 645 Practicing the Principalship	EDAD 643 Securing and Developing Staff EDAD 644 Creating Organizational Structures and Operations EDAD 645 Practicing the Principalship
Level II Required Core—12 hours EDAD 694 Seminar in Education Administration (6 hours) Advisor-approved electives (6 hours)	Level II Required Core 12 hours EDAD 694 Seminar in Education Administration (6 hours) Advisor-approved electives (6 hours)

**4. Rationale for the proposed program change:**

- Course objectives and content for the EDAD 683 course are redundant with the requirements for the core courses of EDAD 640, EDAD 643, and EDAD 645. Deletion of the requirement for the EDAD 683 course will resolve this issue.
- While the content of the courses currently coded as prerequisites (EDAD 588, EDAD 677, and EDAD 684) is essential to success in the program, the courses do not include information which is foundational to objectives in the core courses of the program. These courses may be taken during completion of the program without any negative impact on the progression of student learning. Since the courses are required but do not count toward the program hours, they should be considered program deficiencies.
- The second paragraph under program requirements contains incorrect information and, therefore, needs to be deleted.

**5. Proposed term for implementation and special provisions (if applicable):**

- Fall 2013

**6. Dates of prior committee approvals:**

Department of Educational Administration, Leadership, and Research:

02/26/2013

CEBS Curriculum Committee

03/05/2013

Professional Education Council

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Graduate Council (for information)

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University Senate (for information)

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**College of Education and Behavioral Sciences  
 Department of Educational Administration, Leadership and Research  
 Proposal to Revise A Program  
 (Action Item; Information Item after PEC approval)**

Contact Person: Tony Norman, tony.norman@wku.edu, (270) 745-3061

**1. Identification of program:**

- 1.1 Current program reference number: 131
- 1.2 Current program title: School Administration, Instructional Leader, School Principal, All Grades (Certification only)
- 1.3 Credit hours: 30 hours

**2. Identification of the proposed program changes:**

- Deletion of one prerequisite course
- Change of courses from prerequisites to deficiencies
- Delete a paragraph with incorrect information about the program.

**3. Detailed program description:**

<b>Current Program</b>	<b>Proposed Program</b>
<p>The most current program information (e.g., admission requirements, required curriculum, etc.) may be found on the departmental website. Specific details regarding admission requirements will be found on the department's Website, in the Graduate Catalog, and in the department's admission packet. The basis for this program revision is 16 KAR3:050 Instructional Leadership-School principal, All Grades.</p> <p>The revised Principal Preparation Program, effective fall 2011, is a certification program involving a minimum of 30 hours of studies beyond the master's degree.</p> <p>Admission Requirements</p> <ol style="list-style-type: none"> <li>1. A master's degree;</li> <li>2. Three years of documented teaching experience in a public school or a nonpublic school that meets the state performance standards as established in KRS 156.160;</li> <li>3. A GPA of 3.0 or higher on all graduate work;</li> <li>4. Complete a program admission packet requiring:</li> </ol>	<p>The most current program information (e.g., admission requirements, required curriculum, etc.) may be found on the departmental website. Specific details regarding admission requirements will be found on the department's Website, in the Graduate Catalog, and in the department's admission packet. The basis for this program revision is 16 KAR3:050 Instructional Leadership-School principal, All Grades.</p> <p>The revised Principal Preparation Program, effective fall 2011, is a certification program involving a minimum of 30 hours of studies beyond the master's degree.</p> <p>Admission Requirements</p> <ol style="list-style-type: none"> <li>1. A master's degree;</li> <li>2. Three years of documented teaching experience in a public school or a nonpublic school that meets the state performance standards as established in KRS 156.160;</li> <li>3. A GPA of 3.0 or higher on all graduate work;</li> <li>4. Complete a program admission packet requiring:</li> </ol>

