

MINUTES
PROFESSIONAL EDUCATION COUNCIL
Wednesday, November 8, 2006 – 3:30 pm
Tate Page Hall 131

Members present: Sam Evans, Chair. Retta Poe, Paige Birkholz, Lauren Bland, Jane Brantley, Freida Eggleton, Janice Ferguson, Toby Daniel (for Barb Kacer), Grace Lartey, Cynthia Mason, Alice Mikovch, Carl Myers, Kevin Williams (for Les Pesterfield), Beverly Siegrist, Doris Sikora, Jeanne Fiene (for Chris Wagner), Carol Wilkerson, Guangming Xing

Guests: Jeff Butterfield, Janet Fugate, Sylvia Gaiko, Rick Shannon, Sherry Powers

Sam Evans called the meeting to order. He announced that two items of information needed to be added to the agenda. One items was regarding literacy and one was regarding Praxis scores and an EPSB website. It was agreed by Council members to add these to the agenda. Next, the minutes from the October 11, 2006 meeting were approved as they appear on the web.

New Business

Office of Teacher Services

Presentation of Candidates Completing Requirements for Admission to the Professional Education Unit—October 11, 2006 through November 8, 2006. Alice Mikovch moved approval of the candidates/seconded by Janice Ferguson. After Council members reviewed the list, the motion passed.

College of Education and Behavioral Sciences – Department of Psychology

Delete a Course, PSY 515-Program Evaluation Laboratory. Jeanne Fiene/ Janice Ferguson motion/second for approval. Carl Myers explained rationale. Motion passed.

College of Health and Human Services-Department of Consumer and Family Sciences

It was agreed to address all three items together as a group. These were as follows: Revise Course Prerequisites/Corequisites, CFS 294-Assessment of Young Children, CFS 295--Curriculum Development for Infants and Toddlers, and CFS 296--Curriculum Development Preschool and Kindergarten. Jeanne Fiene/Doris Sikora motion/second for approval. Janet Fugate spoke about the rationale for these revisions. Motion passed.

Gordon Ford College of Business-Department of Computer Information Systems, Department of Management, and Department of Marketing

Revise Course Catalog Listing, CIS 141-Basic Computer Literacy. Jeanne Fiene/Doris Sikora motion/second for approval. Jeff Butterfield was present to explain the rationale for this revision. Motion passed.

It was agreed to address the next three items of business as a group. These were as follows: Revise Course Number, MGT 300—Legal Environment of Business, Revise Course Number, MGT 310—Organization and Management, and Make Multiple Revisions to a Course, MKT 320—Basic Marketing Concepts. Beginning date was moved to Fall 2007. Jeanne Fiene/Alice Mikovch motion/second for approval. Rick Shannon spoke about these revisions. Motion passed.

Other Business

For Information Only—The Dean's Office (CEBS) has approved EDU 507, Geographic Concepts and Skills for Teachers as a one-time offering for the Summer 2007 semester.

Dr. Evans spoke on documenting course substitutions on degree programs. In situations where courses are being substituted, documentation needs to be placed in the students file in the Certification Office specifying the courses involved in the substitution, a rationale for making the substitution, and a statement that the substituted course meets the same standards as the approved course.

Dr. Evans handed out EPSB 2005-06 New Teacher Survey results. Information relative to the EPSB website was shared with PEC members and a brief walkthrough was provided. Members were encouraged to review the information as data for several areas has not changed appreciably over the past several years. These areas include classroom management, technology and working with students who have special needs.

Dr. Evans reported to Council members that there is a significant shortfall in literacy in developmental education. He encouraged all to start thinking how WKU can help address the current issue whereby students are coming to WKU under-prepared in the area of Literacy and Mathematics. At the current time, few programs in middle grades and secondary education require a course in Literacy and this option needs to be considered as one options for addressing the issue. Discussions are currently underway to address the issue in Mathematics.

Information relative to PRAXIS II scores was distributed and members were asked to encourage students to take the PRAXIS II the semester prior to student teaching and for faculty members in the disciplines to provide study sessions for students prior to taking the exam.

The meeting adjourned at 4:20.

Susan Krisher, Secretary