

**MINUTES**  
**PROFESSIONAL EDUCATION COUNCIL**  
**Wednesday, August 13, 2014 – 3:30 pm**  
**GRH 3073**

**Voting Members Present:** Sam Evans, Chair. Katie Algeo, Janet Applin, Jeff Bright, Fred Carter, Kathy Croxall, Jennifer Hawkins, Lynn Hines, Gary Houchens, Cindy Houston, Rachel Leer, Kerrie McDaniel, Libby Jones (for Carl Myers), Susan Keeseey (for Christina Noel), Les Pesterfield, Beth Pyle, Tom Richmond, Andrew West

**Members Absent:** Brent Askins, Lauren Bland, Miwon Choe, Kelly Conroy, Lacreteria Dye, Moon-Soo Kim, Thomas Kingery, David Lenoir, Tony Norman, Alex Poole, Jalyn Savage

**Advisory Members Present:** Jackie Pope-Tarrence, Candace Rogers, Tiffany Robinson

**Guests:** Colette Chelf, Sylvia Dietrich, Gail Kirby, Rico Tyler

This was the first meeting of the 2014-2016 PEC. Everyone introduced themselves as there were several new members present.

The minutes from the May 14, 2014 meeting (which was done electronically due to lack of a quorum) were approved as they appear on the web.

### **New Business**

#### **Office of Teacher Services - CEBS**

Fred Carter presented both of these lists.

- Candidates Completing Requirements for Admission to the Professional Education Unit  
May 15, 2014 – August 13, 2014  
There was a Carter/Pesterfield motion to approve/second. The motion passed.
- Student Teacher Candidates for Fall 2014  
Fred reported that the number of student teachers had dropped some since last year. There was a Carter/Dietrich motion to approve/second. The motion passed.

#### **College of Education and Behavioral Sciences**

##### School of Teacher Education

It was agreed to address the following two proposals together:

- Suspend Course – EDU 597, Organization and Supervision of Student Teachers
- Suspend Course – SEC 599, Thesis Research/Writing

There was a West/Jones motion to approve/second. Andrew West presented. One edit was mentioned. The motion passed.

It was agreed to address the following three proposals together:

- Revise Course Prerequisites/Corequisites – SMED 320, Classroom Interactions
- Revise Course Prerequisites/Corequisites – SMED 340, Perspectives on Science and Mathematics
- Revise Course Prerequisites/Corequisites – SMED 360, Research Methods for Science and Math Teachers

There was a McDaniel/Pesterfield motion to approved/second. Rico Tyler presented. The motion passed.

- Revise Program - #132, Endorsement: Director of Special Education

There was a Croxall/Jones motion to approve/second. Gail Kirby presented. The motion passed.

- Revise Program - #0426, Endorsement: Non-Degree Planned Sixth-Year/Rank I: Director of Special Education
- There was a Pesterfield/Dietrich motion to approve/second. Gail Kirby presented. The motion passed;.

▪Create New Certification Only Program – LBD Certification

There was a Dietrich/Jones motion to approve/second. Gail Kirby presented. The motion passed.

Educational Administration, Leadership and Research

▪Make Multiple Revisions – EDLD 795, Advanced Topics in Educational Leadership

There was a Dietrich/Pyle motion to approve/second. Janet Applin and Gary Houchens presented. The motion passed.

▪Create New Course – EDLD 794, Educational Leadership Seminar

There was a Dietrich/Carter motion to approve/second. Janet Applin presented. The motion passed.

**Other Business**

Dr. Evans spoke about this.

***Information Only:***

1) The faculty of the School of Teacher Education and the Department of Modern Languages, in cooperation with The Confucius Institute at WKU, has assisted 11 Chinese Visiting Teachers who are pursuing their Kentucky Professional Certificate for Teachers of Chinese, Grades P-12. Approval is being recommended based upon at least two years of prior documented teaching experience and the applicant's academic preparation, knowledge, and skills related to the Kentucky Teacher Standards. In order to qualify for the Professional Certificate, candidates must meet the follow criteria:

- Two or more documented years as a classroom teacher
- Hold an undergraduate degree
- Have a cumulative GPA of 2.75 or higher
- Documented proficiency in the Chinese language--proficiency level to be determined--should be equivalent to an individual holding a major in the language
- Demonstrated proficiency in the usage of the English language--written and spoken
- Assessment of general knowledge
- Documented knowledge and skills related to classroom teaching in China
- Submission of a portfolio documenting an understanding of Kentucky's Teacher Standards--The portfolio will be evaluated by a committee composed of faculty members from the Department of Modern Languages and the School of Teacher Education. One member of the faculty should be knowledgeable of the Chinese Language.
- Average Score Portfolio (90/100 points)
- Average Score Presentation (P/F)
- TB test
- Physical
- Criminal Background Check

2) Possible faculty complaint against a student

This did not occur at this meeting but will most likely be addressed at the September meeting.

3) Dr. Evans reported there are six Chinese student teachers which will need to be approved shortly. An electronic vote will be coming on these.

4) A New Teacher Survey has just been completed. All programs will get one pertaining to their program areas. These will address: assessment, differentiation of curriculum, technology, classroom management, and special needs students

5) Handout - 16 KAR 5:060: Literacy Program Requirements for Middle School, High School, and P-12 Certification Programs. Dr. Evans discussed.

6) Handout – 16 KAR 5:020 Standards for admission to educator preparation. Dr. Evans discussed.

- 7) Wednesday of next week, August 20<sup>th</sup>, Dr. Kim Walters-Parker from EPSB will be in GRH Auditorium (1074) at 2:15 to 3:15 to discuss the new CAEP (NCATE) accreditation process. There will be discussion of new expectations. Standards are somewhat different with the focus being on validity and reliability. Dr. Evans encouraged all PEC members to attend.
- 8) Praxis I is changing very soon.
- 9) Janet Applin spoke to the Council members about the purpose of the Admission and Retention Subcommittee of the PEC (an Ad-Hoc committee).
- 10) Dr. Evans talked some about the Vanguard project. The proposal is going in soon but not quite ready at this point.
- 11) The website for recording 200 hrs. of observation is up and running. If there are any problems with it, please let Jackie Pope-Tarrence or Tony Kirchner know.
- 12) Colette Chelf announced the Graduate School Welcome Reception at the Augenstein Alumni Center from 6:00 pm to 9:00 pm and invited all to attend.

There being no further business, the meeting adjourned at 4:20 p.m.

Susan Krisher, Council Secretary