<p>(a) Letters of reference  (b) Professional portfolio  (c) Prerequisite course assessments  (d) School district agreement of support;  5. Be recommended based on an interview with district practitioners and department faculty.</p> <p>Program Requirements  A minimum of 30 semester hours is required; at least 15 hours must be WKU credit. Students must have previously completed a master's degree program, which would qualify for Rank II salary classification.  Therefore, the student will complete all 27 hours in Educational Administration course work. The total graduate hours must equal at least 60 hours to be recommended for Rank I. Field experiences are required in most courses. A portfolio is an exit requirement. Continuing certification is contingent upon additional Level II courses completed and/or the completion of Kentucky Department of Education approved professional development.</p> <p>Prerequisites—12 hours  EDAD 588 Allocation and Use of Resources  EDAD 677 Legal Issues for Professional Educators  EDAD 683 Leading Teaching and Learning  EDAD 684 Instructional Leadership</p> <p>Level I Required Core—18 hours  EDAD 640 Introduction to School Leadership  EDAD 641 Building Culture and Community  EDAD 642 Leveraging Community Systems and Resources</p>	<p>(a) Letters of reference  (b) Professional portfolio  (c) <b>Prerequisite Deficiency</b> course assessments  (d) School district agreement of support;  5. Be recommended based on an interview with district practitioners and department faculty.</p> <p>Program Requirements  A minimum of 30 semester hours is required; at least 15 hours must be WKU credit. Students must have previously completed a master's degree program, which would qualify for Rank II salary classification.  <del>Therefore, the student will complete all 27 hours in Educational Administration course work. The total graduate hours must equal at least 60 hours to be recommended for Rank I. Field experiences are required in most courses. A portfolio is an exit requirement. Continuing certification is contingent upon additional Level II courses completed and/or the completion of Kentucky Department of Education approved professional development.</del></p> <p><b>Prerequisites—12 hours  Deficiencies—9 hours  Students will be required to take the following courses in addition to the required program hours.  EDAD 588 Allocation and Use of Resources  EDAD 677 Legal Issues for Professional Educators  EDAD 683 Leading Teaching and Learning  EDAD 684 Instructional Leadership</b></p> <p>Level I Required Core 18 hours  EDAD 640 Introduction to School Leadership  EDAD 641 Building Culture and Community  EDAD 642 Leveraging Community Systems and Resources</p>
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EDAD 643 Securing and Developing Staff EDAD 644 Creating Organizational Structures and Operations EDAD 645 Practicing the Principalship	EDAD 643 Securing and Developing Staff EDAD 644 Creating Organizational Structures and Operations EDAD 645 Practicing the Principalship
Level II Required Core—12 hours EDAD 694 Seminar in Education Administration (6 hours) Advisor-approved electives (6 hours)	Level II Required Core 12 hours EDAD 694 Seminar in Education Administration (6 hours) Advisor-approved electives (6 hours)

**4. Rationale for the proposed program change:**

- Course objectives and content for the EDAD 683 course are redundant with the requirements for the core courses of EDAD 640, EDAD 643, and EDAD 645. Deletion of the requirement for the EDAD 683 course will resolve this issue.
- While the content of the courses currently coded as prerequisites (EDAD 588, EDAD 677, and EDAD 684) is essential to success in the program, the courses do not include information which is foundational to objectives in the core courses of the program. These courses may be taken during completion of the program without any negative impact on the progression of student learning. Since the courses are required but do not count toward the program hours, they should be considered program deficiencies.
- The second paragraph under program requirements contains incorrect information and, therefore, needs to be deleted.

**5. Proposed term for implementation and special provisions (if applicable):**

- Fall 2013

**6. Dates of prior committee approvals:**

Department of Educational Administration, Leadership, and Research:

02/26/2013

CEBS Curriculum Committee

03/05/2013

Professional Education Council

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Graduate Council (for information)

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University Senate (for information)

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**College of Education and Behavioral Sciences  
Department of Counseling and Student Affairs  
Proposal to Delete a Course  
(Consent Item)**

Contact Person: Bill Kline, [bill.kline@wku.edu](mailto:bill.kline@wku.edu), 5-56318

**1. Identification of course:**

- 1.1 Current course prefix (subject area) and number: CNS 565
- 1.2 Course title: Elementary Guidance Services
- 1.3 Credit hours: 3

**2. Rationale for the course deletion:** Course is no longer offered.

**3. Effect of course deletion on programs or other departments, if known:**

Course deletion will not affect completion of a major, minor, certificate program or graduate program and/or students in other departments.

