

Employee Self Service and Understanding Your Pay

Your pay statement is easy to read and provides important information about your earnings, tax withholdings and more.

- 1 Your employee identification number—used instead of your Social Security number to protect your identity
- 2 Tax withholding information
- 3 Gross earnings before deductions
- 4 Mandatory tax deductions (federal, state, local, Social Security and Medicare)
- 5 Voluntary deductions (medical, dental, disability, insurance, etc.)
- 6 Net pay after taxes and deductions for current pay cycle
- 7 Paid time off and other benefit information
- 8 Important information on changes to your earnings or deductions
- 9 Messages from the company

1 CO. FILE DEPT CLOCK NUMBER
Employee ID 1 2 3 4 5 6 7
003-0021
sodexo* SODEXO, INC. AND AFFILIATED COMPANIES
9801 WASHINGTONIAN BLVD.
GAITHERSBURG, MD 20878

Taxable Marital Status: Single
Exemptions/Allowances:
Federal 2
NY 2

Earnings Statement

Period Beginning 10/24/2009
Period Ending 10/30/2009
Pay Date 11/05/2009

John Doe
Main St.
Hometown, USA

Earnings	rate	hours	this period	year to date
Regular	10.7687	40.00	430.75	17,272.33
Overtime	16.1533	1.50	24.23	5,428.53
Vacation N	10.7687	10.00	107.69	905.81
Holiday N				658.74
Nimpl Sick N				425.68
Nimpl Vaca N				-82.00
Sick N				84.46
3 Gross Pay			\$562.67	24,723.55

Deductions	rate	hours	this period	year to date
4 Federal Income Tax			-35.75	1,712.83
Social Security Tax			-33.32	1,464.06
Medicare Tax			-7.79	342.40
NY State Income Tax			-17.55	814.68
NY SUI/SDI Tax			-0.60	26.40
5 Other				
Medlife Dental			-3.54*	155.76
Ppo Base			-20.50*	902.00
Student Loan			-67.07	884.86
Vision Plan			-1.18*	51.92
6 Net Pay			\$375.37	

* Excluded from federal taxable wages
Your federal taxable wages this period are \$ 537.45

Other Benefits and Information	this period	total to date
Hs Sick		38.00
Hs Vac Unvested		66.50
Hs Vac Vested		2.50
FLSA Non-Exempt		

Important Notes
Important notes here on changes to your earnings or deductions.
ENROLLING DEPENDENTS IN BENEFITS?
SOCIAL SECURITY NUMBERS REQUIRED

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

sodexo* SODEXO, INC. AND AFFILIATED COMPANIES
9801 WASHINGTONIAN BLVD.
GAITHERSBURG, MD 20878

Payroll check number: 52-20311
Pay date: 11/05/2009

Pay to the order of: **John Doe**

This amount: **THREE HUNDRED SEVENTY FIVE AND 37/100 DOLLARS** **\$375.37**

VOID NON-NEGOTIABLE VOID NON-NEGOTIABLE

CITIBANK, NA
ONE PENNS WAY
NEW CASTLE, DE 19720
VOID AFTER 180 DAYS

Authorized Representative

⑈000000 1946⑈ ⑆00000099 2⑆ 0000000000⑈

THE ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT

Employee Self Service (ESS)—Managing Your Personal Information 24/7

Sign Up Today!

- Log onto www.iamsodexo.com > Employee Self Service.
- Use the Registration Pass Code: SODEXO-SODEXO (upper case), and follow the instructions.

Your Money

- Set up, view and change direct deposit information.
- Be environmentally friendly and choose the convenience of paperless earning statements.
- Donate to the Sodexo Foundation and Sodexo Employee Disaster Relief Fund.
- View and print your pay statement and annual W2 statement.
- View and change your federal as well as most state and local tax withholdings.
- Receive notification to your personal e-mail when copies of annual statements and earning statements are available.

You

- View and change your personal information, including e-mail, address, phone number and emergency contact information.
- View basic information stored in your personnel record.

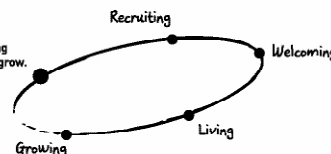
No Internet Access? No Problem!

ADP COS will assist you with anything available in ESS. Contact 877 PAYSXO (877 729 7396), Monday to Saturday, 8 a.m. to 8 p.m., ET, and Saturdays from 8 a.m. to 5 p.m., ET.



Rewarding

You will be recognized for living our values and for helping us grow.




Making every day a better day

Autoservicio del empleado y comprensión de su recibo de sueldo

Su recibo de sueldo es fácil de leer y le brinda información importante sobre sus ganancias, la parte del ingreso retenida por su empleador y mucho más.

- 1 Su número de identificación de empleado, usado en lugar de su número de seguro social para proteger su identidad
- 2 Información sobre la parte de su ingreso retenida por su empleador
- 3 Ganancias brutas antes de que se apliquen las retenciones
- 4 Deduciones fiscales obligatorias (federales, estatales, locales, seguro social y Medicare)
- 5 Deduciones voluntarias (médicas, odontológicas, por discapacidad, seguro, etc.)
- 6 Sueldo neto luego de los impuestos y las deducciones para el ciclo de pago actual
- 7 Tiempo libre pagado y otra información sobre beneficios
- 8 Información importante sobre modificaciones a sus ganancias o deducciones
- 9 Mensajes de la compañía

1 CO. FILE DEPT CLOCK NUMBER Employee ID 1 2 3 4 5 6 7 003-0021				Earnings Statement 		
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Authorized Representative						
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Autoservicio del empleado (ESS)—Administre su información personal 24/7

¡Inscríbase hoy mismo!

- Ingrese en www.iamsodexo.com > Autoservicio del empleado.
- Use el Código de inscripción: SODEXO-SODEXO (mayúsculas) y siga las instrucciones.

Su dinero

- Configure, consulte y cambie la información de depósito directo.
- Proteja el medio ambiente y elija la comodidad de los resúmenes de ingresos no impresos.
- Realice donaciones a la Fundación Sodexo y al Fondo de Ayuda en caso de Desastres para los Empleados de Sodexo.
- Vea e imprima su declaración W2 anual y sus recibos de sueldo.
- Vea y modifique sus retenciones federales además de la mayoría de las retenciones de ingresos locales y estatales.
- Reciba notificaciones en su correo electrónico personal cuando haya copias disponibles de las declaraciones anuales y los estados de resultados.

Usted

- Vea y modifique su información personal, incluido su correo electrónico, su dirección, sus números de teléfono y su información de contacto de emergencia.
- Vea la información básica de su registro personal.

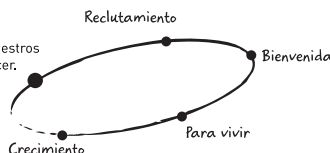
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Recompensas

Se le reconocerá por vivir nuestros valores y por ayudarnos crecer.



Making every day a better day