## BOMB THREAT CHECKLIST

Date:	Time Call Received:	AM/PM	Time Call Concluded:	AM/PM		
<ul> <li>Remain calm, be courteous, LISTEN to, and do not interrupt the caller</li> <li>DON'T HANG UP THE PHONE. Leave the line open.</li> <li>GET THE ATTENTION OF ANOTHER PERSON - Give them a note saying, "BOMB THREAT – Call 911"</li> </ul>						
• Write down what is displayed on your caller id:						
• Write down the exact words of the caller and threat:						
KEEP THE CALLER ON THE PHONE AND TALKING BY ASKING THE FOLLOWING QUESTIONS:						
When is the bomb going to e	xplode?	What kind of b	omb is it?			
Where exactly is the bomb?		What will make the bomb explode?				
Which building? Which floor? Which room?		Did you place the bomb? Why?				
When did you put it there?		Who are you? What is your name?				
What does the bomb look like?		Where are you? What is your address?				

## DESCRIPTION OF CALLER (check all that apply)

🗆 Male 🛛 Fema	ale 🛛 Unknowr	Approximate Age:		
Voice	Speech	Language	Behavior	Background Noises
🗆 Clean	Deliberate	□ Educated	□ Agitated	🗆 Airport
Distorted	□ Distinct	🗆 Foul	□ Angry	□ Animals
□ Loud	🗆 Fast	Intelligent	□ Blaming	🗆 Baby
□ Muffled	Hesitant	□ Irrational	🗆 Calm	□ Birds
🗆 Nasal	🗆 Lisp	□ Rational	🗆 Fearful	🗆 Gymnasium
Pitch-High	□ Slow	□ Slang	Laughing	□ Machinery
□ Pitch-Med	□ Slurred	□ Uneducated	□ Nervous	□ Music
Ditch-Low	□ Stuttered	□ Unintelligible	□ Righteous	🗆 Quiet
Pleasant	□ Accented	□ Foreign	□ Whiney	□ Restaurant/Bar
🗆 Raspy	$\Box$ If Accented,	□ If Foreign,	□ Other:	Talking
Recorded message	Describe:	Describe:		□ Television
□ Smooth				□ Traffic
□ Soft				🗆 Train
🗆 Squeaky	□ Other:	□ Other:		□ Typing
□ Other:				□ Water/Wind
				□ Other:
Name Of Person Receiving Call:			1	1
Phone Number Threat Was Received On:				
Name Of Possible Suspect(s):				