**4. Proposed term for implementation: 201330**

**5. Dates of prior committee approvals:**

**Department of Counseling and Student Affairs:** 2/7/2013

CEBS Curriculum Committee: 3/5/2013

Professional Education Council \_\_\_\_\_

Graduate Council: \_\_\_\_\_

University Senate: \_\_\_\_\_

**College of Education and Behavioral Sciences  
Department of Counseling and Student Affairs  
Proposal to Delete a Course  
(Consent Item)**

Contact Person: Bill Kline, [bill.kline@wku.edu](mailto:bill.kline@wku.edu), 5-56318

**1. Identification of course:**

- 1.1 Current course prefix (subject area) and number: CNS 566
- 1.2 Course title: Secondary Guidance Services
- 1.3 Credit hours: 3

**2. Rationale for the course deletion:** Course is no longer offered.

**3. Effect of course deletion on programs or other departments, if known:**

Course deletion will not affect completion of a major, minor, certificate program or graduate program and/or students in other departments.

**4. Proposed term for implementation: 201330**

**5. Dates of prior committee approvals:**

**Department of Counseling and Student Affairs:** 2/7/2013

CEBS Curriculum Committee: 3/5/2013

Professional Education Council \_\_\_\_\_

Graduate Council: \_\_\_\_\_

University Senate: \_\_\_\_\_



**College of Education and Behavioral Sciences  
Department of Counseling and Student Affairs  
Proposal to Revise Course Catalog Listing  
(Consent Item)**

Contact Person: Bill Kline, [bill.kline@wku.edu](mailto:bill.kline@wku.edu), 5-6318

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: CNS 550
- 1.2 Course title: Introduction to Counseling
- 1.3 Credit hours: 3

**2. Current course catalog listing:**

The history and overview of the counseling profession, current trends and settings for counselors. Professional roles and functions, including school counselors, professional counselors, and marriage and family therapists. Introduction to professional organizations, legal and ethical issues, and certification and licensure issues.

**3. Proposed course catalog listing:**

The history and overview of the counseling profession, current trends and settings for professional counselors. Professional roles and functions of school counselors are emphasized. Introduction to professional organizations, legal and ethical issues, and certification and licensure issues.

**4. Rationale for revision of the course catalog listing:**

Accreditation policies of CACREP require that course titles and descriptions clearly reflect that courses are counseling courses. Description changed to accurately reflect course emphasis.

**5. Proposed term for implementation:** Spring 2014 (201410)

**6. Dates of prior committee approvals:**

Department of Counseling and Student Affairs: 2/13/2013

CEBS Curriculum Committee 3/5/2013

Professional Education Council \_\_\_\_\_

Graduate Council \_\_\_\_\_

University Senate \_\_\_\_\_

**Ogden College of Science and Engineering  
Department of Geography and Geology  
Proposal to Revise Course Prerequisites  
(Consent Item)**

Contact Person: Margaret Crowder, Margaret.crowder@wku.edu, 5-5973

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: GEOL 311
- 1.2 Course title: General Oceanography
- 1.3 Credit hours: 3

**2. Current prerequisites:**

GEOL 102 or GEOL 111 or permission of instructor

**3. Proposed prerequisites:**

GEOL 111 and GEOL 113, or permission of instructor

**4. Rationale for the revision of prerequisites:**

GEOL 102 is being phased out in the Department of Geography and Geology. The new prerequisites better represent the prior knowledge students need to succeed in GEOL 311. In particular, the addition of the requirement of the 113 laboratory experience gives students a good foundation in mapping, contouring, and mineralogy that better prepares them for course topics such as bathymetry, solubility, and marine sediment production and distribution.

**5. Effect on completion of major/minor sequence:**

The proposed change should have no effect on completion of a major/minor sequence, as GEOL 111 and GEOL 113 are the required introductory courses for both the major and minor.

**6. Proposed term for implementation:** Fall 2013

**7. Dates of prior committee approvals:**

Geography and Geology Department \_\_\_\_\_ 2/22/2013 \_\_\_\_\_

Ogden College Curriculum Committee \_\_\_\_\_ 3/7/2013 \_\_\_\_\_

Professional Education Council (if applicable) \_\_\_\_\_

Undergraduate Curriculum Committee \_\_\_\_\_

University Senate \_\_\_\_\_

**Ogden College of Science and Engineering  
Department of Geography and Geology  
Proposal to Revise Course Number  
(Consent Item)**

Contact Person: David Keeling, [david.keeling@wku.edu](mailto:david.keeling@wku.edu), 5-4555

**1. Identification of course:**

- 1.1 Current course prefix (subject area) and number: GEOG 451
- 1.2 Title: Geography of Kentucky
- 1.3 Credit hours: 3

**2. Proposed course number:** GEOG 352

**3. Rationale for the revision of course number:** This course historically populates with teacher education students and has no geography course prerequisite. The Department is realigning many 400-level courses to 300-level status to reflect the absence of prerequisites and to prepare for possible General Education reclassification.

**4. Proposed term for implementation:** 201330

**5. Dates of prior committee approvals:**

Geography and Geology Department	<u>2/22/2013</u>
Ogden College Curriculum Committee	<u>3/7/2013</u>
Professional Education Council	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering  
Department of Chemistry  
Proposal to Revise a Program  
(Action Item)**

Contact Person: Cathleen Webb, Cathleen.webb@wku.edu

**1. Identification of program:**

- 1.1 Current program reference number: # 061
- 1.2 Current program title: Master of Arts in Education: Chemistry
- 1.3 Credit hours: 30 plus 3 credit hours of research tool

**2. Identification of the proposed program changes:**

[1]. Drop Chemistry Education, major (MAE) Ref #061

**3. Detailed program description:**

Current program Description	Proposed program description
<p><b>Master of Arts in Education: Chemistry, major Ref. #061 or minor Ref. #005</b>  <b>Admission Requirements</b>                      Criteria vary, depending on the student's undergraduate institution and GPA:                      1. WKU Graduate: No qualifying GAP** score will be required for graduates of the WKU B.S. in Chemistry program, as long as they have or are eligible for a teaching certificate for Secondary Chemistry (Grades 8-12). A copy of the certificate or statement of eligibility must be submitted with the application.                      2. Graduate of a Kentucky Higher Education Institute other than WKU: Applicants with undergraduate degrees from Kentucky higher education accredited universities must have a 2.75 GPA for all previous undergraduate coursework or a qualifying GAP** score and must have or be eligible for a teaching certificate* for Secondary Chemistry (Grades 8-12). A copy of the certificate or statement of eligibility must be submitted with the application.                      3. Graduate of an Out-of-State Institution of Higher Education Applicants with undergraduate degrees from all other higher education accredited universities must have a 2.75 GPA for all previous undergraduate coursework or a qualifying GRE/GAP** scores and must have or be eligible for a teaching certificate* for Secondary Chemistry (Grades 8-12). A copy of the certificate or statement of eligibility must be submitted with the application.                      *Kentucky applicants whose certificates have expired may be admitted, but they may enroll for only six hours before they must apply to the Kentucky Education Professional Standards Board for reissued certificates. After completion of six hours, a student admitted with an expired certificate must submit a copy of the re-</p>	<p><b>Master of Arts in Education: Chemistry, minor Ref. #005</b>  <b>Admission Requirements</b>                      Criteria vary, depending on the student's undergraduate institution and GPA.                      For the chemistry minor, a minimum of 12 graduate credit hours in chemistry is required for a minor. The remaining credit hours must consist of Teacher Leader (TCHL) courses in the School of Teacher Education. For additional information regarding the secondary education aspects of this degree, consult the School of Teacher Education.</p>

issued certificate before being allowed to register for any additional courses. Applicants from out-of-state with expired certificates must complete the requirements for their respective states to renew their certificates and submit a copy of the reissued certificate.

**\*\*Qualifying GAP Score:** 2200 or higher (GRE score multiplied by the undergraduate GPA for a score) and a GRE Analytical Writing score of 3.5 or higher.

### **Degree Requirements**

This program is designed to develop Teacher Leaders who can positively impact student learning in their classrooms and schools. Courses and experiences include Professional Learning Communities in which students interact with other graduate students from various content areas and grade levels to discuss and work on real world challenges and promising practices they encounter in schools.

An Action Research Project for Teacher Leaders focusing on a classroom, school, or district issue is the capstone for the completion of the program. During the first course in the program, TCHL 500 Foundations of Teacher Leadership, students will complete an assessment process that will be used in determining which TCHL core courses they must take (see Important Note below). All students must either complete TCHL 540, 544, 548, 550, 554, and 558 or pass proficiency evaluations for these courses. TCHL 500, 530, and 560 are required for all students, and there are no proficiency evaluations that may be substituted for these courses.

Important Note: While enrolled in TCHL 500, master's candidates will use several documents, including their KTIP assessments or in-kind examples, dispositions self-surveys, referrals from school personnel, and their respective School Improvement Plan, to develop with their respective program advisors individualized programs of study of 30-34 hours related to Kentucky Teacher Standards and professional goals. Each student's program of study will include some or all of the TCHL courses, at least one content course specific to their initial teaching certification areas, plus additional education-related or content courses.

### *Program Completion Requirements*

A minimum of 18 graduate credit hours in chemistry is required for a major. A minimum of 12 graduate credit hours in chemistry is required for a minor. The remaining credit hours must consist of Teacher Leader (TCHL) courses in the School of Teacher Education. For additional information regarding the secondary education aspects of this degree, consult the School of Teacher Education.

### **Teacher Option Requirements**

Students must complete at least one course in four of the six areas of chemistry offered by the department and at least two of the four courses must be at the 500-level.

The courses which may be used to satisfy this requirement are:

<p>CHEM 435G Analytical Chemistry OR CHEM 531 Advanced Analytical Chemistry</p> <p>CHEM 446G Biochemistry OR CHEM 562 Advanced Biochemistry</p> <p>CHEM 420G Inorganic Chemistry OR CHEM 520 Advanced Inorganic Chemistry</p> <p>I CHEM 440G Organic Synthesis OR CHEM 541 Advanced Organic Chemistry</p> <p>II CHEM 452G Physical Chemistry OR CHEM 550 Advanced Physical Chemistry</p> <p>I CHEM 446G/447G and CHEM 490G/591 No more than 12 of the required 30 hours of graduate work in chemistry can be at the 400G-level.</p> <p><i>Other chemistry courses are as follows:</i> CHEM 430G Forensic Chemistry CHEM 467G Biochemistry II CHEM 450G Physical Chemistry I CHEM 475G Advanced Topics in Chemistry CHEM 516 Investigations in Chemistry (maximum of 3 credit hours)</p> <p><i>Additional Requirements for the Teacher Option</i> 1. Each student must complete at least 7 courses in the above lists. 2. All students must complete 3 hours of CHEM 580 (which counts for the research tool and does not count toward the 30-hour requirement), 2 hours of CHEM 598, and 6 hours of CHEM 599 or 596.</p>	
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**4. Rationale for the proposed program change:**

No student enrolled in the program since the College of Education changed their program to the Teacher- Leader model.

**5. Proposed term for implementation and special provisions (if applicable):** 2013 fall

**6. Dates of prior committee approvals:**

Department of Chemistry	<u>2/11/2013</u>
OCSE Curriculum Committee	<u>2/22/2013</u>
Professional Education Council	_____
Graduate Council	_____
University Senate	_____